

# WESTFORD

*Massachusetts*



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**Annual Report**



# TOWN OF WESTFORD



## ANNUAL REPORTS

For the Year Ending December 31, 1987

ANNUAL TOWN ELECTION to be held Tuesday, May 3, 1988

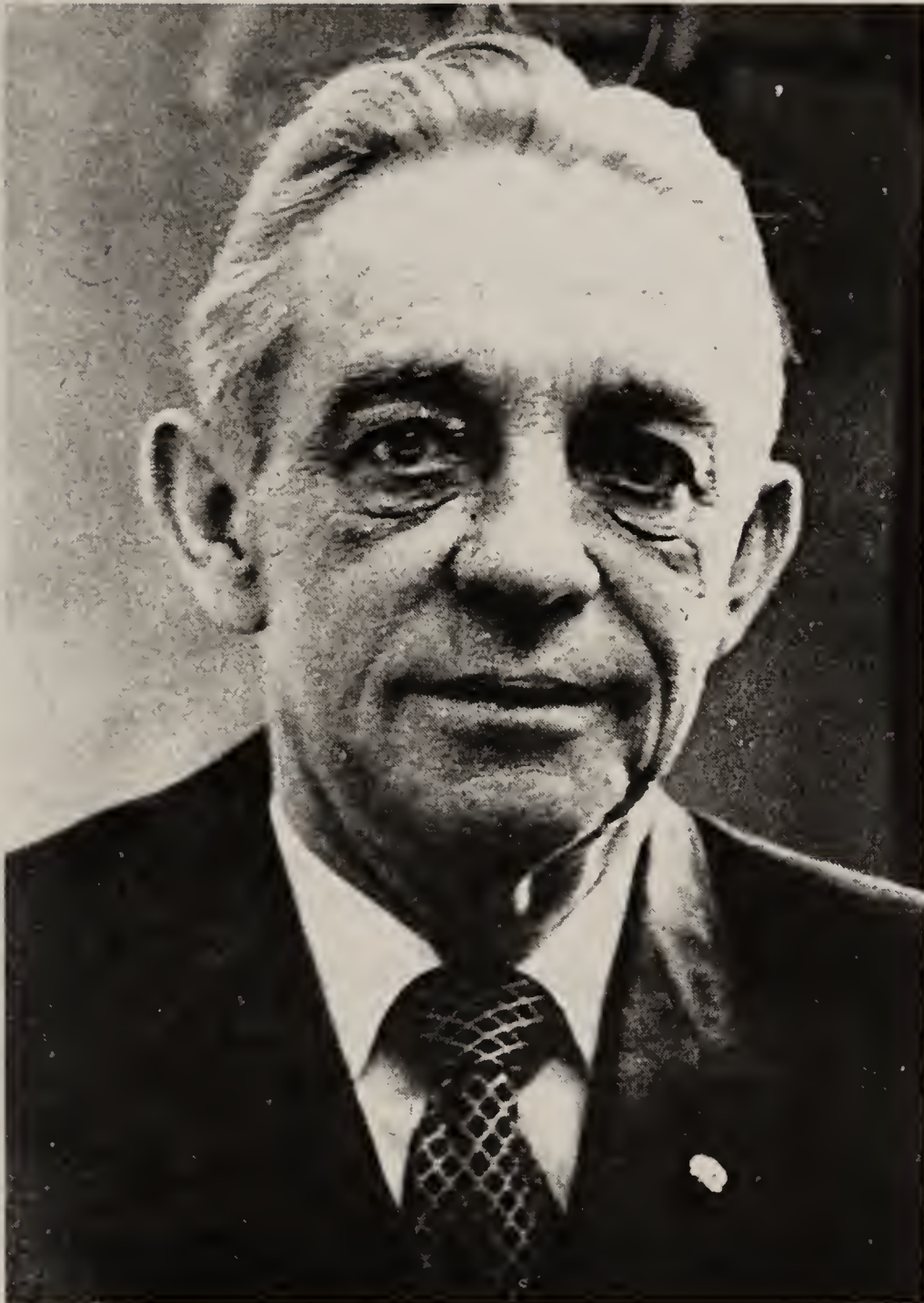
ANNUAL TOWN MEETING to be held Saturday, May 7, 1988





The 1987 Annual Town Report is dedicated to the memory of

FELIX PERRAULT



State Representative 1964 - 1978  
Veterans Housing Board  
Local School Planning Committee  
Recreational Committee  
Zoning & Planning  
Registrars of Voters (8 years)  
Basketball Program 1947 - 1965  
Little League Manager  
Trustee to Tewksbury State Hospital  
Past Commander V.F.W.  
American Legion Post 159



## TOWN CALENDAR

Meeting notices are posted on bulletin boards located just inside the front door on the first floor of Town Hall.

APPEALS, BOARD OF	As posted
ASSESSORS, BOARD OF	Mondays, as posted
CAPITAL OUTLAY COMMITTEE	3rd Monday of the month, 7:45 p.m.
CEMETERY COMMISSION	3rd Tuesday of the month, 10:00 a.m.
CONSERVATION COMMISSION	2nd & 4th Wednesday of the month, 7:00 p.m.
COUNCIL ON AGING	1st Wednesday of the month, 10:00 a.m.
FAIR HOUSING COMMITTEE	As posted
FINANCE COMMITTEE	As posted
HEALTH, BOARD OF	2nd & 4th Monday of the month, 7:00 p.m.
HOUSING AUTHORITY	2nd Thursday of the month, 7:30 p.m. Elderly Housing Community Building
NASHOBA VALLEY TECHNICAL HIGH SCHOOL COMMITTEE	2nd Tuesday of the month, 7:30 p.m. School, Littleton Road, Westford
PERSONNEL BOARD	2nd & 4th Wednesdays, 7:30 p.m.
PLANNING BOARD	1st & 3rd Tuesday of the month, 7:30 p.m.
RECREATION COMMISSION	2nd & 4th Monday of the month, 7:30 p.m.
ROUDENBUSH COMMUNITY CENTER COMMITTEE	As posted Roudenbush Community Center
SCHOOL COMMITTEE	2nd & 4th Monday of the month, 7:30 p.m. Westford Academy
SELECTMEN, BOARD OF	Each Tuesday of the month, 7:30 p.m. Selectmen's Office
TRUSTEES, J.V. FLETCHER LIBRARY	First Tuesday of the month, 7:30 p.m.
WATER COMMISSIONERS	2nd & 4th Tuesday of the month, 7:30 p.m. Water Dept. office, Forge Village Road
OTHER BOARDS, COMMITTEES	As posted

## TOWN OFFICES

Offices open Monday through Friday

Assessors Office

8:00 a.m. - 12:00 p.m., 12:30 p.m. - 4:00 p.m.

Board of Health Office

8:30 a.m. - 4:30 p.m.

Building Department

8:30 a.m. - 4:30 p.m.

Selectmen's Office

8:30 a.m. - 4:30 p.m.

Treasurer/Tax Collector Office

8:00 a.m. - 12:00 p.m., 12:30 p.m. - 4:00 p.m.

Planning Board/Conservation Commisson

8:00 a.m. - 4:00 p.m.

Town Accountant's Office

9:00 a.m. - 4:00 p.m.

Town Aide

9:00 a.m. - 3:00 p.m.

Town Clerk

8:30 a.m. - 4:30 p.m.

Water Department, 63 Forge Village Road

8:00 a.m. - 4:00 p.m.



## OFFICERS OF THE TOWN OF WESTFORD

### BOARD OF ASSESSORS

Lewis O. English	Term expires May, 1988
Geraldine Healy-Coffin	Term expires May, 1989
Hal Schreiber, Chairman	Term expires May, 1990

### CEMETERY COMMISSIONERS

Patrick J. McEnaney	Term expires May, 1990
Brian Vaughn, Chairman	Term expires May, 1988
Michael Durand	Term expires May, 1989

### BOARD OF HEALTH

Charles Menzie	Term expires May, 1988
Robert LeGacy	Term expires May, 1989
Charles Colburn, M.D., Chairman	Term expires May, 1990
Charles S. Landino	Term expires May, 1990
Mark Mulligan	Term expires May, 1989

### HOUSING AUTHORITY

Mary E. Smith	Term expires May, 1988
Robert Ferreira	Term expires May, 1990
Steven McKenna, Chairman	Term expires May, 1991
Richard P. McNeil	Term expires May, 1990

### J.V. FLETCHER LIBRARY TRUSTEES

Mary Ann Finnegan, Chairman	Term expires May, 1990
Mary R. Morton	Term expires May, 1988
Richard Joy	Term expires May, 1988
Nancy Russo, Chairman	Term expires May, 1989
Dorothy Swanson	Term expires May, 1989
Richard Kenyon	Term expires May, 1990

### MODERATOR

William Kavanagh, Jr.	Term expires May, 1990
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### PLANNING BOARD

Leslie Thomas	Term expires May, 1989
Peter Fletcher, Chairman	Term expires May, 1988
William Harman	Term expires May, 1990
Joseph Guthrie	Term expires May, 1991
Thomas Moss crop	Term expires May, 1992

#### SCHOOL COMMITTEE

George Murray	Term expires May, 1989
Harry Manuel	Term expires May, 1988
Madonna McKenzie	Term expires May, 1988
Cathy Lane	Term expires May, 1989
Gilbert Brown	Term expires May, 1990
Michael Carlson	Term expires May, 1988
Judith Culver, Chairman	Term expires May, 1988

#### BOARD OF SELECTMEN

Jerry G. Berkowitz, Vice-Chairman	Term expires May, 1990
Steven C. Boudreau, Secretary	Term expires May, 1990
Robert C. Herrmann, Chairman	Term expires May, 1988
Geoffrey D. Hall	Term expires May, 1989
David R. Earl	Term expires May, 1989

#### TOWN CLERK

Elaine McKenna	Term expires May, 1990
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#### TREASURER-COLLECTOR

Paula Brule	Term expires May, 1989
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#### TREE WARDEN

Kenneth Greeno	Term expires May, 1989
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#### WATER COMMISSIONERS

Richard J. Barrett, Jr.	Term expires May, 1990
Hervey J. Cote, Chairman	Term expires May, 1988
Robert Hunt	Term expires May, 1989

The following Boards, Committees, Commissions, and Offices are appointed positions; most are appointed by the Board of Selectmen. The Moderator appoints the Finance Committee and the Tax Possession Sale Committee.

EXECUTIVE SECRETARY TO THE BOARD OF SELECTMEN  
AFFIRMATIVE ACTION OFFICER

Robert J. Halpin

AGENT FOR BURIAL OF DECEASED SOLDIERS

James L. Healy, Sr. Term expires June, 1988

BURIAL AGENT

Elaine McKenna Term expires June, 1988

BOARD OF APPEALS

John Preston	Term expires June, 1988
Ronald H. Johnson	Term expires June, 1989
Roger Hall, Alternate	Term expires June, 1988
Ellen D. Doucette, Alternate	Term expires June, 1988
Willis E. Buckingham	Term expires June, 1991
John Cadigan, Chairman	Term expires June, 1992
Robert Tierney	Term expires June, 1990

BUILDING DEPARTMENT

Austin Fitzsimmons, Building Commissioner	Term expires June, 1988
Joseph Guthrie, Ass't. Bldg. Comm.	Term expires June, 1988
Donald E. Kinney, Alt. Bldg. Inspector	Term Expires June, 1988
Robert Matley, Plumbing Inspector	Term expires June, 1988
Edward Grondine, Ass't. Plumbing Insp.	Term expires June, 1988
Chester Cook, Gas Inspector	Term expires June, 1988
Robert Matley, Ass't. Gas Inspector	Term expires June, 1988
Dennis P. Kane, Wire Inspector	Term expires June, 1988
Dennis P. Kane, Jr., Ass't. Wire Insp.	Term expires June, 1988
George Fletcher, Code Enforcer	Term expires June, 1988
Robert Matley, Pump & Well Inspector	Term expires June, 1988

AFFORDABLE HOUSING COMMITTEE

Steve Boudreau	Term expires June, 1988
Nancy Curtis	Term expires June, 1988
Peter Fletcher	Term expires June, 1988
Geoff Hall	Term expires June, 1988
Thomas Mosscrop	Term expires June, 1988
Gail Sawosik	Term expires June, 1988
Phyllis Stewart, Chairman	Term expires June, 1988



#### CABLE TV COMMITTEE

Kenneth Dwyer	Term expires June, 1990
Roger Parent	Term expires June, 1988
George Switzer, Co-Ch.	Term expires June, 1989
Hajo Koester, Co-Ch.	Term expires June, 1990
John Kavanagh	Term expires June, 1989
Don Bradanese	Term expires June, 1988
David Watson	Term expires June, 1989

#### CAPITAL OUTLAY COMMITTEE

Michael Cox, Co-Chairman	Term expires June, 1988
George Gouveia	Term expires June, 1988
Jean Brush	Term expires June, 1988
John J. Balco	Term expires June, 1988

#### CARETAKER, WHITNEY PLAYGROUND, TOWN COMMON, MONUMENTS

George Wyman	Term expires June, 1988
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#### CIVIL DEFENSE DIRECTOR

Francis Mulligan	Term expires June, 1988
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#### COMMUNITY TEAMWORK, INC. (Bd. of Directors)

Helena Crocker, Sel.'s Rep.	Term expires June, 1988
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#### CONSERVATION COMMISSION

Patricia Loring, Chairman	Term expires June, 1989
William McClellan, Vice-Chairman	Term expires June, 1988
Tom Paul	Term expires June, 1989
Chester Cook	Term expires June, 1990
Louis Oliver	Term expires June, 1990
Richard S. Emmet	Term expires June, 1989
Arnold O'Brien	Term expires June, 1988

#### CONSTABLE

Walter McAvoy	Term expires June, 1988
William MacMillan	Term expires June, 1988

#### COUNCIL ON AGING

Helena Crocker	Term expires June, 1988
Veronica Sullivan	Term expires June, 1988
Cecilia Healy	Term expires June, 1989
Denis P. Watson	Term expires June, 1990
Mary Smith	Term expires June, 1990

#### DATA PROCESSING COMMITTEE

Steve Webber	Term expires June, 1988
John Newman	Term expires June, 1988
William Pude	Term expires June, 1988
David Lomet	Term expires June, 1988
Robert Halpin	Term expires June, 1988



#### DEVELOPMENT & INDUSTRIAL COMMISSION

John J. McLaughlin	Term expires June, 1989
Chester Cook, Jr.	Term expires June, 1988
Barbara Thornley	Term expires June, 1988
Nicholas Basinas	Term expires June, 1990
Mark Scolnick, Co-Ch.	Term expires June, 1990
J. Frank Strauss, CO-Ch.	Term expires June, 1990
Paul Davies	Term expires June, 1989

#### DREW DEVELOPMENT TEAM

Bert Russo, Chairman	Term expires June, 1988
David Earl	Term expires June, 1988
Bill Harman	Term expires June, 1988
Jack Wrobel	Term expires June, 1988
Leslie Thomas	Term expires June, 1988
Richard Emmet, Alternate	Term expires June, 1988
Dini Healy-Coffin, Alternate	Term expires June, 1988
Harold Fletcher, Alterante	Term expires June, 1988
Denis Maguire, Alternate	Term expires June, 1988
Mary Morton, Alternate	Term expires June, 1988

#### DUG OFFICER

George Fletcher	Term expires June, 1988
Carlton Rooks, Assistant	Term expires June, 1988

#### FAIR HOUSING COMMITTEE

Geoffrey Hall	Term expires June, 1988
Peter Fletcher	Term expires June, 1988
Tom Mossdrop	Term expires June, 1988
Robert Halpin	Term expires June, 1988

#### FENCE VIEWER

Charles VanLandeghem	Term expires June, 1988
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#### FIELD DRIVER

Arnold Wilder	Term expires June, 1988
Frank Vennard	Term expires June, 1988

#### FINANCE COMMITTEE

Frank Jeray	Term expires Sept., 1990
Janice Ackerman	Term expires Sept., 1989
Thomas Wilders	Term expires Sept., 1990
William Taffel, Chairman	Term expires Sept., 1988
Anthony Denisevich	Term expires Sept., 1989
John Mates	Term expires Sept., 1989
Mary Caless	Term expires Sept., 1988
Wally Bakke	Term expires Sept., 1990
Bobbi Giese	Term expires Sept., 1988

#### FINANCE DIRECTOR

David Fraser Term expires June, 1989

#### FIRE CHIEF

George Rogers, Chief Term expires June, 1988

#### HAZARDOUS MATERIALS ADVISORY COMMITTEE

Mary Ellen Bakken Term expires June, 1989  
 Claire Thompson Term expires June, 1989  
 Juta Moter Term expires June, 1989  
 Gregory Ciampa Term expires June, 1989  
 Dennis Lawler, Chairman Term expires June, 1989

#### HAZARDOUS WASTE COORDINATOR

Dennis Lawler Term expires June, 1989

#### HIGHWAY SUPERINTENDENT

George Wyman Term expires June, 1988

#### HISTORICAL COMMISSION

Lloyd G. Blanchard Term expires June, 1988  
 Sally Benedict Term expires June, 1988  
 Bernice Picking Term expires June, 1989  
 Alex Belida Term expires June, 1989  
 H. Arnold Wilder Term expires June, 1990  
 Robert S. Jeffries, Chairman Term expires June, 1990  
 Ruth McDonald Term expires June, 1988

#### HOUSE NUMBERING COMMITTEE

Austin Fitzsimmons Term expires June, 1988

#### HYDROGEOLOGICAL AQUIFER STUDY COMMITTEE

Charles Menzie, Chairman Term expires June, 1988  
 Arnold O'Brien Term expires June, 1988  
 Ralph Shaver Term expires June, 1988  
 Warren Palmer Term expires June, 1988  
 Richard Emmet Term expires June, 1988  
 Harold Fletcher Term expires June, 1988

#### LANDFILL CLOSURE ADVISORY COMMITTEE

Joanne Barnett Term expires June, 1988  
 Christine Pude, Chairman Term expires June, 1988  
 Roger LaChance Term expires June, 1988  
 Margaret Melanson Term expires June, 1988  
 Lou Oliver Term expires June, 1988  
 Charles Landino Term expires June, 1988

## FIRE CHIEF

George Rogers, Chief	Term expires June, 1988
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## HAZARDOUS MATERIALS ADVISORY COMMITTEE

Mary Ellen Bakken	Term expires June, 1989
Claire Thompson	Term expires June, 1989
Juta Moter	Term expires June, 1989
Gregory Ciampa	Term expires June, 1989
Dennis Lawler, Chairman	Term expires June, 1989

## HAZARDOUS WASTE COORDINATOR

Dennis Lawler	Term expires June, 1989
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## HIGHWAY SUPERINTENDENT

George Wyman	Term expires June, 1988
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## HISTORICAL COMMISSION

Lloyd G. Blanchard	Term expires June, 1988
Sally Benedict	Term expires June, 1988
Bernice Picking	Term expires June, 1989
Alex Belida	Term expires June, 1989
H. Arnold Wilder	Term expires June, 1990
Robert S. Jeffries, Chairman	Term expires June, 1990
Ruth McDonald	Term expires June, 1988

## HOUSE NUMBERING COMMITTEE

Austin Fitzsimmons	Term expires June, 1988
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## HYDROGEOLOGICAL AQUIFER STUDY COMMITTEE

Charles Menzie, Chairman	Term expires June, 1988
Arnold O'Brien	Term expires June, 1988
Ralph Shaver	Term expires June, 1988
Warren Palmer	Term expires June, 1988
Richard Emmet	Term expires June, 1988
Harold Fletcher	Term expires June, 1988

## LANDFILL CLOSURE ADVISORY COMMITTEE

Joanne Barnett	Term expires June, 1988
Christine Pude, Chairman	Term expires June, 1988
Roger LaChance	Term expires June, 1988
Margaret Melanson	Term expires June, 1988
Lou Oliver	Term expires June, 1988
Charles Landino	Term expires June, 1988

## LOCAL ARTS COUNCIL

Robert Nicoson	Term expires June, 1988
Kathleen Healy	Term expires June, 1988
Diane Earl	Term expires June, 1989
Margaret Morgan, Chairman	Term expires June, 1988
Kathleen DeGrappo	Term expires June, 1989
Andrew Kusmin	Term expires June, 1989
Caroline Fisher	Term expires June, 1989



#### LOCAL ARTS COUNCIL

Robert Nicoson	Term expires June, 1988
Kathleen Healy	Term expires June, 1988
Diane Earl	Term expires June, 1989
Margaret Morgan, Chairman	Term expires June, 1988
Kathleen DeGrappo	Term expires June, 1989
Andrew Kusmin	Term expires June, 1989
Caroline Fisher	Term expires June, 1989

#### LOWELL REGIONAL TRANSIST AUTHORITY

Sandra Savage, Selectmen's Rep.	Term expires June, 1988
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#### MEASURER OF WOOD & BARK

Chester Caless	Term expires June, 1988
Ken Greeno	Term expires June, 1988

#### MIDDLESEX COUNTY ADVISORY COMMITTEE

David Earl, Selectmen's Rep.	Term expires June, 1988
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#### SUPERINTENDENT, MOTH DEPARTMENT

Ken Greeno	Term expires June, 1989
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#### NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Charlotte Scott	Term expires April, 1989
Joseph Howells	Term expires April, 1990
Kevin Finnegan, Alternate	Term expires April, 1989

#### NORTHEAST SOLID WASTE COMMITTEE (NESWC)

Kathy Cadigan, Alternate Rep.	Term expires April, 1988
Robert J. Halpin, Selectmen's Rep.	Term expires April, 1988

#### REPRESENTATIVE TO N.M.A.C.

Robert Herrmann, Selectmen's Rep.	Term expires June, 1988
Steven Boudreau, Alternate	Term expires June, 1988
Peter Fletcher, Planning Board Rep.	Term expires June, 1988

#### PARKING CLERK

Elaine McKenna	Term expires June, 1988
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#### PERMANENT SCHOOL BUILDING COMMITTEE

Paul Davies	Term expires June, 1988
Robert Herrmann	Term expires June, 1988
Harry Manuel	Term expires June, 1988
Ron Golay	Term expires June, 1988
Paul Alphen	Term expires June, 1988

#### PERSONNEL BOARD

Dorothy Hayes	Term expires June, 1988
Russell Sullivan Jr.	Term expires June, 1989
Michael Gates	Term expires June, 1989
Frank Aubuchon	Term expires June, 1989
John E. Wrobel, Jr., Chairman	Term expires June, 1989



# POLICE CHIEF

Joseph R. Connell Term expires June, 1988

# POLICE LIEUTENANT

Robert Welch Term expires June, 1988

# AUXILIARY POLICE OFFICER

Austin Fitzsimmons	Term expires June, 1988
Michael J. Fronc	Term expires June, 1988
William G. Luppold, Jr.	Term expires June, 1988
Michael A. Rochon	Term expires June, 1988
James Spinney	Term expires June, 1988
Scott J. Camilleri	Term expires June, 1988
Michael Croteau	Term expires June, 1988
John M. Janakos	Term expires June, 1988

# TRAFFIC CONTROL OFFICERS

Michael J. Fronc	Term expires June, 1988
William G. Luppold, Jr.	Term expires June, 1988
William L. Cahill, Jr.	Term expires June, 1988
Michael A. Rochon	Term expires June, 1988
William A. Lyons	Term expires June, 1988
Christopher Doolin	Term expires June, 1988
James Spinney	Term expires June, 1988
Austin Fitzsimmons	Term expires June, 1988
Scott J. Camilleri	Term expires June, 1988

# RECREATION COMMISSION

Larry Cormier	Term expires June, 1988
Judith Ramirez	Term expires June, 1988
Donald Porteous, Chairman	Term expires June, 1988
William Barnett	Term expires June, 1988
Russell Carlson	Term expires June, 1988
Rosemary Dunn	Term expires June, 1988

# REGIONAL TRAILS COMMITTEE

Marion Harman	Term expires June, 1988
Barbara Thornley	Term expires June, 1988
Susan Ferry	Term expires June, 1988

# REGISTRARS OF VOTERS, REPUBLICAN

Wilbert Vaughn	Term expires March 31, 1988
Beverly Dearth	Term expires March 31, 1990

# REGISTRAR OF VOTERS, DEMOCRAT

William Healy	Term expires March 31, 1989
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# REGISTRAR CLERK, EX OFFICIO

Elaine McKenna	Term expires June, 1990
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#### RIGHT TO KNOW COMMITTEE

George Rogers, Municipal Coordinator	Term expires June, 1988
Charles Menzie, Acting Municipal Coordinator	Term expires June, 1988

#### ROUDENBUSH COMMUNITY CENTER COMMITTEE

Mary Jo Cassidy, Chairman	Term expires June, 1988
Barbara Landino	Term expires June, 1989
Marcia Cady Dana	Term expires June, 1989
Ellen Harde	Term expires June, 1988
Lee Thurston	Term expires June, 1990
Carol Shestok	Term expires June, 1989
John Viera	Term expires June, 1990
Sandra Collins	Term expires June, 1990
Emily Teller	Term expires June, 1989

#### SCHOOL BUILDING SPACE NEEDS STUDY COMMITTEE

George Murray, School Committee rep.	Term expires June, 1988
Harry Manuel, School Committee rep.	Term expires June, 1988
Robert Herrmann, Selectmen rep.	Term expires June, 1988
Janice Ackerman	Term expires June, 1988
Paul Davies, Chairman	Term expires June, 1988
Kathryn Boudreau	Term expires June, 1988
James Clark	Term expires June, 1988
Rody Palmer	Term expires June, 1988
Linn Flint	Term expires June, 1988
Carla Loughlin	Term expires June, 1988
Robert McCusker	Term expires June, 1988
Paul Morse, Vice-Chairman	Term expires June, 1988
Christine Robbins	Term expires June, 1988
Robert Smith	Term expires June, 1988
Gunars Zagars	Term expires June, 1988
Robert Jefferies, Alternate	Term expires June, 1988
David Lomet, Alternate	Term expires June, 1988

#### SEALER OF WEIGHTS AND MEASURES

George Fletcher	Term expires June, 1988
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#### SEWERAGE ADVISORY COMMITTEE

Robert Matley	Term expires June, 1988
Robert Jeffries	Term expires June, 1988
Thomas Niemaszyk	Term expires June, 1988
Chet Cook	Term expires June, 1988
Robert Hicks	Term expires June, 1988
Charles Colburn	Term expires June, 1988
Harold Fletcher	Term expires June, 1988

#### SIDEWALKS AND PATHWAYS STUDY COMMITTEE

Angela Mosscrop	Term expires June, 1989
Dorothy Natoli	Term expires June, 1989
Leonard Natoli	Term expires June, 1989
Barbara Thornley	Term expires June, 1989
Gloria Black	Term expires June, 1989



#### SLIFER DEVELOPMENT TEAM

Al Crocker	Term expires June, 1988
Bob Fagan, Chairman	Term expires June, 1988
Robert Herrmann	Term expires June, 1988
Ronald Johnson	Term expires June, 1988
Patricia Loring, Coordinator	Term expires June, 1988
Richard Emmet, Alternate	Term expires June, 1988
Dini Healy-Coffin, Alternate	Term expires June, 1988
Harold Fletcher, Alternate	Term expires June, 1988
Denis Maguire, Alternate	Term expires June, 1988
Mary Morton	Term expires June, 1988

#### SOLID WASTE ADVISORY COMMITTEE

Peter Dunigan	Term expires June, 1988
Robert Tierney	Term expires June, 1988
Roger LaChance	Term expires June, 1988
Ellen Harde, Chairman	Term expires June, 1988
Stephen Young	Term expires June, 1988

#### TAX POSSESSION SALE COMMITTEE

Norman K. Nesmith	Term expires Sept., 1990
Justin McCarthy	Term expires Sept., 1988
Steve McKenna	Term expires Sept., 1989

#### TOWN AIDE

Helena Crocker	Term expires June, 1988
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#### TOWN BUILDING AND FACILITY COMMITTEE

Gil Brown	Term expires June, 1988
Dorothy Swanson	Term expires June, 1988
Robert Halpin	Term expires June, 1988
Steven Boudreau, Chairman	Term expires June, 1988
Joseph Roy	Term expires June, 1988
Richard Jordan	Term expires June, 1988

#### TOWN COUNSEL

John Connell	Term expires June, 1988
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#### TOWN FOREST COMMITTEE

Ken Greeno	Term expires June, 1988
Carlton Rooks	Term expires June, 1988

#### TOWN MANAGEMENT STUDY COMMITTEE

Richard Walthers	Term expires June, 1988
Frank Jeray	Term expires June, 1988
Madonna McKenzie	Term expires June, 1988
John Cadigan	Term expires June, 1988
Ellen Harde	Term expires June, 1988
Jerry Berkowitz	Term expires June, 1988
Paul Alphen	Term expires June, 1988
Mary Morton	Term expires June, 1988
Fred Radcliffe	Term expires June, 1988
Rick Bahnick, Chairman	Term expires June, 1988
Sam Frank	Term expires June, 1988

#### VETERAN'S AGENT

Helena Crocker Term expires June, 1988

#### VETERAN'S SERVICES DIRECTOR

Jerry Berkowitz Term expires June, 1990

#### VETERAN'S GRAVES OFFICER

James L. Healy, Sr. Term expires June, 1988

#### WEIGHER OF GENERAL COMMODITIES

Robert Nardone Term expires June, 1988

Anthony Nardone Term expires June, 1988

Albert Nardone Term expires June, 1988

James Nardone Term expires June, 1988

Donald MacMillan Term expires June, 1988

#### WEIGHER OF GRANITE

Gloria Brown Term expires June, 1988

Edward Chouinard Term expires June, 1988

John Laird Term expires June, 1988

Roger Masson Term expires June, 1988

Joseph Simard Term expires June, 1988

William K. Green Term expires June, 1988

Sheila Berard Term expires June, 1988

#### WEIGHER OF COMMODITIES

Robert Durant Term expires June, 1988

Donald Kehoe Term expires June, 1988

Bradford Pope Term expires June, 1988

Joseph Kimpton Term expires June, 1988

Thomas Emanuello Term expires June, 1988

John Minelli Term expires June, 1988

George Eaton Term expires June, 1988

Paul Taurasi Term expires June, 1988

#### WETLANDS BYLAW STUDY COMMITTEE

Patricia Loring Term expires June, 1988

Kenneth Greeno Term expires June, 1988

Donald Gayla Term expires June, 1988

Deborah Baker Term expires June, 1988

Kathy Fortin Term expires June, 1988

Rody Palmer Term expires June, 1988

Scott MacKay Term expires June, 1988

Alan Fletcher Term expires June, 1988



WESTFORD POLICE DEPARTMENT ROSTER

CHIEF OF POLICE  
Joseph R. Connell

LIEUTENANT  
Robert M. Welch, Jr.

SERGEANTS

Edward Cossette  
David Hogg  
Timothy Pomerleau

Edward Rochon  
Joseph Roy  
John Tzkiopoulos

PATROLMEN

Caron, John  
Connell, David  
Duggan, William  
Haran, Patrick  
Hazel, Michael  
Higgins, George  
Jelley, Michael  
Mack, Scott

McEnaney, Thomas  
Perciballi, Michael  
Perron, Michael  
Reese, Kevin  
Shea, Walter  
Sullivan, Kevin  
Timothy, Stephen  
Walker, Joseph

Peachey, Raymond - Safety Officer

CRIMINAL BUREAU

Terence Kane - Sergeant  
George MacGregor - Inspector  
Hervey Cote - Inspector  
Patrick Haran - Inspector

INTERMITTENTS

Balzotti, Gregory  
Barrett, Richard  
Murray, Joseph

O'Donnell, Daniel  
Waldren, Steven

TRAFFIC CONTROL OFFICERS

Cahill, William  
Camilleri, Scott  
Doolin, Christopher  
Fronc, Michael

Luppold, William  
Lyons, William  
Rochon, Michael  
Spinney, James

TRAFFIC SUPERVISORS

Buchanan, Barbara  
Curley, Sheila  
Duggan, Florence

Hill, Mary  
Nutt, Diane  
Strom, Mona

DOG OFFICER  
George Fletcher

CONSTABLES  
William MacMillan  
Walter McAvoy

## REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen is pleased to submit its report for the calendar year ending December 31, 1987.

At the Annual Town Election in May, Jerry Berkowitz and Steven Boudreau were elected to the Board of Selectmen. The Board voted its sincere thanks to out going members Ronald Johnson and Robert Tierney each of whom decided not to seek reelection to what otherwise would have been third terms. The Board reorganized and elected Robert C. Herrmann as Chairman, Jerry Berkowitz as Vice-Chairman and Steven Boudreau as Clerk.

Throughout 1987 the Board continued to stress the need to develop a comprehensive corridor plan for Route 110. In the fall, the Town's consulting traffic engineers, Vanasse/Hangen/Brustlin, submitted their recommendations for traffic improvements which will be required to meet anticipated growth along Route 110 between now and the year 1995. The recommendations are based upon land use and growth projections prepared by the North Middlesex Area Commission and the Planning Board's land use consultant Peter Wells. The projections indicate that given even a moderate degree of development along the roadway six (6) of the eleven (11) principal main intersections between Chelmsford and Littleton will operate at a "Failure" ratings. The Board hopes to submit a total plan for the required improvements to the Mass. Dept. of Public Works in the near future in order that the lengthy engineering and design process may begin at the earliest possible date.

Foremost among the issues which the Board must resolve prior to being able to submit the corridor plan to the Commonwealth is the issue of financing the engineering for the improvements. Typically considered a local expense whenever the state and local governments jointly undertake a traffic improvement, a commitment to funding the engineering costs locally results in a higher priority rating among the many projects being considered statewide for funding. It is generally recognized the engineering costs, which could run as high as \$650,000.00, are far greater than the amount which the Town could raise given its property tax and revenue limitations. The Board therefor is looking to the business and industrial development community to arrive at an equitable formula under which these costs may be raised through private sector donations.

The reconstruction and installation of traffic lights at the intersection of Boston Rd. and Rt. 110 provides a vivid example of the need to begin the design process early given the lengthy design and approval process employed by the Mass. DPW. As 1987 came to a close the DPW had finally approved the final design plans for the new intersection and authorized the Town's engineers to proceed with the finalization of the bid and contract documents in order that the project may be put out to bid early in the 1988 construction season.



The closure of the former Sanitary Landfill near the intersection of Cold Spring and Pine Ridge Rd. topped the Board's list of activities during the summer and fall. The \$1.2 million dollar effort to construct an impermeable clay barrier over the 18 acre landfill was carried out in accordance with state of the art engineering plans approved by the Mass. Department of Environmental Quality Engineering. The investment will go a long way towards protecting the town's public water supply and the nearby environment from the known hazards of improperly closed landfills. The Town will continue an annual post closure monitoring program to identify any problems which may develop with groundwater in the area. With passage of the Comprehensive Solid Waste Bill by the legislature, the Town stands a very good chance of being reimbursed to a maximum of \$500,000.00 for the closure and will remain eligible for no interest loans on the remaining portion of the costs.

The Board has continued to advocate the need to adopt stricter growth management policies to enable the town to plan and control its future. Much of the time of town officials is spent reacting to specific development proposals, which under state law must be reviewed and either approved or disapproved within specified time periods, and it has become increasingly difficult for the Town to consider the larger community impacts of this development and to be able to act accordingly. The Board is quite concerned that current levels of growth may have outstripped the town's administrative abilities to do anything other than react to problems after the fact.

Never will the need for adequate planning capacity be greater than in the case of the so-called Stonehenge proposal on 650 acres of land in northeastern Westford. If constructed to the preliminary estimates of the developer, this one development in and of itself will double the assessed valuation of the town over the next twenty years. The proposal, which includes 4.0 million square feet of office space and a 200 unit hotel/conference/commercial center, exceeds the construction value of the well known Fan Pier project in Boston - the largest private development in that city's history. The Board has received a \$15,000 grant from the State Office of Communities and Development to assist it in assessing the project and developing a planning strategy to guide it during the Environmental Impact Study and similar review processes.

The results of the hydrogeological study authorized by the 1985 Annual Town Meeting will be presented to the 1988 Annual Meeting in the form of a new Groundwater Protection By-law. The fundamental finding of the study is that the greatest likelihood for new or replacement town wells exists in the very same aquifer in which our existing wells are located, ie. the Stoney Brook aquifer. Any loss of any part of this groundwater supply would have grave consequences for our ability to meet the existing need for water. Adoption of this by-law is of paramount importance to protecting the public water supply and we urge your support.



Substantial progress has been made in converting the Town's accounting system from the former manual system to a new automated system. With the adoption of the Fiscal Year 1989 budget in the new format we hope to make the conversion complete during the first three months of the new fiscal year and eliminate the need to run parallel systems. As with any conversion to data processing, the change has been time consuming and a challenge for all those involved, however, the information which will be generated by the new system will be worth the effort.

1987 saw the Board of Selectmen vote for the first time to classify property in Westford by use for the purpose of property taxes and to shift the tax burden onto Commercial, Industrial and Personal Property classes, thereby reducing taxes on Residential and Open Space classifications. A controversial action by any standard, the Board determined that given the dramatic change in the composition of our commercial and industrial sectors over the past five years the impacts of the tax shift are mainly passed onto customers and users from outside the community and that Westford ought to adopt a policy consistent with that being adopted by other comparable communities in the area.

The Town Management Study Committee recommended sweeping changes to the Town's organization and management structure, including the formation of a Town Manager form of government and the appointment of many of the currently elected town offices. The Board continues to support the work of the committee, despite the reluctance of the annual meeting to begin the process of change to the degree recommended by the Committee. The Selectmen advocate continued discussion of the Town's governmental structure and management needs and that changes be made as the consensus for change arises. For instance, the Board of Selectmen will propose that the Annual Town Meeting amend the Town's by-laws to provide that the responsibility for developing the Town budget be shifted to the Selectmen (ie, Executive branch) which is consistent with the Study Committee's goals. The Board hopes that the committee will continue to advocate its recommendations and assist in the consensus building process.

The Board oversaw collective bargaining with all three of the Town's public employee unions and reached a settlement with two of them in November. The Highway Department and Communications Workers of America, representing a broad cross section of town employees in a variety of town departments, have each agreed to new three year contracts. The Board continues to negotiate with the Police Officers Union.

The Board continues to support the School Committee's evaluation of the need for additional classroom space in the school system. The Board supported the plan presented by the School Committee in 1986 and again in 1987. The decision by the Town not to exempt the additional debt payments for the school from the limitations of proposition two and a half made it impossible for the project to go forward given our existing revenue limitations. The School Committee renewed its needs assessment and its study committee began the process anew. We are confident, on the basis of what the new committee has undertaken to date, that the result will be a clearer consensus as to the proper plan to be adopted by the Town.

The Town Departments also continue to grapple with inadequate building space and facilities due to a combination of building age, new service demands and years of deferred maintenance. The Selectmen continue to support the efforts of the Town Building and Facilities Committee to arrive at an acceptable plan to meet these needs over the long term. The ability of the Town to raise the large amounts of money needed to carry out these investments continues to haunt the Board and its committee.

1987 also saw progress on the so called Affordable Housing front. It has become increasingly clear that the housing market in eastern New England has made it increasingly difficult for younger Westford residents as well as the elderly to afford to live in Westford. With this in mind it was rewarding to see the Housing Authority's efforts to construct family and elderly housing come to fruition in Graniteville. The Board itself has appointed an Affordable Housing Committee to develop a housing effort to meet this growing concern of Westford residents on Westford's terms.

The Board sponsored a bold innovative effort to acquire additional open space in Westford at the Annual Town meeting in May and was pleased that the meeting approved two separate bond issues to acquire the so called Slifer and Drew Farms parcels. The goal of the two special committees is to undertake very limited, open space sensitive development on the two parcels selling whatever number of lots will be required to pay off the bonds prior to the first principal payment. If successful the approach will add significantly to our effort to preserve town character and natural environment with little impact on the Town's operating or capital budget.



The Board wishes to recognize the contribution of former Head Clerk Mary Morton who decided to leave her position in the Selectmen's Office and wishes her the very best in the future. After a considerable period of time, Mary Blane was hired in the fall of 1987 as Mary's replacement and we hope residents will welcome her to our staff. The Board wishes to thank its Executive Secretary for his assistance during the year and to the numerous town officials, department heads and citizens who make town government happen for their cooperation and assistance to the Board.

Best Wishes in 1988.

Board of Selectmen

Robert C. Herrmann, Chairman  
Jerry Berkowitz, Vice Chairman  
Steven C. Boudreau, Clerk  
David Earl  
Geoffery D. Hall

Robert J. Halpin, Executive Secretary



## REPORT OF THE BOARD OF REGISTRARS

The Board of Registrars conducted the Annual Listing which resulted in the printing of Street List Books, Precinct Lists of Registered Voters, Dog Owner Lists, Alphabetical List of Residents and the Jury Selection List for Westford Residents.

Registration sessions for new voters were held for the Town Election in May and Town Meetings in May, September and November. A total of 8209 Registered Voters were listed at the close of Registration for the November Town Meeting.

Democrats: 3326   Republicans: 1152  
Unenrolled (Independent): 3731

The Board held ten sessions to register new voters and met twice to certify signatures on nomination papers (received 97 papers and certified 1843 signatures), met three times to certify signatures on Initiative Petitions (received 108 papers and certified 537 signatures).

Meetings were also held to prepare ballot boxes for Town Election and to assist with voter status on Election Day.

Respectfully submitted,

Board of Registrars

Wilbert L. Vaugh, Chairman  
William R. Healy  
Beverly J. Dearth  
Elaine V. McKenna, Clerk

# ELECTION WORKERS - 1987

## ENROLLED AS DEMOCRAT

Brule, Paula  
 Cantin, Dorothy  
 Cassidy, Norma  
 Clark, Leo  
 Coffin, Dini Healy  
 Considine, Frances  
 Cote, Mary  
 Crocker, Helena  
 Croteau, Mary Lou  
 Denisevich, Anthony  
 Denisevich, Cecelia  
 Desmond, Helen  
 Drake, Muriel  
 Ducharme, Audrey  
 Enwright, Pat  
 Fellows, Katherine  
 Forest, Frances  
 Gallardo, Marilyn  
 Healy, Dorothy  
 Hill, Mary  
 Holmes, Diane  
 Howe, Charles  
 Howe, Lillian  
 Jeray, Frank  
 Koziol, Mary  
 Lord, Philip  
 Maciak, Elaine  
 Martin, Mary  
 McCusker, Ann  
 McCusker, Laura  
 McCusker, Richard  
 McKenna, Laura  
 McKenna, William Jr.  
 Mitchell, Kathleen  
 Mongan, Barbara  
 Morton, Mary  
 Pioli, Joan  
 Regan, Ellen  
 Ricard, Anita  
 Ricard, Viateur  
 Shuckhart, Paulette  
 St.Gelais, Marjorie  
 Sullivan, Veronica  
 Szylvian, Edmund  
 Szylvian, Irene

## ENROLLED AS DEMOCRAT

Taylor, Jean  
 Teague, M. Kathleen  
 Teller, Emily  
 Tremble, Cynthia  
 Trubey, Mary  
 VanLandeghem, Eleanor  
 Walthers, Linda  
 Watson, Denis  
 Webster, JoAnn  
 Woznac, Irene  
 Zusin, Carol

## ENROLLED AS REPUBLICAN

Aranyi, Barbara  
 Basner, Grace  
 Blowey, Reginald  
 Bonner, Sue  
 Brewer, Barbara  
 Caless, Mary  
 Carson, Bonnie  
 Chamberlain, Ruth  
 Cook, Laurie  
 Cornwall, Bertha  
 Cornwall, Susan  
 Dalton, Gladys  
 Day, Alice  
 Earnshaw, Robert  
 Eliason, Adelaide  
 Fletcher, Frances  
 Foster, Donna  
 Gagnon, Jeannette  
 Galvin, Kathleen  
 Hall, Ruth  
 Hinckley, Ralph  
 Jackson, Mary  
 Jewett, Lois  
 Johnson, Mary Jo  
 Jordon, Dot  
 Karkota, Frank  
 Kronlund, Elaine  
 Lorentzen, Dorothy  
 Luciano, Frank  
 Luciano, Marjorie

## ENROLLED AS REPUBLICAN

Lyons, Helen  
 MacPherson, Ian  
 MacQuarrie, Marion  
 Malone, Mae  
 Marchand, Ruth  
 Picking, Bernice  
 Pude, Christine  
 Rautenberg, Diane  
 Robinson, Donald  
 Roper, Cynthia  
 Russell, Jacqueline  
 Sambito, Madeline  
 Tuttle, Shirley  
 VanNorden, Mary  
 Vaughn, Brian  
 Vaughn, Edith  
 Vaughn, JoAnn  
 Whitney, JoAnn  
 Whitney, Robert  
 Wilder, Arnold  
 Wyman, Nancy

## ENROLLED AS INDEPENDENT

Cantin, Ray  
 Door, Emily  
 English, Constance  
 English, Lewis  
 Gagnon, Patricia  
 Harde, Ellen  
 L'Hussier, Dorothy  
 Lehan, Betty  
 mabee, Claire  
 MacMillan, Rena  
 Melvin, Barbara  
 Schmeichel, Phyllis  
 Williams, Patrica

With special thanks to the Westford Police Department and John Wilson of the School Department.

ANNUAL TOWN ELECTION - MAY 5, 1987

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Total Ballots Cast	1136	845	723	896	3600

SELECTMEN - Three Years - Vote for Two

Jerry G. Berkowitz **	815	545	369	639	2368
Steven C. Boudreau **	582	433	460	439	1914
Roy L. Chaisson	141	104	185	121	551
Anthony Martinez III	432	360	270	377	1439
All Others	0	0	1	2	3
Blanks	302	248	161	214	925

ASSESSOR - Three Years - Vote for One

Hal Schreiber **	846	616	544	680	2686
All Others	0	1	0	0	1
Blanks	290	228	179	216	913

ASSESSOR - Two Years - Vote for One

Geraldine Healy-Coffin **	814	602	541	666	2623
All Others	1	0	2	1	4
Blanks	321	243	180	229	973

SCHOOL COMMITTEE - Three Years - Vote for Two

Allan S. Timmins **	637	453	400	500	1990
Gilbert Brown **	530	330	253	374	1487
Michael P. Carlson	361	360	298	310	1329
Rodney G. Young	293	187	183	231	894
All Others	2	1	0	1	4
Blanks	449	359	312	376	1496

BOARD OF HEALTH - Three Years - Vote for Two

Charles G. Colburn **	726	512	442	611	2291
Charles S. Landino **	713	462	405	488	2068
Leo G. Dunn	332	280	325	300	1237
All Others	1	1	4	0	6
Blanks	500	435	270	393	1598

BOARD OF HEALTH - Two Years - Vote for One

Mark W. Mulligan **	793	611	590	681	2675
All Others	1	0	0	1	2
Blanks	342	234	133	214	923



	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
PLANNING BOARD - Five Years - Vote for One					
Richard K. Walthers	426	235	223	269	1153
Thomas J. Mossdrop **	597	508	417	557	2079
All Others	0	0	0	0	0
Blanks	113	102	83	70	368

WESTFORD HOUSING AUTHORITY - Five Years - Vote for One					
Robert J. Ferreira **	804	605	544	674	2627
All Others	0	1	0	0	1
Blanks	332	239	179	222	972

TRUSTEES J.V. FLETCHER LIBRARY - Three Years - Vote for Two					
MaryAnn Finnegan **	850	594	549	677	2670
Richard E. Kenyon **	820	564	519	653	2556
All Others	0	0	0	0	0
Blanks	602	532	378	462	1974

TRUSTEES J.V. FLETCHER LIBRARY - One Year - Vote for One					
Susan R. Astle	342	227	218	276	1063
Wayne D. Fernald	145	112	92	104	453
Mary R. Morton **	378	309	251	329	1267
All Others	0	0	0	0	0
Blanks	271	197	162	187	817

CEMETERY COMMISSIONER - Three Years - Vote for One					
Patrick J. McEnaney **	801	613	575	678	2667
All Others	1	0	1	0	2
Blanks	334	232	147	218	931

WATER COMMISSIONER - Three Years - Vote for One					
Richard J. Barrett, Jr. **	835	600	554	681	2670
All Others	0	0	0	0	0
Blanks	301	245	169	215	930

MODERATOR - Three Years - Vote for One					
William J. Kavanagh, Jr. **	866	640	567	707	2780
All Others	3	1	2	0	6
Blanks	267	204	154	189	814

TOWN CLERK - Three Years - Vote for One					
Elaine V. McKenna **	926	660	616	743	2945
All Others	0	0	1	0	1
Blanks	210	185	106	153	654

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
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QUESTION ONE

Shall the Town of Westford be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to design, construct, originally equip and furnish a new middle and/or elementary school and an addition or additions to existing school facilities and to remodel, re-construct or make, extraordinary repairs to existing school facilities?

Yes	616	386	281	436	1719
No **	502	449	432	446	1829
Blanks	18	10	10	14	52

\*\* ELECTED

SPECIAL TOWN MEETING  
APRIL 6, 1987

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at Westford Academy on Monday, April 6, 1987 at 7:30 p.m., the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors. A quorum was present.

William Kavanagh, Town Moderator, called the meeting to order at 7:30 p.m.

ARTICLE 1. It failed for the lack of a 2/3 majority (Yes - 655 No - 380) that the sum of \$575,000.00 be appropriated for the cost of architectural and engineering services to prepare plans and specifications for the construction, original equipping and furnishing of a new middle school and an addition or additions to existing school facilities and for the remodeling, reconstructing or making extraordinary repairs to existing school facilities; and that to raise such appropriation, the Treasurer with the approval of the Selectmen, is hereby authorized to borrow the sum of \$575,000.00 under and pursuant to Chapter 44 Section 7(21) and (22) of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes therefor; provided that no money shall be expended or borrowed under this vote unless the Town shall have voted at a regular or special election to exempt the amounts required to pay the bonds or notes from the limitations of Proposition 2 and 1/2, so-called.  
(Selectmen 3-1 in Favor)

ARTICLE 2. It was voted unanimously that the sums specified below be transferred to Account No. 411, NESWC Tipping Fees, to cover NESWC solid waste disposal tipping fees for the remainder of Fiscal Year 1987:

Acct. No. 102 (B)	Extra Clerical	\$ 6,469.75
Acct. No. 121 (J)	Town Hall Computer (VAX)	\$ 6,703.42
Acct. No. 121 (N)	Remodel Restroom	\$ 4,500.00
Acct. No. 121 (R)	Paint Town Hall	\$ 1,200.00
Acct. No. 195	Energy Audit Balance	\$ 12,208.55
Acct. No. 145	Comprehensive Insurance	\$ 45,000.00
		-----
	TOTAL	\$ 76,081.72

(Finance Committee Approved)



ARTICLE 3. It failed for the lack of a 2/3 majority ( Yes - 136 No - 804) that the sum of \$300,000.00 be appropriated for the cost of architectural and engineering services to prepare plans and specifications for the construction, original equipping and furnishing a new elementary school and, to raise such appropriation, that the Treasurer with the approval of the Selectmen is hereby authorized to borrow the sum of \$300,000.00 under and pursuant to Chapter 44, Section 7 (21) and (22), of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes therefor; provided that no money shall be expended or borrowed under this vote unless the Town shall have voted at a regular or special election to exempt the amounts required to pay the bonds or notes from the limitation of Proposition 2 and 1/2, so called.

(Selectmen Unanimously Disapprove)

It was voted unanimously to adjourn the meeting at 10:10 p.m.

A True Record: ATTEST

Elaine V. McKenna  
Town Clerk

ANNUAL TOWN MEETING, SATURDAY, MAY 9, 1987

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at Abbot Middle School on Saturday, May 9, 1987, called to commence at 10:00 a.m. the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors.

William Kavanagh, Town Moderator, called the meeting to order at 10:15 a.m.

ARTICLE 2:

It was voted that salaries and compensation for elected officers of the Town be established as follows, effective July 1, 1987:

Board of Assessors Member	\$500
Cemetery Commissioner	200
Board of Health Member	250
Selectmen	
Chairman	1100
Other members	950
Town Clerk	23,300
Treasurer/Tax Collector	23,400
Tree Warden	100
Water Commissioner	400

(Finance Committee Approved)

ARTICLE 3:

It was voted that the Town amend all or part of the Consolidated Classification Plan, Compensation Plan and Personnel By-laws of the Town as follows, effective July 1, 1987:

By striking in its entirety, Section 3 (a) and inserting in place thereof the following Section 3 (a):

Section 3. The Classification and Wage Plan (Effective July 1, 1987)

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(a) All increases and classification changes after July 1, 1987, shall not take effect until approved by the Personnel Board.

Position	Minimum	Maximum
ASST. ASSESSOR*	22,500.00	34,600.00
BUILDING COMMISSIONER*	20,600.00	31,700.00
COMMUNITY CENTER DIR.*	23,000.00	34,500.00
HEALTH AGENT./SANIT.*	19,900.00	30,600.00
ASST. SANITARIAN*	15,500.00	22,500.00
FINANCE DIRECTOR*	23,600.00	36,300.00
FIRE CHIEF*	26,300.00	40,400.00
HIGHWAY SUPT.*	25,800.00	39,700.00
LIBRARY DIR.*	19,200.00	29,600.00
LIBRARY ASST. DIR.*	17,400.00	26,800.00
STAFF LIBRARIAN*	15,000.00	23,000.00
PLANNING/CONSERVATION COORD.*	16,900.00	26,000.00
POLICE LIEUTENANT*	25,200.00	38,800.00
WATER SUPERINTENDENT*	23,000.00	35,400.00

\*PER ANNUM

PERM. FIREFIGHTER/EMT	(STEP 1)**	9.10
PERM. FIREFIGHTER/EMT	(STEP 2)**	9.37
PERM. FIREFIGHTER/EMT	(STEP 3)**	9.65
PERM. FIREFIGHTER/EMT	(STEP 4)**	9.95

CALL FIREFIGHTER**	9.10
CALL FIRE LIEUTENANT**	9.33
CALL FIRE CAPTAIN**	9.48
CALL FIRE DEPUTY CHIEF**	9.89
SENIOR AIDE**	4.00

LIBRARY PAGE**	4.00
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TRAFFIC CONTROL OFFICER**	9.88
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	MINIMUM	MAXIMUM
SELECTMEN'S HEAD CLERK**	8.61	11.43

\*\* Per hour

(Finance Committee Approved)

#### ARTICLE 4:

It was voted that the following sums be raised and appropriated for the ensuing fiscal year (July 1, 1987 - June 30, 1988) for the several specific purposes hereinafter designated and that the sums be expended for such purposes under the direction of the respective Officers, Boards and Committees:



ACCT.NO.	DESCRIPTION	AMOUNT
SELECTMEN		
100	Selectmen Salaries	3950
102	Executive Secretary Salary	31421
102c	Executive Secretary Advance	10000
102a	Clerical Salary	19033
101	Office Expense	7170
101a	Labor Counsel	12000
145	Comprehensive Insurance	275000
146	Unemployment	20000
147	Health Insurance	360000
151	Town Publications	9000
152	Memorial Day	1000
153	Veterans Quarters	900
154	Legal Ads	3500
158	NMAC	3923
158a	Shared Traffic Engineer	5000
159	Misc. Appointed Committee Expenses	500
701	Employee Retirement	485000
700b	Accumulated Sick Leave Fund	20000
SELECTMEN-TOWN HOUSE		
120	Custodian Salary	9270
121	Town Hall Expenses	66570
122	Police/Fire Station Expenses	20400
121g	Paint Tadmuck Building	4700
121q	Networked Computer System	4000
122m	HVAC Survey/Repairs (Police/Fire)	6600
122n	Ceiling Fans Fire Station	1000
FINANCE DIRECTOR/ACCOUNTANT		
104	Finance Dir./Accountant Salary	31200
104a	Clerical Salary	6988
105	Office Expenses	1559
105a	Audit	17000

#### TREASURER/COLLECTOR

106	Treasurer/Collector Salary	23400
106a	Clerical Salaries	52664
107	Operating Expenses	29075
107a	Interest on Temporary Loans	10000

#### ASSESSORS

108	Assessor Salaries	1500
108a	Clerical Salaries	39883
108b	Assistant Assessor Salary	33650
109	Office Expenses	13870
109a	CLT Software Maintenance	9500
109n	Recertification Support	27500

#### TOWN AIDE/VETERANS' AGENT

110	Aide/Agent Salary	23311
110a	Clerical Salary	18768
111	Office Expenses	2210
111a	Veterans' Services	30000

#### TOWN COUNSEL

112	Town Counsel Retainer	32604
113	Office Expenses	4950
113a	Special Counsel Expenses	2500

#### TOWN CLERK

114	Town Clerk Salary	23300
114a	Clerical Salaries	17293
114b	Town Clerk Recording Fees	375
115	Operating Expenses	1290

#### REGISTRATION/ELECTION

116	Registrar Salaries	2500
116a	Election Worker Salaries	3572
116b	Street Listing	6800
116c	Town Clerk Salary	400
117	Operating Expenses	7755
118	Electronic Voting Machines	25000

#### LOCAL ARTS COUNCIL

199a	Clerical Salary	312
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#### COMMUNITY CENTER

124	Director Salary	24800
124a	Clerical Salary	17068
124b	Maintenance/Custodian Salaries	20802
125	Operating Expenses	21479
125c	Paint Building	6500
125d	Roof and Gutter Repair	1750
125a	Transfer from Roudenbush Assoc.	(21479)

#### PLANNING BOARD

126a	Planning/Conservation Coordinator	11650
126	Clerical Salary	2293
127	Office Expenses	4375
127a	Consultant/Engineering Fees	26000

#### CONSERVATION COMMISSION

128b	Planning/Conservation Coordinator	11650
128	Clerical Salary	2293
128a	Office Expenses	1655
128c	Engineering Fees	10000
128d	Land Acquisition Expenses	4000

#### PERSONNEL BOARD

130	Clerical Salary	2600
130a	Office Expenses	600
130b	New Employee Physical Exams	650
130c	Consulting Fees	1000

#### BOARD OF APPEALS

131	Clerical Salary	2500
131a	Operating Expenses	2600



# FINANCE COMMITTEE

132	Clerical Salary	2577
132a	Office Expenses	520
700	Reserve Fund	60000

# CAPITAL OUTLAY COMMITTEE

133b	Operating Expenses	75
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# CABLE TV COMMITTEE

135	Clerical Salary	550
135a	Operating Expenses	210

# COUNCIL ON AGING

144	Senior Aide Contractual Service	4400
136b	Office Expenses	2425
136c	General Program	935
136d	General Recreation	3000
136e	Health and Nutrition	1250
137	Homemaker Services	637
138	Retired Senior Volunteer Program	300
141	Merrimack Valley Legal Services	600
140	Respite Care Program	4670

# HISTORIC COMMISSION

157	Operating Expenses	1750
157b	Paint Museum	8500

## POLICE DEPARTMENT

200	Police Chief Salary	50451
200x	Lieutenant Salary	37500
200a	Sergeants Salaries	199849
200b	Patrolmen Salaries	500325
200c	Clerical Salaries	70714
200a	Traffic Supervisor Salaries	36379
200e	Custodian Salary	4831
200f	Dispatcher Salaries	71803
200g	Matron Salaries	1888
200h	Court Time	13676
200i	Paid Details	9572
200j	Overtime	91540
200k	Training	12838
200l	Shift Differential	13122
200m	Education Incentive	1000
201	Operating Expenses	151170
203	Cruisers	53990
204b	Street Marking Paint	5000
200a	Transfer from Revenue Sharing	(39374)

## FIRE DEPARTMENT

206	Fire Chief Salary	35600
206d	Switchboard Operator Salary	24042
206e	Firemen/EMT Salaries	299667
209	Operating Expenses	53124
209a	Out of State Travel	91
209t	Ladder Truck Engine Overhaul	6000
209u	Chief's Vehicle	13000

## DOG OFFICER

210	Dog Officer Salary	17812
210a	Assistant Dog Officer Salary	3597
211	Operating Expenses	6210

## INSPECTION DEPARTMENT

214	Building Inspector Salary	31400
214a	Assistant Inspector Salary	2201
218	Plumbing Inspector Salary	10912
220	Wiring Inspector Salary	14770
222	Gas Inspector Salary	4358
216	Clerical Salary	14545
217	Operating Expenses	9664

## TREE DEPARTMENT

225	Tree Warden Salary	100
226	General Expenses	1000
227	New Trees & Pruning	15000
228	Dutch Elm Control	2000
229	Pest Control	2000
229a	Tree Removal	10000

## CIVIL DEFENSE

230	Operating Expenses	3495
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## SEALER OF WEIGHTS AND MEASURES

232a	Sealer Salary	1500
232b	Operating Expenses	281

## HEALTH DEPARTMENT

300	Board of Health Salaries	1250
300a	Clerical Salaries	16660
300b	Sanitarian	26000
304	Animal Inspector Salary	800
305	Stable Inspector Salary	450
306	Dead Animal Removal Agent	1250
309	Pump and Well Inspector Salary	3000
301	Office Expenses	6475
303	Nashoba Board of Health	7381
307	Contagious Disease	250
308	Nursing Service	15600
310	Water Tests	4000
311	Engineering & Professional Fees	15000
312	Environmental Support	3000
314	Clerical Support	3000



## HIGHWAY DEPARTMENT

400	Street Lights	58656
400a	Traffic Control	1500
401	Snow and Ice Removal	335014
402	Town Roads	180601
403	Drainage	23321
404	Street Signs	2716
405	Sidewalks	2300
406	Parks	37096
407	Machinery & Equipment	79015
408	Materials	118000
411	Tipping Fees	520000
409	Curbside Trash Pickup	321500
419	Storage Tank Testing	8000
408a	Trucks	73000
408n	Materials Spreader	7500
408q	Snow Plows	4500

## WATER DEPARTMENT

500	Superintendent Salary	36100
500a	Commissioner Salaries	1200
500b	Worker Salaries	108306
500c	Clerical Salaries	37159
500d	Overtime	17726
500e	Flushing & Hydrant Maintenance	16043
501	Office Expenses	129130
501a	Maintenance Expenses	34195
502	Pipes and Supplies	70000
510	Analysis Town Wells	6000
512	Compressor	9334
514	Paint Town Farm Water Tank	35500
515	Water Meter Replacement	24000
516	Trailer	5000

## CEMETERY DEPARTMENT

550	Superintendent Salary	19744
550a	Maintenance/Laborer Salaries	8591
552	Commissioner Salaries	600
553	Office Expenses	6760
553a	Backhoe Service	3600
553c	Other Expenses	2200
553s	Office Building Roof	1300
551	Transfer from Trust Fund Income	(10800)
551a	Transfer from Sale of Lots	(5781)

600	SCHOOL DEPARTMENT	9920000
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630	NASHORA VALLEY TECHNICAL H.S.	447956
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LIBRARY

650	Director Salary	29000
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650a	Assistant Director Salary	24850
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650e	Librarian Salaries	59447
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650b	Library Assistant Salaries	80096
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650c	Clerical Salary	13440
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650d	Custodian Salary	8879
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650f	Page Salaries	5408
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651	Operating Expenses	94350
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651b	Out of State Travel	15
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651a	Transfer from Dog Fund	(1666)
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RECREATION COMMISSION

750	Town Beaches	24530
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751	Summer Parks	5907
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752	Baseball	11794
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754	Football	4486
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755	Basketball	3766
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756a	Service Account	5200
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756b	Track	905
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758	Maintenance	8000
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759	Administration Expenses	2030
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759a	Part Time Clerk Salary	2459
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ARTICLE 5:

It was voted unanimously that the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1987, in accordance with Chapter 44, Section 4 of the General Laws, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Chapter 44, Section 17 of the General Laws.

(Finance Committee Approved)

ARTICLE 6:

It was voted that the Town vote to dismiss this Article.

(Finance Committee Approved)

ARTICLE 7:

It was voted unanimously that the Town appropriate the sum of \$47,658.00 from the proceeds to be made available by the Commonwealth under Chapter 206 of the Acts of 1986 for the construction and/or improvement of Carlisle Rd.

(Finance Committee Approved)

ARTICLE 8:  
It was voted that the Town accept as and for Town Ways Melissa Drive, Fieldstone Drive, and Whitney Drive, each as laid out by the Selectmen and duly filed with the Town Clerk.

(Finance Committee Approved)

ARTICLE 9:  
It was voted that the Board of Selectmen be and is hereby authorized to install street lights on poles at the locations:

- Cummings Road Pole No. 4
  - Stony Brook Road, Pole No. 44
  - Patten Road, Poles No. 2, 4, 177/21
  - Cold Spring from Forge Village Road to Pine Ridge Road - 3 lights.
- (Finance Committee Approved)

ARTICLE 10:  
It was voted that the Town vote to raise and appropriate the sum of \$35,000.00 for the purpose of carrying out engineering and design of traffic signals and intersection improvements at the intersection of Groton Road/Tyngsboro Road/Depot Road.

(Finance Committee Approved)

ARTICLE 11:  
It was voted unanimously that the Board of Selectmen be and they hereby are authorized to acquire by purchase, eminent domain or otherwise, any land, easements or rights in and to the following described parcels of land, situated at or near the intersection of Boston Road, Carlisle Road and Route 110 which may be required in connection with the signalization of the Minot's Corner intersection:

Supposed Owner	Parcel No. (as shown on Assessor's Maps)
EZE Realty Trust	C3-28A
Mobil Oil Corp.	C3-28
Exxon Co., USA	C3-45
Vincent Popolizzio	C3-45A
Cigna Realty Resources, Inc.,	C3-1B
Westford Development Trust	C3-1
R. & I. Whitney	C3-5
Mary P. Wajda	C3-49
Four P's Realty Trust	C3-51
Eric & Barbara Whiting	C3-52

And for the purpose aforesaid and for defraying all incidental costs and expenses in connection herewith, that the sum of \$15,000.00 be raised and appropriated.

(Finance Committee Approved)



ARTICLE 12:

It was voted to dismiss this Article.

ARTICLE 13:

It was voted that the Board of Library Trustees be and is hereby authorized to accept gifts and apply for and accept any federal or state grants for the improvement of library services to the Town.

(Finance Committee Approved)

ARTICLE 14:

It was voted that the Town accept a gift of money and various gifts of personal property offered on behalf of the Roudenbush Community Center Associates, Inc. as follows:

The gift of money in the amount of \$21,479.00. Gifts of personal property include:

One (1) Amana Radarange

One (1) NEC Letter Quality Printer

(Finance Committee Approved)

ARTICLE 15:

It was voted unanimously that the Town vote to authorize the Board of Selectmen to appoint a committee to refine and pursue implementation of the recommendations of the Town Management Study Committee appointed pursuant to the vote at the Town Meeting held May 8, 1984; said Committee is directed to pursue implementation of the existing recommendations incrementally, after further deliberation with the Board of Selectmen and the affected existing Boards and positions.

(Finance Committee Approved)

ARTICLE 16:

It was voted that the Town vote to raise and appropriate, or appropriate from any available funds, the sum of \$5,000.00 for the purpose of carrying out further analysis of the suitability of the site for on-site sewage disposal for the renovation of existing space and construction of additional space at the Town Hall, Police Station and Fire Station.

(Finance Committee Approved)

ARTICLE 19:

It was voted that the Town vote to amend its by-laws by rewriting Article XIX - Abandonment, Wrecked, Dismantled or Discarded Vehicles as follows:

Article XIX - JUNK AUTOMOBILES

Section 1.

No junk automobiles shall be kept in the open in any area of the Town of Westford by the owner of the vehicle or by the owner or one in control of the premises wherein such vehicle is kept unless a license has been granted in accordance with the procedure hereafter described.

For the purposes of this by-law, a junk automobile shall be one which is worn out, cast off, or discarded and which is ready for dismantling or destruction, or which has been collected for stored for salvage, or for stripping in order to make use of parts thereof. Any parts from such a vehicle shall be considered a junk automobile under this By-Law.

Section 2.

Anyone holding a Class Three automobile license under the provisions of General Laws Chapter 140, Section 58, as amended, is exempt from the provisions of this By-Law.

Section 3.

A license to keep no more than two (2) such junk automobiles may be obtained from the Building Inspector, who may issue said license under the terms and standards set forth in Section 4 of this By-Law. The refusal of the Building Inspector to issue said license may be appealed to the Board of Selectmen by filing an appeal with the Town Clerk within twenty (20) days of the refusal, and thereafter following the procedure for notice and hearing set forth in Section 4 of this By-Law.

Section 4.

A license to keep more than two (2) junk automobiles may be requested by filing with the Town Clerk an application in writing to the Board of Selectmen. The Selectmen shall hold a public hearing upon such request, notice of which shall be given by publishing in a newspaper having a general circulation in Westford at least seven (7) days before the date of the hearing. The cost of publishing shall be paid by the applicant for the license.

The Selectmen may grant a license for not longer than one (1) year upon such conditions as the Selectmen deem proper to keep such junk automobiles in the open after a public hearing has been held, and the Selectmen determine that the keeping of the same will not depreciate property values in the area, will not create a hazard to the public safety, or will not become a public nuisance. Renewals of said license shall be made only after the procedure set forth above is followed.

#### Section 5.

Upon the filing with the Board of Selectmen of a petition signed by at least ten legal residents of Westford asking for revocation of any license issued under this By-Law, the Selectmen shall call a public hearing to review the conduct of the licensee under said license. If the Selectmen determine that the operation of the licensee under said license is such as to depreciate property values of surrounding property, create a hazard to the public safety or constitute a public nuisance, the Selectmen may, by majority vote, revoke said license. The effective date of such revocation shall be thirty (30) days after the said vote of revocation.

#### Section 6.

Any person or entity who violates this By-Law shall be liable to a fine not to exceed Two Hundred (\$200.00) Dollars for each day said violation continues.

#### ARTICLE 25:

It was voted to dismiss this article.

#### ARTICLE 30:

It was voted to dismiss this Article.

#### ARTICLE 33:

It was voted that the Town vote to authorize the Board of Selectmen to appoint a Solid Waste Advisory Committee to investigate alternatives for solid waste disposal.  
(Finance Committee Approved)

#### ARTICLE 36:

It was voted that the Town vote to accept the provisions of Section 3A of Chapter 64(G) of the General Laws, as amended by Chapter 145 of the Acts of 1985, which section authorized the imposition of a local excise tax upon the transfer of occupancy of any room in a hotel, motel, or lodging house located within the Town; and that pursuant to said Section 3A, a local option excise tax of four (4) percent be and hereby is imposed.

(Finance Committee Approved)

(Selectmen Unanimously Approved)



ARTICLE 39:

It was voted unanimously that the sum of \$860,000.00 be raised and appropriated for the purpose of closing out the former Sanitary Landfill; and to meet said appropriation, that the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow the sum of \$860,000.00 under and pursuant to Chapter 44, Section 7 of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes therefore; each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than fifteen (15) years from the date thereof.

(Finance Committee Approved)

ARTICLE 40:

It was voted to dismiss this Article.

ARTICLE 41:

It was voted to dismiss this article.

ARTICLE 42:

It was voted to dismiss this Article.

ARTICLE 43:

It was voted to dismiss this Article.

It was voted to adjourn the Annual Town Meeting at 5:00 p.m. until Monday, May 11, 1987 , 7:30 p.m. at Westford Academy.

A True Record: ATTEST

Elaine V. McKenna  
Town Clerk

SPECIAL TOWN MEETING - MAY 9, 1987

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Abbot Middle School on Saturday, May 9, 1987 called to commence at 2:00 p.m. the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. A quorum was present.

William Kavanagh, Town Moderator, called the meeting to order at 2:15 p.m.

ARTICLE 1.

It was voted unanimously that the Town transfer \$1,250.00 to Account 127, Planning Board Office Expense as follows:  
\$625.00 from Account 126 and \$625.00 from Account 126A.

(Finance Committee Approved)

ARTICLE 2.

It was voted unanimously that the Town transfer the sum of \$10,000.00 from Free Cash Fund Balance to Account 127A, Planning Board Consultant/Engineering Fees.

(Finance Committee Approved)

ARTICLE 3.

It was voted that the Town transfer the sum of \$20,000.00 from Free Cash Fund Balance to Account No. 111a, Veterans' Services.

(Finance Committee Approved)

ARTICLE 4.

It was voted unanimously that the Town transfer the sum of \$10,000.00 from Free Cash Fund Balance to Account No, 700, Reserve Fund.

(Finance Committee Approved)

It was voted to adjourn the Special Town meeting at 2:20 p.m.

A True Record: ATTEST

Elaine V. McKenna  
Town Clerk

ADJOURNED ANNUAL TOWN MEETING - MAY 11, 1987

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at Westford Academy on Monday, May 11, 1987 called to commence at 7:30 p.m. the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors.

William Kavanagh, Town Moderator, called the meeting to order at 7:40 p.m.

ARTICLE 17: It was voted that Article XXV of the By-Laws entitled "Penalty" be stricken in its entirety and that the following new Article XXVII be inserted in place thereof:

ARTICLE XXVII - ENFORCEMENT

Section 1.

Violation of the following By-Law Sections may be enforced in the manner provided in M.G.L. Chapter 40, Section 21D, as the same now is or may hereafter be amended or supplemented. For the purpose of this article, the specific penalty which is to apply for violation of each such section shall be as listed below and that, in addition to police officers who shall in all cases be considered enforcing persons for the purpose of this article, the municipal personnel listed for each section, if any, shall also be enforcing persons for such sections.

Section 2.

Nothing contained in this Article shall be construed as affecting the option or discretion of the enforcing municipal personnel to seek injunctive relief as authorized by any provisions of the General Laws.

Section 3.

Each day on which any violation exists shall be deemed to be a separate offense.

BY-LAWS

ARTICLE V	Water Department (Water Department Supt.)	\$ 50.00
ARTICLE VI	Dogs (Dog Officer)	
	First Offense - Minimum:	\$ 5.00
	Maximum:	\$ 10.00
	Second Offense - Minimum:	\$ 10.00
	Maximum:	\$ 25.00
	Each Subsequent Offense:	\$ 25.00



ARTICLE XIII	Junk Dealers and Collectors of Junk (Building Inspector)	\$ 50.00
ARTICLE IX	Streets and Sidewalks (Selectmen)	\$ 50.00
ARTICLE XI	Public Safety (Building Inspector)	
Section 1.	Excavated Land	
	First Offense:	\$ 50.00
	Second Offense:	\$ 100.00
	Each subsequent Offense:	\$ 200.00
Section 2.	Abandoned Well or Cesspool	
	Minimum:	\$ 100.00
	Maximum:	\$ 500.00
Section 3.	Refrigerators/Iceboxes	\$ 50.00
Section 4.	Swimming Pools	\$ 50.00
ARTICLE XXV	Removal of Plants or Trees (Conservation Commission)	
	Plants:	\$ 25.00
	Trees:	\$ 50.00
ARTICLE XXVI	Aquifer Protection (Board of Health)	
	Each Offense:	\$ 200.00
ARTICLE XIII	Earth Removal (Building Inspector)	
	First Offense:	\$ 50.00
	Second Offense:	\$ 100.00
	Each Subsequent Offense:	\$ 200.00
ARTICLE XV	Numbering of Buildings (Board of Selectmen)	\$ 25.00
ARTICLE XVI	Plumbing Code (Plumbing Inspector)	
Section 2.	License Required	\$ 100.00
Section 5.	Special Wastes and Traps	\$ 50.00
ARTICLE IXX	Junk Automobiles (Building Inspector)	
	Maximum:	\$ 200.00

ARTICLE XXII	Possession, etc.of Alcoholic Beverages Maximum:	\$ 50.00
ARTICLE XXIII	Transient Merchants	\$ 100.00
ARTICLE XIV	Discharge of Firearms Maximum:	\$ 50.00
ARTICLE XXVIII	Leaving Motor Vehicles in Private Ways (Fire Chief) First Offense: Second Offense: Each Subsequent Offense:	\$ 10.00 \$ 25.00 \$ 50.00

ARTICLE 18: It was voted 130 Yes to 5 No (2/3 vote required) that the Town will vote to amend its Zoning Bylaw, Section 6.7, by adding the following new paragraph to said section as it presently reads:

(2) In addition to the enforcement procedures contained in Chapter 40A of the General Laws, the provisions of this Zoning Bylaw may also be enforced by the Building Commissioner by non-criminal disposition procedures pursuant to the provisions of Mass. General Laws, Chapter 40, Section 21D. Each day or part thereof on which a violation exists shall be deemed a separate offense. The penalties for violation of any provision of this by-law shall be \$100.00 for each offense on a daily basis.

ARTICLE 20: It was voted that the Town adopt the following By-law as ARTICLE XXIX relating to the Prohibition On Leaving Motor Vehicles Within Private Ways Furnishing Access For Fire Apparatus to any Building (as designated in Section 2).

#### PROHIBITION ON LEAVING MOTOR VEHICLES IN CERTAIN PRIVATE WAYS

1. It shall be unlawful to leave any motor vehicle unattended within the limits of any private way furnishing means of access for fire apparatus to any building.

2. It shall be unlawful to obstruct or park a motor vehicle in any fire lane such fire lane to be designated by the Chief of the Fire Department and shall be posted as such. Said fire lane to be NOT LESS THAN eighteen (18) feet wide for all buildings in any shopping center, nursing home, office building, or other public building. The establishment of fire lanes as set forth above shall be at the sole discretion of the Chief of the Fire Department and shall run from the wall of the building or any overhang of the building or any sidewalk adjacent thereto. Any fire lane in excess of eighteen (18) feet wide shall have the approval of the property owner or person in control of such property;



(a) The Chief of the Fire Department shall notify all record owners of the designation of Fire Lanes.

3. The record owner of each building upon notification of the designation of a Fire Lane by the Chief of the Fire Department, shall provide and install signs posting the area as such as provided in paragraph 2.

4. The Police Department and all members thereof assigned to traffic duty, are hereby authorized to remove and tow away, or have removed and towed away by commercial towing service, at the sole expense of the owner of said motor vehicle, any motor vehicle left unattended or parked in any designated Fire Lane or within the limits of any private way furnishing means of access for fire apparatus to any building. Motor vehicles so towed away shall be stored in a safe place and restored to the owner or operator thereof upon payment by the owner or operator of the expenses incurred in said removal and storage.

5. Violations of this By-law shall be punishable as provided in General By-Laws Article VIII, Section 2, Traffic Rules and Orders.

6. In the absence of the operator of any motor vehicle violating any provision of this By-Law, it shall be deemed prima facie evidence that the registered owner of such vehicle was the operator.

ARTICLE 21: It was voted that the Town amend its General By-laws to add Article XXVIII a non-zoning General Wetland protection Bylaw:

#### GENERAL WETLANDS PROTECTION BYLAW

##### SECTION 1: Purpose

The purpose of this bylaw is to protect the wetlands, related water resources, and adjoining land areas in Westford by prior review and control of activities deemed by the Conservation Commission likely to have a significant or cumulative effect upon Wetland values, including, but not limited to, the following: public or private water supply, groundwater protection, flood control, erosion and sedimentation control, storm damage prevention, water pollution prevention, fisheries, shellfish, wildlife habitat, recreation, and aquaculture values (collectively, the "wetland values protected by this bylaw").



## SECTION 2: Jurisdiction

Except as permitted by the Conservation Commission or as provided by this bylaw, no person shall remove, fill, dredge, alter, or build upon any of the following areas: bank, fresh water wetland, flat, marsh, wet meadow bod, swamp or beach; or any brook, stream, pond or lake or any land under any such water body; and no person, except as permitted by the Conservtion Commission or as provided by this bylaw, shall undertake any activity, within one hundred feet of any such area or water body or in an area within one hundred feet of the 100-year floodline as determined under the Federal Emergency Managament Agency (FEMA), which, in the judgement of the Conservation Commission, will alter any such area or water body.

## SECTION 3: Exceptions

The permit and application required by this bylaw shall not be required for maintaining, repairing, or replacing, but not substantially changing or enlarging, an existing and lawfully located structure or facility used in the service of the public to provide electric, gas, water, telephone, telegraph or other telecommunication services, provided that the structure or facility is not substantially changed or enlarged, provided that written notice has been given to the Commission prior to commencement of work, and provided that the work conforms to performance standards and regulations adopted by the Commission.

The permit and application required by this bylaw shall not apply to emergency projects necessary for the protection of the health or safety of the public, provided that the work is to be performed by or has been ordered to be performed by an agency of the Commonwealth or a political subdivision thereof, provided that advance notice, oral or written, has been given to the Commission or its agent prior to commencement of work or within 24 hours after commencement, provided that the Conservation Commission or its agent certifies the work as an emergency project, provided that the work is performed only for the time and place certified by the Conservation Commission for the limited purposes necessary to abate the emergency, and provided that within 21 days of commencement of an emergency project a permit application shall be filed with the Commission for review as provided in this bylaw. Upon failure to meet these and other requirements of the Commission, the Commission may, after notice and a public hearing, revoke or modify an emergency project approval and order restoration and mitigation measures.

## SECTION 4: Applications for Permits, Requests for Determination and Fees

Written application shall be filed with the Commission to perform activities regulated by this bylaw affecting resource areas protected by this bylaw. The application shall include such information and plans as are deemed necessary by the Commission to describe proposed activities and their effects on the environment. No activities shall commence without receiving and complying with a permit issued pursuant to this bylaw.

The Commission in an appropriate case may accept as the application and plans under this bylaw the Notice of Intent and plans filed under the Wetlands Protection Act, M.G.L. c. 131, Sec. 40.

Any person desiring to know whether or not proposed activity or an area is subject to this bylaw may in writing Request a Determination from the Commission. Such a request for determination shall contain data and plans specified by the regulations of the Commission.

At the time of an application or Request for a Determination, the applicant shall pay a filing fee to the Town of Westford as listed below. This fee is in addition to that required by the Wetlands Protection Act, M.G.L. c. 131, Sec. 40. In addition, the Commission is authorized to require the applicant to pay the costs and expenses of any expert consultant deemed necessary by the Commission to review the application or request up to a maximum of \$7000.00. The Commission may waive the filing fee and costs and expenses for an application or request filed by a government agency.

Fee Schedule:

1. The fee for an application under the Bylaw will consist of:
  - (1) a fixed portion of \$25.00, and will be payable at the time the application is submitted.
  - (2) a variable portion which will reflect the costs to the Town of Westford of consultant review services.
2. The fixed fee will consist of:
  - (1) for a residential application, \$25.00 per building lot under the jurisdiction of this Bylaw.
  - (2) for a commercial or industrial application, \$25.00 per acre for the project site.
3. To the extent that the applicant provides adequate engineering and environmental information as required by Section 4 of the Bylaw, the cost to the Town of obtaining independent engineering review may be reduced and thus reduce the cost of consultant services (the variable fee).
4. The variable fee will be set by the Commission, not to exceed \$7000.00.  
Failure to pay the variable fee set by the Commission will render the application incomplete.
5. No fee is charged for extensions of Orders of Conditions.
6. Town, County, State, and Federal projects are exempt from fees.



## SECTION 5: Notice and Hearings

In order for the Commission to properly notify abutters of hearings and meetings, any person filing an application or a request for determination with the Commission at the same time shall provide a current list of abutters to the Commission according to the most recent records of the assessors, including those across a traveled way or body of water. When a person requesting a determination is other than the owner, the request, the notice of the hearing and the determination itself shall be sent by the Commission to the owner as well as to the person making the request and abutters.

The Commission shall conduct a public hearing on any application or request for determination, with written notice by the Commission given at the expense of the applicant, five working days prior to the hearing, in a newspaper of general circulation in the municipality.

The Commission shall commence the public hearing within 21 days from receipt of a completed application or request for determination.

The Commission shall issue its permit or determination in writing within 21 days of the day following the close of the public hearing thereon.

The Commission in an appropriate case may combine its hearing under this bylaw with the hearing conducted under the Wetlands Protection Act, G.L. c. 131, Section 40.

The Commission shall have authority to continue the hearing to a date announced at the hearing, for reasons stated at the hearing, which may include receipt of additional information offered by the applicant or others, information and plans required of the applicant, deemed necessary by the Commission at its discretion, or comments and recommendations of boards and officials. In the event the applicant objects to a continuance or postponement, the hearing shall be closed and the Commission shall take action on such information as is available.

## SECTION 6: Permits, Determinations, and Conditions

If the Commission after a public hearing determines that the activities which are the subject of the application are likely to have a significant or cumulative effect upon the wetland values protected by this bylaw, the Commission, within 21 days of the close of the hearing, shall issue or deny a permit for the activities requested. If it issues a permit, the Commission shall impose conditions which the Commission deems necessary or desirable to protect those values, and all activities shall be done in accordance with those conditions.



The Commission is empowered to deny a permit for failure to meet the requirements of this bylaw; for failure to submit necessary information and plans requested by the Commission; for failure to meet the design specifications, performance standards, and other requirements in regulations of the Commission; for failure to avoid or prevent unacceptable or cumulatively adverse effects upon the wetland values protected by this bylaw; and where the Commission deems that no conditions are adequate to protect those values.

A permit shall expire three years from the date of issuance. Notwithstanding the above, the Commission at its discretion may issue a permit expiring five years from the date of issuance for recurring or continuous maintenance work, provided that annual notification of time and location of work is given to the Commission. At the discretion of the Commission, any permit may be renewed once for an additional one year period.

For good cause the Commission may revoke or modify any permit issued under this bylaw after public notice and public hearing, in accordance with the provisions of Section 5, and notice to the holder of the permit.

The Commission in an appropriate case may combine the permit or other action on an application issued under this bylaw with the Order of Conditions issued under the Wetlands Protection Act.

## SECTION 7: Regulations

After public notice and public hearing the Commission shall promulgate rules and regulations to effectuate the purposes of this bylaw. Failure by the Commission to promulgate such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effect of this bylaw.

At a minimum these regulations shall define key terms in this bylaw not inconsistent with this bylaw.

## SECTION 8: Definitions

The following definitions shall apply in the interpretation and implementation of this bylaw.

The term "Person" shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth or political subdivision thereof to the extent subject to town bylaws, administrative agency, public or quasi-public corporation or body, this municipality, and any other legal entity, its legal representatives, agents, or assigns.

The term "Alter" shall include, without limitation, the following activities when undertaken to, upon, within or affecting resource areas protected by this bylaw:

- (a) Removal, excavation or dredging of soil, sand, gravel, or aggregate materials of any kind;
- (b) Changing of pre-existing drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns, or flood retention characteristics;
- (c) Drainage or other disturbance of water level or water table;
- (d) Dumping, discharging or filling with any material which may degrade water quality;
- (e) Placing of fill, or removal of material, which would alter elevation;
- (f) Driving of piles, erection or repair of buildings, or structures of any kind;
- (g) Placing of obstructions or material in a body of water;
- (h) Destruction of plant life including cutting of trees;
- (i) Changing water temperature, biochemical oxygen demand, or other physical or chemical characteristics of water;
- (j) Any activities, changes or work which may cause or tend to contribute to pollution of any body of water or groundwater.

The term "Bank" shall include:

- (a) The portion of the land surface which normally abuts and confines a water body. It occurs between a water body and a vegetated bordering wetland and adjacent flood plain, or, in the absence of these, it occurs between a water body and an upland. A bank may be partially or totally vegetated, or it may be comprised of exposed soil, gravel or stone.
- (b) The upper boundary of a bank is the first observable break in the slope or the mean annual flood level, whichever is lower. The lower boundary of a Bank is the mean annual low flow level.

"Beach": See definition for "Bank".

"Bog": See definition for "Freshwater Wetland".

"Brook": Shall be defined as a body of running water, in accordance with the definition of "Stream".



"Freshwater Wetland": Shall be defined as wet meadows, marshes, swamps, bogs, areas where groundwater, flowing or standing surface water or ice provides a significant part of the supporting substrate for plant community for at least five months of the year; emergent and submergent plant communities in inland waters; that portion of any bank which touches any inland waters.

The term "swamps", as used in this section, shall mean areas where groundwater is at or near the surface of the ground for a significant part of the growing season or where runoff water from surface drainage frequently collects above the soil surface, and where a significant part of the vegetational community is made up of, but not limited to nor necessarily include all of the following plants or groups of plants: alders, ashes, azaleas, black alder, black spruce, buttonbush, American or white elm, highbush blueberry, larch, cowslip, poison sumac, red maple, skunk cabbage, sphagnum mosses, spicebush, black gum tupelo, sweet pepperbush, white cedar, willow.

The term "wet meadows", as used in this section, shall mean areas where ground water is at the surface for a significant part of the growing season and near the surface throughout the year and where a significant part of the vegetational community is composed of various grasses, sedges and rushes; made up of, but not limited to nor necessarily including all, of the following plants or groups of plants: blue flag, vervain, thoroughwort, dock, false loosestrife, hydrophilic grasses, loosestrife, marsh fern, rushes, sedges, sensitive fern, smartweed.

The term "marshes", as used in this section, shall mean areas where a vegetational community exists in standing or running water during the growing season and where a significant part of the vegetational community is composed of, but not limited to nor necessarily including all, of the following plants or groups of plants: arums, bladderworts, bur reeds, buttonbush, cattails, duck weeds, eelgrass, frog bits, horsetails, hydrophilic grasses, leatherleaf, pickerel weeds, pipeworts, pond weeds, rushes, sedges, smartweeds, sweet gale, water milfoil, water lilies, water starworts, water willow.

"Lake": Shall be defined as a body of water with a surface area of ten (10) or more acres, either artificial or natural.

"Marsh": See definition for "Freshwater Wetland".

"Pond": (inland) shall be defined as any open body of fresh water, either naturally occurring or man-made by impoundment, with a surface area observed or recorded within the last 10 years of at least 10,000 square feet, and which is never without standing water due to natural causes, except during periods of extended drought. For purposes of this definition, extended drought shall mean any period of four or more months during which the average rainfall for each month is 50% or less of the ten-year average for that same month. Basins or lagoons which are part of wastewater treatment plants shall not be considered ponds, nor shall swimming pools or other impervious man-made retention basins.



"Stream": Shall be defined as any body of running water, including brooks, continuous or intermittently flowing, moving in a definite channel in the surface of the ground.

"Swamp": See definition for "Freshwater Wetland".

#### SECTION 9: Security

The intent of Section 9 is to secure against the potential of significant environmental damage. As part of the permit issued under this bylaw, in addition to any security required by any other municipal or state board, agency, or official, the Commission may require that the performance and observance of the Conditions imposed hereunder be secured wholly or in part by a proper bond or deposit of money or negotiable securities or other undertaking of financial responsibility sufficient in the opinion of the Commission to insure the protection of the interests of this bylaw.

#### SECTION 10: Enforcement

The Commission, its agents, officers, and employees shall have authority to enter upon privately owned land for the purpose of performing their duties under this bylaw and may make or cause to be made such examinations, surveys or sampling as the Commission deems necessary.

The Commission shall have authority to enforce this bylaw, its regulations, and permits issued thereunder by enforcement orders and civil and criminal court actions.

Upon request of the Commission, the Board of Selectmen and the Town Counsel shall take legal action for enforcement under civil law. Upon request of the Commission the Chief of Police shall take legal action for enforcement under criminal law.

Municipal boards and officers, including any police officer or other officer having police powers, shall have authority to assist the Commission in enforcement.

Any person who violates any provision of this bylaw, regulations thereunder, or permits issued thereunder, may be punished by a fine of not more than \$300.00. Each day or portion thereof during which a violation continues shall constitute a separate offense, and each provision of the bylaw, regulations, or permit violated shall constitute a separate offense.

In the alternative to criminal prosecution the Commission may elect to utilize the non-criminal disposition procedure set forth in G.L. c. 40, Section 21D.

## SECTION 11: Burden of Proof

The applicant for a permit shall have the burden of proving by a preponderance of the credible evidence that the work proposed in the application will not have significant or cumulative effect upon the Wetland values protected by this bylaw. Failure to provide adequate evidence to the Commission supporting this burden shall be sufficient cause for the Commission to deny a permit or grant a permit with conditions.

## SECTION 12: Severability

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any permit or determination which previously has been issued.

ARTICLE 22: It was voted unanimously that the Town raise and appropriate or transfer from any available funds the sum of \$24,850.00 for the purpose of Phase II of the Restoration Project on Forge Pond; and to authorize the Selectmen to apply for, receive and expend without further appropriation an additional sum of \$111,750.00 from the Commonwealth of Massachusetts for said purpose.

(Finance Committee Approved)

ARTICLE 23: It was voted with a 2/3 majority (Yes 187 No 46) that the Selectmen be and they hereby are authorized to acquire by purchase, eminent domain, or otherwise, the following described land and building of Marie J. Slifer for public recreation purposes: Being the premises shown as Parcels B5-89, B5-90, B5-91, B5-92, B5-93 and B6-4 on the Assessor's Maps; that for the purpose of acquiring said land that the sum of One Million One Hundred and Sixty Three Thousand (\$1,163,000.00) Dollars be raised and appropriated; and to meet said appropriation that the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow the sum of One Million One Hundred and Sixty Three (\$1,163,000.00) Dollars under and pursuant to Chapter 44, Section 7 of the General Laws as amended and supplemented, or any other enabling authority, and to issue bonds or notes therefor; (2) That for the purpose of defraying the cost of acquiring said property, the Selectmen be and hereby are authorized to sell and convey a portion of said property upon such terms and conditions as the Selectmen in their discretion shall deem to be in the best interest of the Town, the remaining portion thereof, for recreation purposes as aforesaid, to be under the care, custody, management and control of the Selectmen.

(Planning Board in Favor)

(Finnce Comm. 2 in Favor-2 Against  
2 no position)



ARTICLE 24: It was voted with a 2/3 majority (116 Yes 42 No) that the Selectmen be and they hereby are authorized to acquire by purchase, eminent domain, or otherwise, the following described land and buildings of Drew Farms, Inc., Benjamin W. Drew and/or Sarah W. Drew, for public recreation purposes: Being the premises shown as portions of Parcels 40 and 41 on Assessor's Map C-3 and a portion of Parcel 42 on said Map C3; that for the purpose of acquiring said land that the sum of One Million Four Hundred and Eleven Thousand (\$1,411,000.00) Dollars be raised and appropriated; and to meet said appropriation that the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow the sum of One Million Four Hundred and Eleven (\$1,411,000.00) Dollars under and pursuant to Chapter 44, Section 7 of the General Laws as amended and supplemented, or any other enabling authority, and to issue bonds or notes therefor: (2) That for the purpose of defraying the cost of acquiring said property, the Selectmen be and hereby are authorized to sell and convey a portion of said property upon such terms and conditions as the Selectmen in their discretion shall deem to be in the best interest of the Town, the remaining portion thereof, for recreation purposes as aforesaid, to be under the care, custody, management and control of the Selectmen.

(Selectmen in Favor)

(Finance Committee Disapproves)

(Planning Bd. 4-1 in Favor)

ARTICLE 26: It was voted unanimously that the Town authorize the Board of Selectmen or the Conservation Commission to accept a gift of vacant land from Heritage Valley Limited Partnership, situated northeasterly, but not adjacent to, Fieldstone Drive, being shown as Parcel A on a plan of land titled "Heritage Woods Definitive Subdivision Plan of Land, Westford, Mass." prepared by Amherst Survey Associates, Inc. for Heritage Valley Limited partnership, dated November 21, 1986, revised February 11, 1987, to be recorded at Middlesex North District Registry of Deeds, a copy of which plan is on file with the Conservation Commission; said land containing 368,777 square feet, more or less, to be managed and controlled by the Conservation Commission for the promotion and development of the natural resources and for the protection of watershed resources of the Town as authorized by Section 8C of the Chapter 40 of the General Laws.

ARTICLE 27: It was voted unanimously that the Town amend its petition to the General Court to enact special legislation authorizing a land bank fund as follows:

At the end of the petition as it presently reads, include the following:

"...; Provided, however, that the authority granted herein shall not reduce the state tax revenues pursuant to General Laws, Chapter 62F, Section 4."

(Finance Committee Approves)



ARTICLE 28: It was voted unanimously that the Town amend its Zoning Bylaw as set forth below:

1. Amend Section 5.3, Site Plan Review, as it presently reads and replacing it as follows:

#### 5.3.1 General Requirements

For non-residential developments, no building permit shall be issued in any case where a building is to be erected or externally enlarged and no area for parking, loading or vehicular service (including driveways giving access thereto) shall be established or substantially changed, except in conformity with a Site Plan bearing an endorsement of approval by the Planning Board.

This requirement shall apply to all uses listed in the Table of Use Regulations, Section 3.3 of this Bylaw, except the following: Residential, numbers 1-5; Agricultural, number 1; Wholesale, Extractive and Manufacturing, number 1; and all Accessory Uses.

#### 5.3.2 Contents of Application

Each application for site plan approval shall be accompanied by the following plans, specifications and documents:

a. Site Plan(s) showing all lot lines and setbacks, zoning district boundaries, wetlands, all existing and proposed topography (2-foot contour intervals), buildings, structures, signs, parking and loading spaces, the limits of all paving, and all facilities for sewage, waste disposal, drainage and underground utilities and outdoor lighting.

(b. through d. remain unchanged)

#### 5.3.3 Criteria Governing Review

The Planning Board shall review and approve the site plan based on consideration of the following matters:

(a. through e. remain unchanged)

f. Compliance with all requirements of this Bylaw.

#### 5.3.4 Determination by Planning Board

The Planning Board shall file a written report on the site plan review with the Building Inspector within 35 days of receipt of an application. Such report shall indicate that the Planning Board has determined (1) that the site plans and specifications are adequate to ensure use of the property consistent with all the provisions of this Bylaw or (2) that the site plans and specifications are not adequate to ensure use of the property consistent with all the provisions of this bylaw.

A determination that the plans are adequate may be based upon such additional conditions, limitations and safeguards as the Planning Board deems appropriate to ensure compliance with the terms of the site plan review including a requirement for sufficient security by bond, money deposit or covenant to secure performance in accordance with the site plan. A determination that the plans are not adequate shall specifically state the reasons for such determination.

The Building Inspector shall not be bound by these requirements if he does not receive a report from the Planning Board within 35 days of the filing of an application to the Planning Board, which filing must be made at a regularly scheduled meeting of the Board.

Where developments are to be approved by the Planning Board by issuance of a Special Permit, as required for Planned Commercial Developments (PCDs) and Planned Industrial Developments (PIDs), a separate determination of adequacy under this site plan review procedure shall not be required.

2. To see if the Town will vote to amend its Zoning Bylaw, as set forth below:

Amend Section 1.5 of that bylaw by changing the definition of OPEN SPACE as it presently reads by replacing it as follows:

OPEN SPACE - The space on a lot unoccupied by buildings, unobstructed by any man-made object to the sky, not devoted to streets, driveways, or off-street parking or loading spaces and expressed as a percentage of total lot area within the Zoning District. Includes existing natural vegetation or newly planted grass and trees in reasonable combination.

Amend Section 2.3 of that bylaw by amending paragraph 5. under that section as it presently reads by replacing it as follows:

5. Where a district boundary line divides any parcel existing at the time such line is adopted, the regulation, including the required Open-Space percentage as shown in Section 4.2, Table of Dimensional and Density Regulations, for the less restricted portion of such parcel shall extend not more than thirty (30) feet into the more restricted portion, provided the parcel has frontage on a street in the less restricted district.

Amend Section 4.2 Table of Dimensional and Density Regulations of the bylaw specifically, Minimum Open Space (% of lot area) as it presently reads and replacing it as follows:

Minimum open space  
(% of lot area  
in the Zoning District)



B. All work shall be inspected during and after construction. The Planning Board may halt any work not done in accordance with the permit.

#### IV. Design Requirements

A. The Planning Board shall consider the requirements of the State DPW Manual on Uniform Traffic Control Devices, but shall modify these to accord with:

1. local conditions.
2. compatibility with local road design.
3. size of the proposed project.

B. Driveways should be located to the best advantage with regard to alignment with the way, profile, sight distance conditions and the like. Unless conditions require it, a driveway should not be located at the extreme edge of a property.

C. No more than two driveways shall normally be allowed for any one property unless there is clear necessity for more. Leasing of a portion of the property does not affect this requirement. If a number of establishments will be constructed on one parcel, a service road may be required, to connect with allowable exit and entrance.

D. A channelizing island may be required for an entrance to a high volume traffic generator such as a shopping center. Acceleration and deceleration lanes may also be required for driveways to such projects. (The Planning Board may require a bond to guarantee the satisfactory construction of such driveways, in an amount not to exceed the estimated cost.)

E. Driveways shall not normally be approved at intersections, particularly signalized intersections, because of the potential safety hazard which arises when a driver enters a road from a corner driveway and is not faced with a direct signal indication. Access directly into a rotary is also discouraged.

#### V. Exceptions:

No permit shall be required for:

A. Driveways already in existence, except for significant alterations.

B. Driveways reviewed by municipal boards under other existing bylaws, such as Site Plan Review and subdivision approval.

ARTICLE 31: It was voted unanimously that the Town amend the Zoning By-law and the Zoning Map as follows:

(A map showing all of the proposed changes entitled "Plan of Land in Westford and Tyngsboro owned by Bessie Bennos" dated February, 1987, is on file with the Planning Board and the Town Clerk.)



Revise the zoning map to change from Residence A to Commercial Highway the land on Makepeace Rd. described as follows;

Beginning at a point at the Northwesterly junction of Makepeace Road and the State Highway then continuing

Northwesterly: By the State Highway, 138.8 feet; then

Northeasterly: By the Town Line, 439.04 feet; thence

Southeasterly: By land now or formerly of the Trustees Incorporated of Wang Institute of Graduate Studies 180.33 feet to an oak tree; thence

Southwesterly: By land now or formerly of Lessard 30.24 feet; thence

Southwesterly: By land now or formerly of Lessard 248.06 feet to Makepeace Road; thence

Northwesterly: By Makepeace Road 290.09 feet to the point of beginning

ARTICLE 32: It failed for the lack of a majority that the Town amend section 2.2 of the Zoning By-laws of the Town of Westford and the "Zoning Map" referenced therein by designating the parcels of land hereinafter described as an RM District pursuant to Section 5.6 of these by-laws.

Parcel I: An Approximately 15 acre parcel of land on the southerly side of Boston Road in the Town of Westford, Middlesex County, Massachusetts being shown as Parcel No. 231 on the Town of Westford Assessor's Map No. C-4.

Parcel II: An approximately 5.34 acre parcel of land on the northerly side of Boston Road in the Town of Westford, being a portion of Parcel No. 42 on the Town of Westford Assessor's Map No. C-3.

Parcel III: An approximately 42 acre parcel of land on the southerly side of Boston Road in the Town of Westford, Middlesex County, Massachusetts being shown as Parcel No. 41 on the Town of Westford Assessor's Map No. C-4.

Parcel IV: An approximately 9 acre parcel of land located on the westerly side of Boston Rd. in the Town of Westford, Middlesex County, Massachusetts, being shown as a portion of Parcel No. 230 on the Town of Westford Assessor's Map No., C-4.

ARTICLE 34: It was voted to dismiss this Article.

ARTICLE 35: It was voted to dismiss this Article.

ARTICLE 37: It was voted that the Town transfer from Water Surplus the sum of Forty-Nine Thousand Five Hundred (\$49,500.00) Dollars, or some other sum, for corrosion control, equipment, tel-metering and well testing costs relating to the Howard Rd. Wellfield Pumping Station.  
(Finance Committee Approved)

ARTICLE 38: It was voted unanimously that the sum of One Hundred Ten Thousand (\$110,000.00) Dollars be raised and appropriated to defray the cost of conducting groundwater inventory and analysis of the Town water supply, and quality tests relating to the development of using said groundwater as an additional source or a new source of water supply; and to meet said appropriation that the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow the sum of One Hundred Ten Thousand (\$110,000.00) Dollars under and pursuant to Chapter 44, Section 8 of the General Laws as amended and supplemented or any other enabling authority and to issue bonds or notes therefore; each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than ten (10) years from the date thereof.

(Finance Committee Approved)

It was voted to adjourn the Adjourned Session of the Annual Town Meeting at 11:30 p.m.

A True Record: ATTEST

Elaine V. McKenna  
Town Clerk

SPECIAL TOWN MEETING  
SEPTEMBER 21, 1987

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Abbot Middle School on Monday, September 21, 1987, the following business was transacted:

Election officers, using voting lists acted as tellers at the doors. The attendance was 286 (a quorum of 163 was needed).

William Kavanagh, Town Moderator, called the meeting to order at 7:30 p.m. and opened the Meeting by leading a Pledge of Allegiance in honor of the 200th Anniversary of the Constitution of the United States.

ARTICLE 1.

It was voted unanimously that the Town will raise and appropriate the sum of \$ 1,300.00 for the purpose of replacing the flagpole at the Town Hall/Police/Fire Complex in Westford Center, this appropriation to be under the jurisdiction of the Selectmen.

(Finance Committee Approved)

ARTICLE 2.

It was voted unanimously that the Town will raise and appropriate the sum of \$ 1,500.00 to supplement those appropriated to Line item 105a by the 1987 Annual Town Meeting for the purpose of conducting the Annual Audit of the town, this appropriation to be under the jurisdiction of the Selectmen.

(Finance Committee Approved)

ARTICLE 3.

It was voted unanimously that the Town will raise and appropriate \$ 8,000.00 for the purpose of paying a balance due for the disposal of residential solid waste during fiscal year 1987.

(Finance Committee Approved)

ARTICLE 4.

It was voted unanimously that the Town will raise and appropriate the sum of \$57.82 to the former Family Fund Financial Plan account to pay an unpaid bill from a prior fiscal year, thereby enabling this account to be closed, this appropriation to be under the jurisdiction of the Selectmen.

(Finance Committee Approved)

ARTICLE 5.

It was voted unanimously that the Town raise and appropriate the sum of \$12,535.00 for the purpose of purchasing and originally equipping a new rack body truck for the School Department, this appropriation to be under the jurisdiction of the School Committee. (Finance Committee Approved)



ARTICLE 6.

It was voted unanimously that the Town raise and appropriate the sum of \$10,000.00 to cover costs of emergency disposal of septage, said costs and related administrative costs to be recovered through the imposition of user charges to be paid by the licensed septage haulers delivering septage to the site being made available on an emergency basis, this appropriation to be under the jurisdiction of the Board of Health.

(Finance Committee Approved)

ARTICLE 7.

It was voted unanimously to dismiss this Article.

ARTICLE 8.

It was voted that the Town raise and appropriate the sum of \$10,000.00 for the purpose of removing abandoned underground gasoline storage tanks at the Highway Garage, this appropriation to be under the jurisdiction of the Selectmen.

(Finance Committee Approved)

ARTICLE 9.

It was voted unanimously that the Town will raise and appropriate the sum of \$244,400.00 to repair and/or replace the roofs at the Abbot Middle School, the Day Middle School and the Robinson Elementary School; and to meet said appropriation that the Treasurer, with the approval of the Selectmen, and subject to the Emergency Finance Board, is hereby authorized to borrow the sum of \$244,400.00 under and pursuant to Chapter 44, Section 7 of the General Laws, as amended and supplemented, or any other enabling authority and to issue bonds or notes therefore; each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than then ten (10) years from the date thereof. (Finance Committee Approved)

ARTICLE 10.

It was voted that the Town authorize the Selectmen to install street lights at the following locations as recommended by the Chief of Police.

Boston Road at intersection with Crown Road (Pole #13-25/4-23)

Villanova Dr. at intersection with Stoney Brook Rd. (Pole # 64-1)

(Finance Committee Approved)

ARTICLE 11.

It was voted to dismiss this Article.

ARTICLE 12.

It was voted to dismiss this Article.

ARTICLE 13.

It was voted unanimously that the Town will appropriate the sum of \$244,712.00 to be deducted by the Assessors under the provisions of Chapter 59, Section 53 of the Mass. General Laws, as most recently amended, from the amounts required to be raised by them for Fiscal Year 1988.

(Finance Committee Approved)

ARTICLE 14.

It was voted unanimously that the Town amend its Zoning Map in accordance with the following citizens petition: To have the Residential portion of the Property at 11 Makepeace Road in the Town of Westford rezoned from Residential A to Industrial C. Property described as follows:

Beginning at a drill hole on the Southerly side of Makepeace Road at the easterly bound of land n/f owned by Donald D. Stanford, thence running southwesterly along said Stanford property 200 ft. hence turning and running easterly in a line parallel with Makepeace Road approximately 420 ft. to land n/f of James Urbanowicz, thence turning and running along said Urbanowicz land in 2 courses 200 feet to a stone bound at Makepeace Rd. Thence turning and running 408.45 plus or minus feet along Makepeace Road to the point of beginning. Being a portion of Parcel A on a plan entitled "Plan of Land in Westford, Ma., owned by Laurence E. Daly" surveyed in March of 1979 by Richard L. McGlinchey, Scale 1"=100'.

ARTICLE 15.

It was voted unanimously to withdraw this Article.

It was voted unanimously to adjourn the Special Town Meeting at 8:40 p.m.

A True Copy: ATTEST

Elaine V. McKenna  
Town Clerk

SPECIAL TOWN MEETING  
NOVEMBER 19, 1987

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Abbot Middle School on Thursday, November 19, 1987, called to commence at 8:00 p.m. the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors. A quorum was present.

William Kavanagh, Town Moderator called the meeting to order at 8:25 p.m.

ARTICLE 1.

It was voted unanimously that the Town accept the provisions of Section 12 of Chapter 188 of the Acts of 1985 in relation to the Equal Education Opportunity Grant in the amount of \$ 17,920.00 due the Nashoba Valley Technical High School under the Act.

(Finance Committee Approved)

ARTICLE 2.

It was voted unanimously that the Town transfer from Fund Balance - Free Cash the sum of \$1,000.00 to an account to be entitled "Selectmen - Damages to Persons and Property" for the purpose of settling minor claims for damages, this account to be under the jurisdiction of the Selectmen.

(Finance Committee Approved)

ARTICLE 3.

It was voted unanimously that the Selectmen be and they hereby are authorized and directed in the name and behalf of the town, to (1) convey to David L. Hallowell and Christine M. Hallowell two certain parcels of vacant land situated southeasterly of but not adjacent to Keyes Road, containing altogether approximately 2,934 square feet, being shown as Parcel A and Parcel B on a plan of land entitled "Plan of land Keyes Road and Gould Road, Westford, Ma." dated October 6, 1987 and prepared for the Town of Westford by Howe Surveying Associates, Inc., which plan is to be recorded with Middlesex North District Registry of Deeds and (2) to accept a deed from said Hallowells to the Town of an adjacent parcel of land (on which the former Slifer homeplace encroaches) containing 1,554 square feet, being shown as Parcel C on said plan; said conveyances to be without any monetary consideration; hereby authorizing said Selectmen to take any other action and do any other thing necessary to effectuate the aforesaid exchange.

(Finance Committee Approved)

(Board of Selectmen Approved)



ARTICLE 4.

It was voted that the Selectmen be and hereby are directed to explore the desirability of petitioning the General Court to adopt special legislation in order to create the necessary authority for the Town to enter into a lease or leases for a term or terms greater than one year as an option to meet certain municipal building and facilities needs and report its conclusion at some future town meeting.

ARTICLE 5.

It was voted to dismiss this Article.

ARTICLE 6.

It was voted unanimously that the Town amend its Consolidated Classification and Compensation Plan and Personnel By-laws of the Town of Westford as set forth below; and to transfer the sum of \$12,510.00 from Fund Balance - Free Cash to the following accounts for the fiscal year ending June 30, 1988:

ACCT. NO. 200(X)	Police Lieutenant Salary	\$ 2,500.00
ACCT. NO. 209	Fire Dept. Operating Exp.	\$ 8,000.00
ACCT. NO. 308	Nursing Services	\$ 2,010.00

- A. By striking in its entirety Section 3., the Classification and Wage Plan and inserting in place thereof the following new Section 3, effective July 1, 1987:

Section 3. The Classification and Wage Plan (Effective July 1, 1987)

- a. All increases and classification changes after July 1, 1987 shall not take effect until approved by the Personnel Board.

POSITION	MINIMUM	MAXIMUM
Assistant Assessor*	22,500.00	34,600.00
Building Commissioner*	20,600.00	31,700.00
Community Center Director*	23,000.00	34,500.00
Health Agent/Sanitarian*	19,900.00	30,600.00
Assistant Sanitarian*	15,000.00	22,500.00
Finance Direcotr*	23,600.00	36,300.00
Fire Chief*	26,300.00	40,400.00
Highway Superintendent*	25,800.00	39,700.00
Library Director*	19,200.00	29,600.00
Library Assistant Director*	17,400.00	26,800.00
Staff Librarian*	15,000.00	23,000.00
Planning/Conv. Coordinator*	16,900.00	26,000.00
Police Lieutenant*	26,000.00	40,000.00
Water Superintendent*	23,000.00	35,400.00
Permanent Firefighter/EMT (Step 1)**		9.10
Permanent Firefighter/EMT (Step 2)**		9.37
Permanent Firefighter/EMT (Step 3)**		9.65
Permanent Firefighter/EMT (Step 4)**		9.95
Call Firefighter**		9.10
Call Fire Lieutenant**		9.33
Call Fire Captain**		9.48
Call Fire Deputy Chief**		9.89
Senior Aide**		4.00
Library Page**		4.00
Traffic Control Officer**		9.86
Selectmen Head Clerk**	8.61	11.43
Town Nurse**	11.00	15.00

\* PER ANNUM

\*\* PER HOUR

- (b) A 10% shift differential will be paid after 6:00 PM for all regularly scheduled hours, for the positions of Selectmen's Head Clerk and Library Page, unless overtime applies.
- (c) The Call Fire Personnel shall receive a minimum of two (2) hours at the designated hourly rate when called upon to work at fires and emergency situations.
- (d) Permanent Full-Time Firefighter/EMT Personnel will be provided a clothing allowance of \$300, to be used as \$200 for clothing and \$100 for safety shoes. The clothing allowance will be administered at the discretion of the Fire Chief.

- B. By amending Section 3, Subparagraph d, to add the following sentence, effective July 1, 1987:

Call Fire Personnel and Call EMT Personnel will each receive a clothing allowance of \$250.00 as full reimbursement for expenses incurred. (July 1, 1987).

- C. By adding Subparagraph 3.5 to Section 4, Subsection A, effective July 1, 1987:

- 3.5 Because of the unique nature of the Permanent Firefighter/EMT work schedule, the term "day" when used in this section shall be considered 8.4 hours in length. This definition also applies to holiday pay and sick leave. (effective July 1, 1987).

(Finance Committee Approved)

#### ARTICLE 7.

It was voted unanimously that the Town transfer from the unappropriated, unencumbered balances in the following accounts the sum of \$87,056.75

Fund Balance - Free Cash	\$ 76,088.00
Acct. No. 515-Water Dept. Trailer	\$ 5,968.75
Acct. no. 516-Water Dept. Meters	\$ 5,000.00
 TOTAL	 \$ 87,056.75



In addition to the accounts listed below for the purpose of implementing the collective bargaining agreement negotiated by the Board of Selectmen with the Communication Workers of America, Local 1380:

Acct. 104A - Finance Director, Clerical Wages	\$ 1,852.00
Acct. 106A - Treasurer/Collector, Clerical Wages	\$ 3,700.00
Acct. 108A - Board of Assessors, Clerical Wages	\$ 5,570.00
Acct. 114A - Town Clerk, Clerical Wages	\$ 1,400.00
Acct. 216 - Inspection Dept., Clerical	\$ 3,000.00
Acct. 300A - Health Dept., Clerical	\$ 1,140.00
Acct. 132 - Finance Committee, Clerical	\$ 350.00
Acct. 135 - Cable Advisory Comm., Clerical	\$ 50.00
Acct. 500B - Water Department, Laborers	\$ 5,200.00
Acct. 500C - Water Department, Clerical	\$ 14,638.75
Acct. 550A - Cemetery Department, Laborers	\$ 3,000.00
Acct. 124A - Community Center, Clerical	\$ 950.00
Acct. 124B - Community Center, Maintenance	\$ 3,710.00
Acct. 120 - Town House Custodian	\$ 650.00
Acct. 200C - Police Clerical	\$ 7,671.00
Acct. 200E - Police Custodians	\$ 853.00
Acct. 200F - Police Dispatchers	\$ 9,545.00
Acct. 200J - Police Overtime	\$ 1,522.00
Acct. 650B - Library Aides	\$ 11,635.00
Acct. 650C - Library Clerical	\$ 1,850.00
Acct. 650D - Library Custodian	\$ 880.00
Acct. 110 - Town Aide Salary	\$ 1,390.00
Acct. 210 - Dog Officer Salary	\$ 500.00

New Account, Personnel Board, CWA Implementation

One Time Payment - CWA/FY '88	\$ 4,000.00	
Clothing Allowance Increase FY '88	\$ 1,000.00	
CWA Management Reserve	\$ 1,00.00	\$ 6,000.00

TOTAL \$ 87,056.75

(Finance Committee Approved)

ARTICLE 8.

It was voted unanimously that the Town transfer from Fund Balance - Free Cash the sum of \$ 1,710.00 to the Library Expenses account No. 651 for the purchase of printed materials during the fiscal year ending June 30, 1988.  
(Finance Committee Approved)

ARTICLE 9.

It was voted unanimously that the Town amend Article 2 as adopted by the Annual Town Meeting held May 9, 1987 as set forth below and to transfer from Fund Balance - Free Cash the sum of \$ 1,200.00 to the following accounts:

ACCT. NO. 106 - Treasurer/Collector Salary	\$ 600.00
ACCT. NO. 114 - Town Clerk Salary	\$ 600.00

AMEND TO ARTICLE 2

Town Clerk	\$ 23,900.00
Treasurer/Collector	\$ 24,000.00

(Finance Committee Approved)

ARTICLE 10.

It was voted unanimously that the Town will vote to transfer from Fund Balance - Free Cash the sums of \$ 41,100.00 to the accounts listed below for the purpose of implementing the collective bargaining agreement negotiated by the Board of Selectmen with the National Association of Governmental Employees, Local RI-325 (Highway Department Employees):

ACCT. NO. 401 - Snow and Ice Removal	\$ 20,550.00
ACCT. NO. 402 - Town Roads	\$ 20,550.00

(Finance Committee Approved)

It was voted unanimously to adjourn the Special Town Meeting at 8:45 PM.

A True Record: ATTEST

Elaine V. McKenna  
Town Clerk

## REPORT OF THE BOARD OF ASSESSORS

### OVERVIEW

During 1987, the Board entered the final phase of data cleanup and began looking at various computer generated reports for inconsistent or incorrect valuations.

### PERSONNEL

D. Bruce Stewart decided not to seek re-election due to new business commitments and Geraldine Healy-Coffin was elected to this seat.

Our Assistant Assessor, Michael Ryan was elected to the Middlesex County Assessor Association's Executive Board. This is a great honor for Michael and for Westford.

Monica Sullivan, after providing seven years of outstanding service, resigned her position as our Head Clerk on May 30, 1987 to seek a position in the private sector. Jo-Ann Washburn was selected to fill this position on August 30, 1987.

After many years of trying, our part-time Clerk-Typist's position was reclassified, effective July 1, 1987, to a Principal Clerk. This action finally recognizes the actual duties and responsibilities of the position.

### FARM EXCISE TAX

With the sale of George Fletcher's farm, the Board voted to stop assessing farm excise tax. Currently, only two farms remain with a combined FY '86 tax of \$65.00. The cost to assess and collect a tax this small far exceeds the tax itself.

### CHAPTER 61/61A/61B

On January 1, 1987, we placed 60 parcels, with a total area of 2,699 acres, under the Forestry, Agricultural/Horticultural or Recreational land tax incentive provisions of the Massachusetts General Laws. This represents a sizable increase in acreage from January 1, 1986 (59 parcels totalling 2,239 acres). The principal cause of the increase is due to Stonehenge Realty Trust placing two parcels, totalling 607 acres, under the Forestry tax incentive provisions.

### EXEMPTIONS

In FY '87 we granted 225 statutory exemptions (i.e. Veterans, Elderly, etc.) worth \$68,645.00 in tax abatements. In FY '86, 247 exemptions worth \$78,234.00 were granted. The downward trend in number and value has been ongoing since FY '83.

### TAX-EXEMPT REAL PROPERTY

In FY '88 we approved 192 parcels, with an aggregate area of 2,756 acres, as qualifying for tax exempt status. 145 of these parcels, with an aggregate area of 1,769 acres, are owned by Westford. In FY '86, 182 parcels were approved with an aggregate area of 2,693 acres. Westford owned 140 parcels with an aggregate area of 1,752 acres.



#### NEW TAX MAPS

Last year, we contracted with James W. Sewall Company of Old Town, Maine to replace our notoriously inaccurate Tax Maps. Sewall Company completed the aerial photography on April 24, 1987 and the Base Maps on October 19, 1987. At the close of this year, Sewall Company was in the process of determining individual parcel boundary lines and expects to deliver the completed Tax Maps in April 1988.

#### PROPERTY RECORD CARD VERIFICATION

As a result of detecting a high amount of inaccurate data in our property data base, we contracted (on January 30, 1987) with Batchelder Associates, Inc. to visit all residential property and verify the information on our Property Record Cards. At the close of this year, Batchelder Associates have verified 86% of the exterior and 46% of the interior data. We expect this effort to be completed by May 1988 and to provide us with accurate data to determine fair and equitable valuations.

#### FY '88 TAX BILLS AND ABATEMENTS

The Commonwealth's Department of Revenue certified our tax rate on October 9, 1987 and bills were mailed on October 20, 1987. This is the second year we generated the bills, valuation books, etc. using our computer and this capability has provided significant cost savings, shorter administrative lead time and a more accurate product.

The Board of Selectmen (not the Board of Assessors) have the statutory authority to shift the tax burden among the main property classes on an annual basis. This year, the Selectmen exercised this authority for the first time and voted to shift the tax burden from the Residential/Open-Space property owner to the Commercial/Industrial/Personal property owner. Consequently, the FY '88 Residential/Open-Space tax rate was reduced by 6.5% and the FY '88 Commercial/Industrial/Personal tax rate was increased by 25.0%. At the September 29, 1987 public hearing, we advised the Selectmen that they will not have the option to shift the tax burden in FY '89 since our tri-ennial recertification of assessed valuations has been postponed until FY '90. Consequently, the FY '89 Residential/Open-Space tax rate will automatically increase by 6.5% and the FY '89 Commercial/Industrial/Personal tax rate will automatically decrease by 25.0%.

We received 39 abatement applications (33 real property and 6 personal property) for FY '88. We denied 11 (10 real property and 1 personal property), tabled 2 real property pending additional information and approved the remainder.

#### APPELLATE TAX BOARD

Tenneco, Incorporated's Personal Property valuation is determined annually by the Commonwealth's Department of Revenue and the Company appealed their FY '82 thru '86 valuation to the Appellate Tax Board. The case was heard on February 10, 1987 and the Appellate Tax Board ruled in Tenneco's favor. The Department of Revenue has appealed the Appellate Tax Board's finding to the Supreme Judicial Court. We have an interest in the results of this appeal since the Company has taxable pipeline property in Westford. Consequently, we placed funds

in the Assessor's overlay account to abate Westford's share of the Appellate Tax Board's ordered reduction.

Four FY '87 appeals (three Commercial and one Residential) have been filed with the Appellate Tax Board. Two Commercial appeals have been withdrawn and the remaining two appeals will probably be heard in the Spring of 1988 time frame. There are two outstanding FY '86 appeals (one Commercial and one Residential) that will probably be heard in the Spring of 1988 time frame. So far, no FY '88 appeals have been filed.

#### RECERTIFICATION

In May 1987, we reviewed the projected completion dates for all on-going efforts to correct our data records and the time available to accomplish the tri-ennial recertification in FY '89. After completing this review, we determined that insufficient time was available to accomplish a fair and reasonable revaluation of the Town and that it would be a disservice to all property owners if we revalued the Town without completing all the data correction efforts. As a result, we requested a one year delay (from FY '89 to FY '90) from the Commonwealth's Department of Revenue. Our request was approved on June 18, 1987.

#### MISCELLANEOUS

Two listings of the FY '88 taxable and non-taxable property with assessed values was provided to the Library and is available for your review in the Reference Room. One listing is sorted by street and the other by property owner. We have attached to this report the FY '88 tax rate computation, property use and valuation profiles and valuation growth information. We welcome your requests as to what information you would like to see in the Library or included in future Town Reports.

Respectfully submitted by:

Hal R. Schreiber, Chariman  
Lewis O. English  
Geraldine Healy-Coffin



FY 88 TAX RATE COMPUTATION

A. Amount To Be Raised:

1. Appropriated (Gross - \$3,788,400 Borrowing)	\$ 17,708,671
2. Debt and Interest	633,284
3. Deficits	0
4. Offsets	120,843
5. State and County Charges	220,788
6. Overlay Reserve	<u>153,647</u>
	\$ 18,837,234

B. Receipts and Revenue:

1. State	\$ 4,562,375
2. Local	2,082,760
3. Free Cash - Appropriated	405,340
4. Available Funds	365,966
5. Revenue Sharing	39,374
6. Free Cash - Tax Rate Reduction	<u>224,712</u>
	<u>7,275,187</u>
	\$ 11,562,047

C. Amount Raised By Taxation:

D. Valuation:

1. Real Property	\$ 787,501,550
2. Personal Property	<u>13,586,200</u>
	\$801,087,750

E. Tax Rate  $\frac{\$ 11,562,047}{801,087,750} \times 1,000 = \$14.43$

Residential/Open Space Rate =  $\$14.43 \times .935 = \$13.49$   
 Commercial/Industrial/Property Rate =  $\$14.43 \times 1.250 = \$18.04$



PROPERTY ASSESSMENT CHANGE LIST

	<u>January 1, 1986</u>	<u>January 1, 1987</u>	<u>Difference</u>
Real Property	\$748,901,650	\$787,501,550	\$38,599,900
Personal Property	11,882,200	13,586,200	1,704,000
	<u>\$760,783,850</u>	<u>\$801,087,750</u>	<u>\$40,303,900</u>
Source of Difference:			
New Construction/Additions/Alterations		\$ 32,501,500	
Subdivision Parcels and Condominiums		12,630,100	
Personal Property		1,779,400	
Abateements		(1,071,800)	
Taxable to Exempt Property		0	
Net Change in Chapter 61/61A/61B Property		<u>(5,535,300)</u>	
		<u>\$ 40,303,900</u>	

PROFILE OF TAXABLE REAL PROPERTY - LAND USE (JANUARY 1, 1987)

<u>USE</u>	<u>ACREAGE (A)</u>	<u>TOTAL VALUE</u>
1. Residential:		
A. Single Family	4,568	\$518,642,100
B. Multi-Family	144	19,038,000
C. Condominiums	-0-	37,297,300
D. Vacant Land	3,365	30,258,750
2. Open Space:	1,170	7,590,800
3. Commercial:		
A. Improved (Bldg)	385	72,528,000
B. Vacant Land	411	7,948,200
4. Industrial:		
A. Improved (Bldg)	761	64,093,600
B. Vacant Land	233	2,810,400
5. Forestry/Agricultural/ Recreation	2,699	4,927,200
6. Mixed Use:		
A. Commercial & Residential	122	8,127,000
B. Open Space & Residential	1,132	14,240,200
	<u>14,990</u>	<u>\$787,501,550</u>
		<u>100.0%</u>
		<u>1.8%</u>
		<u>1.0%</u>
		<u>.6%</u>
		<u>.4%</u>
		<u>1.0%</u>
		<u>9.2%</u>
		<u>1.0%</u>
		<u>8.1%</u>
		<u>.6%</u>
		<u>1.0%</u>
		<u>1.8%</u>
		<u>1.0%</u>

PROFILE OF NON-TAXABLE REAL PROPERTY-LAND USE (JANUARY 1, 1987)

<u>USE</u>	<u>ACREAGE (A)</u>	<u>TOTAL VALUE</u>
1. Town of Westford	1,769	\$45,604,400 79.7%
2. Schools (Private)	561	4,198,600 7.3%
3. Charitable Organizations	387	4,161,550 7.3%
4. Churches	31	2,941,500 5.1%
5. Commonwealth of Massachusetts	8	309,600 .6%
	<u>2,765</u>	<u>\$57,215,650</u> <u>100.0%</u>



PROFILE OF TAXABLE REAL PROPERTY - PARCEL SIZE (JANUARY 1, 1987)

	<u>SIZE (A)</u>		<u>ACREAGE (A)</u>
1.	1/4 and less	129	0.9%
2.	1/4 - 1/2	361	2.4%
3.	1/2 - 3/4	424	2.8%
4.	3/4 - 1	1,151	7.7%
5.	1 - 3	2,091	14.0%
6.	3 - 5	930	6.2%
7.	5 - 10	1,295	8.6%
8.	10 - 20	1,716	11.4%
9.	20 - 50	2,847	19.0%
10.	50 - 100	1,831	12.2%
11.	over 100	<u>2,215</u>	<u>14.8%</u>
		14,990	100.0%

PROFILE OF NON-TAXABLE REAL PROPERTY - PARCEL SIZE (JANUARY 1, 1987)

	<u>SIZE (A)</u>		<u>ACREAGE (A)</u>	
1.	1/4 and less	2	0.1%	
2.	1/4 - 1/2	6	0.2%	
3.	1/2 - 3/4	6	0.2%	
4.	3/4 - 1	8	0.3%	
5.	1 - 3	34	1.2%	
6.	3 - 5	48	1.8%	
7.	5 - 10	202	7.3%	
8.	10 - 20	400	14.5%	
9.	20 - 50	980	35.6%	
10.	50 - 100	714	25.9%	
11.	over 100	<u>356</u>	<u>12.9%</u>	
		2,756	100.0%	

# TRUST FUND REPORT

TRUST FUND	PRINCIPAL	INTEREST AS OF		INTEREST REC.		BALANCE
		6-30-86	7-1-86 - 6-30-87	WITHDRAWAL	6-30-87	
Perpetual Care	111,839.50	20,359.53	7,870.68	10,800.00	129,269.77	
Charles Colburn	1,500.00	148.91	173.05	0.00	1,821.96	
William Wright	5,000.00	3,197.01	693.89	1,450.00	7,440.90	
Lyman Wilkins	1,413.11	1,008.97	211.26	0.00	2,633.33	
J. Herbert Fletcher	500.00	475.59	81.17	0.00	1,056.76	
Alonzo Reed	1,500.00	1,283.90	264.90	0.00	3,048.80	
Metcalf & Soldiers	1,300.00	4,811.56	259.24	0.00	6,370.80	
Book Fund	12,650.00	16,633.61	979.39	2,904.69	27,358.33	
Lecture Fund	28,597.40	5,138.20	2,045.15	4,110.03	31,670.78	
All Purpose Fund	17,505.08	2,393.85	1,357.05	3,537.92	17,718.00	
Library Trustees	30,925.95	4,340.56	2,011.90	5,336.71	31,941.77	
J.V. Fletcher Library	27,941.00	2,497.70	1,894.94	349.50	31,984.14	
Rainville Ed.	5,000.00	0.00	83.26	0.00	5,083.26	
Conservation Fund	172,873.73	38,572.08	8,743.58	0.00	220,189.39	
Whitney Tree	2,500.00	3,296.41	312.30	0.00	6,108.71	
Whitney Playground	10,000.00	15,604.85	1,980.42	0.00	27,585.27	



PRINCIPAL AND INTEREST ON LOANS  
JULY 1, 1986 - JUNE 30, 1987

DATE	LOAN	PRINCIPAL	PRIN. & INT. PD. 6-30-86	PRIN. & INT. PD. 7-1-86 - 6-30-87	BALANCE
11/1/71	Westford Academy	4,620,000.00	4,315,000.00 1,696,607.50	305,000.00 7,167.50	0.00 0.00
8/15/85	School Roof	200,000.00	0.00 0.00	40,000.00 11,152.78	160,000.00 22,305.56
7/15/68	Robinson Elementary	1,175,000.00	1,010,000.00 535,612.50	55,000.00 6,187.50	110,000.00 4,950.00
8/15/86	School Boiler	106,000.00	0.00 0.00	0.00 0.00	106,000.00 16,120.83
				P 400,000.00 I 24,507.78	P 376,000.00 I 43,376.39
5/19/87	Library Addition	2,280,000.00	0.00 0.00	0.00 73,185.00	2,280,000.00 1,004,810.00
2/11/85	Computer	68,000.00	23,000.00 3,791.95	23,000.00 2,509.38	22,000.00 1,226.81
2/12/86	Computer	62,000.00	0.00 0.00	22,000.00 3,771.67	40,000.00 3,650.00
6/19/87	Texas Road	75,000.00	0.00 0.00 0.00 0.00	25,000.00 3,802.08 130,000.00 84,299.38	50,000.00 3,802.08 2,392,200.00 1,013,488.89
9/3/86	Sanitary Landfill	30,000.00	0.00 0.00	30,000.00 581.25	0.00 0.00
6/19/86	Sanitary Landfill	30,000.00	0.00 0.00	30,000.00 450.00	0.00 0.00

PRINCIPAL & INTEREST ON LOANS con'd

DATE	LOAN	PRINCIPAL	PRIN. & INT. PD.		PRIN. & INT. PD.		BALANCE
			6-30-86	7-1-86 - 6-30-87	6-30-87	7-1-86 - 6-30-87	
2/14/83	Littleton Rd. Ext.	25,745.00	15,745.00 4,382.90	5,000.00 730.00		5,000.00 365.00	5,000.00 365.00
6/15/83	Sparks Hill	485,000.00	150,000.00 89,175.00	50,000.00 22,475.00		285,000.00 59,268.75	285,000.00 59,268.75
3/30/87	Howard Road	130,000.00	0.00 0.00 0.00 0.00	0.00 0.00 55,000.00 23,205.00		130,000.00 19,792.50 420,000.00 79,426.25	130,000.00 19,792.50 420,000.00 79,426.25
TOTAL PRINCIPAL					585,000.00		
TOTAL INTEREST					132,012.16		

TAX COLLECTOR'S REPORT  
JULY 1, 1986 TO JUNE 30, 1987

		COLLECTIONS	ABATEMENTS	REFUNDS	BALANCE 6-30-87
Thru 1982		158,734.88	1,811.91	0.00	156,922.97
1983	Excise	9,536.81			
	Real Estate	18,101.40		437.50	8,364.78
	Personal Property	3,505.61		0.00	12,000.16
			0.00	0.00	3,506.61
1084	Real Estate	29,798.70			
	Personal Property	794.89		0.00	6,856.49
	Excise	25,275.37		0.00	636.35
			5,011.31	10.50	20,274.56
1985	Real Estate	107,333.49			
	Excise	53,143.67		45.99	29,531.26
	Boat Excise	612.50		759.32	28,957.04
	Personal Property	1,289.04		0.00	612.50
			8.36	0.00	1,280.68
1986	Real Estate	690,101.88			
	Personal Property	9,939.93		55,346.97	193,109.86
	Excise	274,149.11		83.88	4,152.31
	Boat Excise	153.98		10,264.26	34,083.09
			0.00	115.00	230.98
1987	Real Estate	10,633,807.90			
	Personal Property	168,279.36		68,624.34	681,754.57
	Excise	528,300.00		673.29	5,201.04
	Boat Excise	2,595.00		1,301.72	80,140.48
			826.00	50.00	448.00
-----					
TOTALS		12,715,453.52	11,410,022.97	137,712.77	1,268,062.73



TREASURER'S REPORT  
JULY 1, 1986 TO JUNE 30, 1987

CASH ON HAND	6/30/86	1,135,525.19	
TOTAL RECEIPTS	6/30/87	31,204,779.86	32,340,105.05
TOTAL PAYMENTS	6/30/87	28,169,001.03	
BALANCE ON HAND	6/30/87	4,171,104.02	32,340,105.05

Paula Brule  
Treasurer-Collector

REPORT OF THE BUILDING COMMISSIONER

PERMITS ISSUED.....733

FEES COLLECTED IN 1987 .....\$114,663

Dwelling.....	190
Additions/renovations.....	249
Signs.....	14
Sheds.....	34
Pools.....	29
Stoves/Chimneys.....	51
Foundations.....	14
Garages.....	38
Reroof/Siding.....	21
Use Permits.....	8
Temporary Trailers.....	2
Razing.....	8
Commercial Renovations.....	24
Commercial Buildings.....	11
Tents.....	3
Place of Assembly.....	29

I am pleased to report that our Department was self supporting again this year. I also wish to thank the residents and Town Departments of Westford and special thanks to everyone in the Building Department for the cooperation I received throughout the year.

Respectfully submitted,  
  
Austin Fitzsimmons  
Building Commissioner

## REPORT OF THE ELECTRICAL INSPECTOR

Electrical Permits Issued 649

Fees Collected in 1987 \$28,780.00

We have had a very busy year with 190 new homes and all other types of additional electrical work. Due to the demand on this office we had to use the assistant wiring inspector much more frequently. This department is self-supporting as in the past. I want to express at this time my appreciation to all involved for another successful year.

Respectfully submitted,

Dennis P. Kane  
Electrical Inspector

## REPORT OF THE PLUMBING INSPECTOR

Plumbing Permits Issued 559

Fees Collected in 1987 \$17,865.00

I would like to give thanks to everyone who worked with me for the success of the Town of Westford, especially the employees of the Town Hall.

Respectfully submitted,

Robert Matley  
Plumbing Inspector

## REPORT OF THE GAS INSPECTOR

Gas Permits Issued 434

Fees Collected in 1987 \$7,390.00

I would like to thank all connected with the Building Department and the Fire Chief for another successful year. I would also like to thank my assistant Robert Matley for his able assistance.

Respectfully submitted,

Chester Cook  
Gas Inspector



## WESTFORD BOARD OF HEALTH ANNUAL REPORT 1987

Immediately following the annual town election in 1987, the Westford Board of Health voted to remain organized as follows:

Chairman:	Charles G. Colburn, M.D.
Vice-Chairman:	Charles A. Menzie, Ph.D.
Secretary:	Charles S. Landino
Member:	Robert LeGacy
Member:	Mark Mulligan

Charles Colburn, M.D., and Charles Landino were re-elected to three year terms in the 1987 town election.

The Board of Health is supported by the positions of Sanitarian, Town Nurse, Administrative Secretary, and by the part time positions of Animal Inspector, Animal Bite Inspector, Stable Inspector, Pump and Well Inspector.

Continuing to serve the Board in their positions are George Fletcher as Animal Inspector and Dead Animal Agent, Judi Basset as Animal Bite Inspector, William McMillan as Stable Inspector, and Robert Matley as Pump and Well Inspector

Janice Babich, our new Sanitarian, resigned during the year for health reasons. In July the Board appointed Zachary Peters as the Sanitarian. Mr. Peters had previously been working on a contract basis for the Board as an environmental support specialist. Mr. Peters has a B.S. in Geological Science and has worked for various Environmental Consulting Firms.

Joan Pioli, who had served the Board diligently as its Principal Clerk since 1983, resigned this year to pursue other interests. Joan had played a critical role in the Board's transition from a part-time outpost of Nashoba Associated Boards of Health to a full-time fully functional office. In October, the Board hired Ann Vandal into the Administrative Secretary position.

This year the Board expanded the role of Director of Nursing Services/Town Nurse by increasing the budgeted time to 25 hours per week, in response to the increasing need for services and State mandated record keeping. A nursing report has been submitted detailing some of the activities and programs Sandy Collins, Town Nurse has been working on.

In May, the Board sponsored a Health Fair, which was held at the Abbot Middle School the day of the Apple Blossom Parade. The fair featured displays from many health-related groups and businesses in the area and offered screenings to attendees. The Schools participated by showing health-related art from the students. The fair was a great success, with many participants and browsers.

This year Nashoba Board of Health withdrew from the Dental program for school children. The Board felt this service was important and asked local dentists to collectively replace the services which had been previously offered.

Westford Board of Health members participated in town committees working on groundwater protection, the landfill closure and town sewers. A new groundwater protection bylaw was adopted by the Board of Health in conjunction with the efforts of the Groundwater Protection Study Committee.

The former sanitary landfill was successfully capped this year through the efforts of the Landfill Closure Committee and Selectmen, ending the dumping of refuse at that site. The Board of Health's role is to officially de-assign the landfill site, making it illegal for anyone to deposit refuse there in the future. That official action is expected in March, 1988. In addition the Board adopted more stringent regulations for testing new private wells. Wells must be tested for the following: Coliform Bacteria, Total Plate Count, Sodium, Acidity Value, Arsenic, Color, Copper, Hardness, Iron, Lead, Manganese, Nitrates, Soap, Odor, Turbidity and Radon.

FEES COLLECTED FOR THE YEAR ENDING DECEMBER 31, 1987

LOT TESTING	\$89,912
SEPTIC PERMITS	16,955
HAULER & INSTALLERS LICENSE	3,433
PERMIT TRANSFERS & RENEWALS	510
SEPTIC EVALUATIONS & REPAIRS	1,555
FOOD SERVICE PERMITS	2,545
RETAIL FOOD PERMITS	100
MILK LICENSES	5
BEACH & POOL PERMITS	450
STABLE & PIGGERY PERMITS	55
CAMPING/HOTEL/MOTEL PERMITS	100

TOTAL FEES TURNED OVER TO TREASURER \$115,620

Respectfully submitted,

Charles S. Landino  
Secretary

## SUMMARY OF CLINIC SERVICES

WELL CHILD CLINIC - offering physicals, immunizations and developmental assessment of children - 62 screened.

MAINTENANCE CLINIC - TB testing, lead testing, blood pressure checks, nutrition counseling and medication review - 102 persons seen.

FLU CLINIC - 327 Immunizations given at 2 clinics and home visits.

CHOLESTEROL SCREENING - 157 Town employees screened, 20 elevated cholesterols noted.

### COMMUNICABLE DISEASES REPORTED - 1987

Salmonella	6
Campylobacter	2
TB (active cases)	1
Gonorrhea	1
Listeria Monocytogenes	1
Chickenpox	171

Respectfully Submitted  
Sandy Collins, R.N.



## HEALTH DEPARTMENT

Board of Health Salaries	1,250
300a Clerical Salaries	17,800
300b Sanitarian	26,000
304 Animal Inspector Salary	800
305 Stable Inspector Salary	450
306 Dead Animal Removal Agent	1,250
309 Pump and Well Inspector Salary	3,000
Total Salaries	50,550

## HEALTH DEPARTMENT (Cont'd)

301 Office Expenses	6,475
302 Share, Inc.	9,701
303 Nashoba Board of Health	7,381
307 Contagious Disease	250
308 Nursing Service	17,610
310 Water Tests	4,000
311 Engineering & Prof. Fees	15,000
312 Environmental Support	3,000
314 Clerical Support	3,000
Total Operating Expenses	66,417
313 Office Furniture & Equip.	2,100
GRAND TOTAL	119,067

## WESTFORD TOWN NURSE REPORT

This has been an active and successful year for planning and implementing health programs and services. In May the Town voted to increase the hours for the town nurse from 14 to 25. This has allowed more time to visit the homebound and those needing health supervision. Much time was spent working with other town departments, Roudenbush Community Center, local dentists and physicians, the schools, state agencies and Westford's service organizations. Educational programs for the community and schools were presented on the following topics: AIDS, Safety, Cancer, Cholesterol, and Nutrition.

The national Vial of Life program was reinstituted for Westford residents who are over sixty. More than 800 kits have been distributed. This program is on going and additional vials are available at the Board of Health Office.

We received recognition from the American Heart Association for our participation in their Heart at Work program. Westford was ranked as one of the top three sites in Massachusetts based on the level of health promotion, employee participation and our implementation of the program.

Low cost, on site aerobics classes and cholesterol screenings were arranged for town employees, as a result of information gained from our interest/needs assessment. In addition the Health fair last April was one of our more successful programs. The numbers of residents who took advantage of the screenings offered at the Health Fair are listed below.

### HEALTH FAIR STATISTICS

43 Exhibitors - Over 300 in attendance

#### Screening Participation

Oral CA	55	Adult Tetanus	45
EKG	31	Glaucoma	60
Colorectal	40	Blood Chemistry	79
Anemia	180	Pulmonary Function	130
Diabetic	76	Seat Belt Convincer	14
Vision	98	Blood Pressure	148
Hearing	31	Breast Exam	20
Body Fat Analysis		200	

# TOWN OF WESTFORD - DOG BITES 1987

Total Dog Bites	21
Total Quarantined Dogs	15
Total Cat Bites	2
Other Animals	2
Total Dog Bites on Other Animals	1 (reported on other dog)
Total Dog "Harassment" Incidents	35
Total Dog Damaging Property	3 (cars and chicken pens)

Again this year we have had many incidents which would have been avoided if dogs were restrained or under control. As more folks "take to the road", jogging etc. in the morning, I am sure I will get more dog harassment calls.

None of the dogs involved in bite incidents were, in my opinion, vicious or dangerous. One pair of dogs, however, were ordered removed from the Town because of a prior incident. Again, most bite victims were under 15 years of age.

I have had a problem getting bite reports soon enough to warrant quarantining dogs. The Quarantine is not a punishment but totally a rabies control measure. If I do not get a report until 15 days after a bite a 10 day quarantine is not reasonable.

We have a new reporting form and hopefully we can institute a better reporting system. The Police do a super job and report immediately, but some Hospitals and Medical Associations take forever. While bites are down this year, "harassment" incidents are up. We need a better form of dog control in Westford.

Respectfully Submitted,

Judi Basset  
Small Animal Inspector



Gentlemen:

I am pleased to submit herewith my annual report as Superintendent of Streets and Parks.

The following work was done by the Highway and Park Departments during 1986 and 1987.

#### Snow and Ice Removal

As of February 11, 1988, one thousand five hundred tons of salt and four thousand five hundred and thirty-three tons of sand were used on the Streets in Town.

The following are the major times the Highway Department was out for storms:

March	1, 1987	Snow to rain	Salt & sand
March	2	Light snow	Salt & sand
March	3	Light snow	Salt & sand
March	13 & 14	Snow	Salt & sand
April	28	Rain to snow 10"	Plowed
November	11	Snow 6"	Salt/sand/plow
December	15, 16 & 17	Snow to rain to snow 2"	Salt/sand/plow
December	20	Snow to rain 2"	Salt & sand
December	29	Snow 3"	Salt/sand/plow
January	4	Snow 3"	Salt/sand/plow
January	8 & 9	Snow 12"	Salt/sand/plow
January	13	Freezing rain	Salt & sand
January	18	Freezing rain	Salt & sand
January	19	Freezing rain	Salt & sand
January	20	Light snow	Sanded
January	25 & 26	Rain to Snow 5"	Salt/sand/plow
February	2	Rain	Sanded
February	4	Snow 6"	Salt/sand/plow

#### Town Roads

This year 900 tons of Bituminous Concrete and 840 tons of stone and gravel were used on Town Roads.

Wages for all Streets that were resurfaced under materials were paid out of the Town Roads account.

Regular maintenance under this account were; the cleaning of catch basins and manholes, cleaning drainage ditches, cutting brush, repair guard rails, patching, sweeping and picking up trash along road sides. Graveling and grading all Town gravel roads, installing berm and cutting and clearing trees from roadways during and after storms.

Materials  
(Chapter 637 - Chapter 811)

The following Streets were resurfaced with Bituminous Concrete:

Abbot Street	8,182.22 square yds.
Beaver Brook Road	5,320
Beaver Dam Drive	3,100
Chamberlain Road	2,222.22
Concord Road	19,826.67
Fletcher Road	1,380
Hildreth Street	4,789.11
Moore Avenue	1,109.78
Nabnasset Street	6,058.33
River Street	8,182.22
Sawmill Road	1,310
Town Farm Road	7,093.33

Drainage

Graniteville Road	Replaced culvert 30' of 12" culvert pipe
Groton Road	Replaced culvert 20' of 60" steel culvert
Groton Road	Replaced culvert 50' of 30" steel culvert
Lillian Road	One (1) catch basin
Flagg Road	40' of 15" R.C.P.
Hartford Road	20' of 12" culvert
Hildreth Street	70' of 12" R.C.P., 40' of 6" 50' of 6", one (1) catch basin
Concord Road	Replaced culvert 100' of 42x29 steel culvert
River Street	Two (2) leach basins 100' of leach pipe
Frances Hill Road	75' of 12" R.C.P. One (1) catch basin
North Street	40' of 8" pipe One (1) catch basin
Nabnasset Street	One (1) catch basin
Dunstable Road	530' of 15" R.C.P. Three (3) catch basins

### Betterments

Byrne Avenue was completed. The work consisted of; cutting trees, removal of stumps, installing drainage, excavating, graveling, grading and paving with Bituminous Concrete.

### Chapter 90 Construction

A section of Carlisle Road was completed this year with the grading of the shoulders and embankments.

In 1988 another section will be done with 1987 and 1988 funds, beginning at the intersection of Carlisle and Concord Roads.

### Park Department

This year the Whitney Playground, Town Commons, Monuments, Library and the Graniteville, Forge Village, Nabnasset and Parkerville ball parks were limed and fertilized. All shrubbery was trimmed and the grass cut and raked.

For Memorial Day, geraniums were placed on the Town Commons and on the monuments.

Sand was hauled into Edwards Beach and the Forge Village beach.

In December, Christmas lights were put up on the Town Common.

A section of the Parkerville Field was loamed, fertilized and seeded by contract.



# REPORT OF FIRE DEPARTMENT CALLS 1987

Ambulance . . . . .	632
Requests for ALS . . . . .	109
Assistance . . . . .	20
Appliance . . . . .	15
Boiler Problem . . . . .	7
Box Alarms:	
Trouble . . . . .	46
False . . . . .	83
Tests . . . . .	140
Brush and Grass . . . . .	23
Building . . . . .	10
Car and Truck . . . . .	25
Chimney . . . . .	10
Chlorine Emergency . . . . .	1
Downed Wires . . . . .	3
Dumpster . . . . .	4
Electrical Problems . . . . .	8
False (telephone) . . . . .	12
Fire Drills Schools Recorded . . . . .	48
Gas Grill . . . . .	1
Investigation (smoke) . . . . .	21
Lawn Mower . . . . .	1
Non-Permit fires (illegal) . . . . .	23
Railroad Ties . . . . .	2
Rescue(auto) . . . . .	9
Rubbish . . . . .	2
Station Standby (snow storm) . . . . .	1
Washdown . . . . .	6
Water Problem . . . . .	18
Agricultural Burning Permits . . . . .	17
Blasting Permits . . . . .	30
Domestic Burning Permits (brush only) . . . . .	1,007
Fire Alarm Inspections:	
26F (resale) . . . . .	334
26B (new construction) . . . . .	221
Oiler Burner Inspections . . . . .	36

MUTUAL AID

T0:	Chelmsford . . . . .	1	(Fire Company)
	Groton . . . . .	1	(Ambulance)
		1	(Fire Company)
	Littleton . . . . .	1	(Ambulance)
		2	(Fire Company)
	Lowell . . . . .	1	(Engine Company)
		2	(Fire Company)
	Tyngsboro . . . . .	4	(Fire Company)

FROM: Chelmsford. . . . . 1 (Engine Company)  
Groton. . . . . 1 (Ambulance)  
Littleton . . . . . 1 (Ambulance)  
Worcester . . . . . 1 (Life Flight)

Respectfully submitted,

George P. Rogers  
Fire Chief

## REPORT OF THE POLICE DEPARTMENT

ARRESTS-----	313
COMMITMENTS-----	4
FINGERPRINTS, TAKEN FOR ADOPTION-----	3
FINGERPRINTS, TAKEN FOR EMPLOYMENT-----	3
FINGERPRINTS, TAKEN FOR FIREARMS LICENSES	31
FINGERPRINTS, TAKEN FOR IMMIGRATION-----	1
FINGERPRINTS, TAKEN FOR NATURALIZATION---	2
FINGERPRINTS, TAKEN FOR SECURITY CHECK---	8
LICENSES, SUSPENDED-----	3
FUNERAL ESCORT-----	47
PROTECTIVE CUSTODY-----	72
RESTRAINING ORDERS SERVED-----	41
SUMMONSES-----	434
V.I.N. CHECKS-----	25

## INCIDENTS INVESTIGATED

ACCIDENT, AIRCRAFT-----	1
ACCIDENT, INDUSTRIAL-----	12
ACCIDENT, MV-----	686
ACCIDENT, OTHER-----	4
ACCIDENT, PERSONNEL-----	4
ACCIDENT, RECREATIONAL VEHICLE-----	0
ACCIDENT, TRAIN-----	0
ALARM, BURGLAR-----	796
AMBULANCE-----	100
ANIMAL BITE-----	15
ANIMAL CRUELTY-----	3
ANIMAL, STRAY-----	39
ANIMAL, VICIOUS-----	7
ANIMAL/MV COLLISION-----	64
ARSON ATTEMPT-----	0
ARSON-----	2
ASSAULT/AGGRAVATED-FIREARMS-----	3
ASSAULT/AGGRAVATED-KNIFE-----	5
ASSAULT/AGGRAVATED-OTHER WEAPON-----	6
ASSAULT/AGGRAVATED-PHYSICAL-----	5
ASSAULT, SIMPLE-----	24
BANK ESCORT-----	5
BOMB ATTEMPT-----	1
BREAKING & ENTERING, ATTEMPT-----	16
BREAKING & ENTERING, FORCED ENTRY-----	64
BREAKING & ENTERING, UNLAWFUL ENTRY-----	8
BUILDING FOUND OPEN-----	148
BY-LAW VIOLATION, ELECTION LAW-----	0
BY-LAW VIOLATION, JUNK CAR-----	9
BY-LAW VIOLATION, LEASH LAW-----	32
BY-LAW, OTHER-----	67
BY-LAW VIOLATION, PARKING-----	413



BY-LAW VIOLATION, PUBLIC DRINKING-----	7
CALL BOX-----	1
CHILD ABUSE-----	2
COUNTERFEITING-----	1
DISORDERLY AFFRAY-----	1
DISORDERLY PERSON-----	15
DISORDERLY PERSON, ANNOYING OPPOSITE SEX----	4
DISORDERLY PERSON- THREATENING-----	39
DISTURBANCE-----	415
DOMESTIC-----	83
DRUG OFFENSE-ILLEGAL SALE-----	2
DRUG OFFENSE-POSSESSION-----	15
FIRE-----	204
FIREARMS VIOLATIONS-ILLEGAL DISCHARGE-----	60
FIREARMS VIOLATIONS-POSSESSING-----	1
FIRST RESPONDER CALL-----	379
FORGERY-----	0
FRAUD-----	1
GAMBLING-----	0
GENERAL OFFENSE-FIREWORKS VIOLATIONS-----	24
GENERAL OFFENSE-MV ABANDONED-----	51
GENERAL OFFENSE OTHER-----	9
GENERAL OFFENSE-RUBBISH DISPOSAL-----	53
GENERAL OFFENSE-TRESPASS-----	89
GENERAL SERVICE-LOCK OUT-----	515
GENERAL SERVICE-MESSAGE DELIVERY-----	80
GENERAL SERVICE-MOTORIST-----	9
GENERAL SERVICE-OTHER-----	167
GENERAL SERVICE-PARCEL DELIVERY-----	2
GENERAL SERVICE-REMOVE ANIMAL-----	35
GENERAL SERVICE-TRANSPORTATION-----	67
HEALTH HAZARD-----	18
HOMICIDE-----	1
INJURY TO PROPERTY-PRIVATE-----	250
INJURY TO PROPERTY-PUBLIC-----	41
INVESTIGATION-----	8
LARCENY MV-AUTOMOBILE-----	20
LARCENY MV-OTHER-----	2
LARCENY \$200 AND OVER-----	120
LARCENY-\$50. TO \$200.-----	123
LARCENY ATTEMPT-----	23
LARCENY UNDER \$50.-----	95
LIQUOR LAW VIOLATION-ILLEGAL SALE-----	3
LIQUOR LAW VIOLATION-POSSESSION-----	25
LIQUOR LAW VIOLATION-SALE TO MONOR-----	4
MISSING PERSON-ADULT-----	28
MISSING PERSON-CHILD-----	2
MUTUAL AID CALL-----	60
MV CITATIONS-----	2648
MV DISABLED-----	738

MV VIOLATIONS-INVESTIGATIONS-----	402
NEGLIGENT MANSLAUGHTER-----	1
OFFICER WANTED-----	4
PRISONER TRANSPORT-----	44
PROPERTY FOUND-----	144
PROPERTY INSECURE-----	29
PROPERTY LOST-----	59
PROPERTY RECOVERED-----	81
PROWLER-----	27
RAPE BY FORCE-----	4
RECORD CHECK-----	27
REPOSSESSION-----	13
ROBBERY-FIREARM-----	1
SAFETY HAZARD-----	216
SECURITY CHECK-----	71
SEX OFFENSE-ATTEMPT-----	1
SEX OFFENSE-INDECENT EXPOSURE-----	11
SEX OFFENSE-OTHER-----	0
SEX OFFENSE-CHILD MOLESTED-----	2
SEX OFFENSE-STATUTORY RAPE-----	2
STOLEN PROPERTY-POSSESSION-----	2
SUDDEN DEATH-----	8
SUICIDE ATTEMPT-----	6
SUICIDE-----	1
SURVEILLANCE MV-----	49
SURVEILLANCE-PERSON-----	55
SUSPICIOUS MV-----	324
SUSPICIOUS PERSON-----	199
TELEPHONE HARASSMENT-----	78
TELEPHONE OBSCENITY-----	25
TRAFFIC CONTROL-----	25
TRAFFIC HAZARD-----	253



## PLANNING BOARD, 1987

Pressure for development in Westford continued unabated throughout 1987, placing a heavy workload on the Planning Board. Adding to the complexity of the Board's task was an increase in projects submitted for sites marginally suited for development. This shift, combined with the challenges presented by the effects of rapid growth in this decade has required that the Board move carefully and deliberately in considering projects and is reflected in the growing cost of consulting services necessary to assure protection of Public Health and Safety.

Under subdivision control, 202 house lots in 8 subdivisions on 339 acres were approved. Three of these subdivisions were Open Space Residential or "cluster" subdivisions, with the largest by far (and Westford's largest subdivision ever) being the "Hitchin' Post Greens" project of R. M. Hicks, Inc. Located on Howard Road west of Concord Road, the development has 163 lots on 264 acres. Of this, 130 acres will be excluded from any further development under a Conservation Restriction.

Under Site Plan Review the Board approved 10 commercial site plans with a total of 569,800 square feet of floor space on 70 acres, with the vast majority of this being located in Westford's largest commercial project to date, the Michelson Farm-Westford Technology Park on Littleton Road. Approvals were given for Buildings 1, 2 and 10 which comprise 476,000 square feet of floor space on 50 acres. By year's end site construction was well under way. One Special Permit for a Planned Commercial Development consisting of a 14000 primary and 8000 square foot secondary building on 18 acres was approved.

In the course of the year the Board and the Town were apprised of a major planning challenge that will be presented by Altid Enterprises. Altid has acquired approximately 850 acres of land north of Route 40 and the Fletcher Quarry, mostly in the Industrial A Zone and is in the process of developing a mixed use master plan that could result in over 5,000,000 square feet of additional commercial space construction. Throughout the year a number of meetings were held with Altid officials and their consultants. Faced with the enormous challenges presented by such a large development the Planning Board with the Selectmen applied for a Strategic Planning Grant from the state to secure preliminary consulting services to develop a position for the Town that will assure that basic services are not compromised, the environment is protected and that the developer provides his proper share of the new requirements that the project will generate.

Significant changes were made in the Zoning Bylaw at Annual Town Meeting. These include: a provision for the Code Enforcement Officer to enforce the Bylaw through non-criminal disposition; an expansion of the scope of the Site Plan Review process to include all new building construction or enlargement, as well as establishment or change in parking, loading or vehicular service in non-residential developments; and further clarification of open space requirements in the Commercial



Highway and Industrial Highway Zones.

Faced with the growing costs to evaluate more complex projects in a more complex environment The Planning Board revised its Rules and Regulations by increasing filing fees and making applicants directly responsible for consultants' fees directly attributable to the review of their project.

Planning Board members continued their participation in the Master Planning Studies Committees, with steady progress in particular to addressing the needed improvement/widening of Route 110. A state funded Affordable Housing Study was completed and the Selectmen appointed an Affordable Housing Committee, with several Board members participating, to address issues raised in the report which shows unprecedented rises in housing costs matched by an equally rapid decline in the percentage of families able to afford a single family home.

Respectfully submitted,

Peter S. Fletcher, Chairperson  
Leslie A. Thomas  
William C. Harman  
Joseph A. Guthrie, Jr.  
Thomas J. Mosscrop

## CONSERVATION COMMISSION

1987 was an extremely active year for the Conservation Commission, as the continuing and increasing pace of development presented both challenges and opportunities. Projects coming before the Commission in its role as local administrator of the Massachusetts Wetlands Protection Act (MGL Ch. 131, S. 40) increased in number by over 20% from the preceding year. Statistically, the work of the Commission is reflected as follows: 16 Requests for Determination were administered; 55 Public Hearings were held, many on complex projects requiring several continuations; 160 site inspections were conducted by the Commission and Planning/Conservation Coordinator; and 11 Enforcement Orders were issued.

In the area of open space acquisition and preservation, the Town decided by votes at annual Town Meeting to an innovative approach to the problem of dwindling open land in Town by agreeing to purchase two large parcels whose owners had notified the Town they were withdrawing them from special tax classification under Chapter 61. Under this law the Town has right of first refusal on such parcels. Because of the restricted funds available for such purchases, the Town took these pieces with the intent of pursuing its first limited development projects, among the first dozen attempted in the state. The idea is to limit development such that the minimum amount of land is disturbed, while allowing sufficient development for the Town to recoup the purchase price. The Parcels involved are: a 36 acre piece known as the Slifer land off Gould Road and Keyes Pond Road; and a 42 acre piece of land of Benjamin Drew off Boston Road. Special Committees were appointed by the Selectmen to oversee the projects, with several Commission members participating.

Other advances in Open Space protection included acquisition by donation of an 8.2 acre parcel at the end of Fieldstone Drive Extension and the final approval of four Conservation Restrictions providing permanent protection to approximately 150 acres associated with new Open Space Residential Developments. Several trail easements were also finalized, allowing for important connections between existing trail systems, roads and conservation land.

With the enthusiastic support of Town of Westford and Littleton citizen's groups and public officials, including Representative McGovern and Senator Sheehy, the Town's application for a Phase II Grant to implement a lake improvement project on Forge Pond won approval from the State's Division of Water Pollution Control under the State's Clean Lakes Program. With the cooperation of Murray Printing Company, which owns the water rights to Forge Pond, negotiations were completed by year's end to allow for the



final environmental and design studies and installation of a bottom water drawdown system designed to aid in improving water quality and controlling problem weed growth. It is hoped that installation will begin in 1989.

In order to better protect Town wetlands, related water resources and adjoining land areas, Town Meeting voted to pass a General Wetlands Protection Bylaw. A wider range of interests is protected under this bylaw than under the State Wetlands Protection Act, including aquacultural and recreation values. The Wetlands Bylaw Committee now has the task of promulgating regulations so that the Bylaw may be implemented.

The State Wetlands Act was amended to add an additional Interest protected by the law; Wildlife Habitat, and the Commission had a new set of regulations to address this issue, which went into effect November 1st.

Commission members participated in the Hydrogeological Study Committee working toward development of a proposed Water Resources Protection Bylaw, which will provide for better protection for the Town's water supply by prohibiting certain uses and controlling others through Special Permits, depending on proximity of the activity to Town Wells and the Stony Brook Aquifer. In addition to this important Committee, other Commission Members were active in the Wetlands Bylaw Study Committee, the Slifer and Drew Parcel Development Committees, Master Planning Study Committees, the Sewerage Advisory Committee, the Landfill Closure Advisory Committee and the Conservation Restriction Subcommittee of the Commission and Planning Board.

In the Spring of 1987 the White Birch Nature Trail at the Norman E. Day School was renamed in ceremonies held at the school to the Gagnon Nature Trail to honor the late John Gagnon, local naturalist and former Commission member.

The Commission wishes to express its appreciation to Town officials and the residents of Westford for their support of its work in protecting natural resources and preserving open space.

Respectfully submitted,

Patricia Loring, Chairperson  
William McClellan, Vice-Chairperson  
Chester Cook, Jr., Treasurer  
Louis Oliver  
Richard Emmet  
Arnold O'Brien  
Thomas Paul



REPORT OF THE WATER DEPARTMENT

JULY 1, 1986 - JUNE 30, 1987

RECEIPTS:

WATER RATES	\$471,930.27
GUARANTEE DEPOSITS (Services)	144,573.00
GUARANTEE DEPOSITS (Extensions)	4,338.42
ADDITIONAL SERVICES and MISCELLANEOUS	24,259.32
INTEREST	<u>188.93</u>
	\$645,289.94

EXPENDITURES:

WAGES and SALARIES	\$199,035.63
PIPE and SUPPLIES	64,925.70
MAINTENANCE and OPERATION	135,571.42
ANALYSIS TOWN WELLS	750.00
REFUNDS:	
WATER RATES	\$ 108.05
MISCELLANEOUS	<u>169.95</u>
EXTENSIONS (Deposit Accounts):	
COSTS THROUGH 6/30/87	\$2,341.88
ACCOUNT BALANCE 7/1/86	<u>145.62</u>
ACCOUNT BALANCES 6/30/87	
CAPITAL OUTLAY:	
PAINTING FRANCIS HILL TANK	\$37,142.27
BACKHOE	21,043.00
COMPUTER	<u>21,950.00</u>
PAYMENTS ON LOANS:	
LITTLETON ROAD EXTENSION	\$ 5,730.00
SPARKS HILL WATER STORAGE TANK	<u>72,475.00</u>
	78,205.00
	\$563,239.44
WATER SURPLUS	\$ 82,050.50

EXTENSIONS (GUARANTEE DEPOSITS)

POLLYANNA LANE EXTENSION (Robert Dooley)	
Account balance July 1, 1986	\$ 145.62
Additional deposit	\$ 145.62
JULIE JOY LANE EXTENSION (Metro West Construction)	
Deposit	\$ 1,500.00
Expenses: Inspection	\$ 561.00
Account balance June 30, 1987	939.00
	<u>\$ 1,500.00</u>
LITTLETON ROAD EXTENSION (Thomas & Thomas, Inc.)	
Deposits	\$ 800.00
Expenses: Police	\$ 470.88
Blasting	150.00
Account balance June 30, 1987	179.12
	<u>\$ 800.00</u>
LYNWOOD LANE EXTENSION (John M. Adamczyk, Inc.)	
Deposit	\$ 1,192.80
Expenses: Pressure test & disinfect	\$ 350.00
Install & cut sleeve & valve (Riani & Sons)	320.00
Miscellaneous supplies	266.00
Account balance June 30, 1987	256.80
	<u>\$ 1,192.80</u>
MELISSA DRIVE EXTENSION (Atwood Contractors, Inc.)	
Deposit	\$ 700.00
Expenses: Inspection	\$ 224.00
Account balance June 30, 1987	476.00
	<u>\$ 700.00</u>
HILDRETH STREET EXTENSION	
Account balance July 1, 1986	\$ 7,466.63
Account balance June 30, 1987	\$ 7,466.63

EXTENSIONS (Out of Water Surplus)

EAST PRESCOTT STREET EXTENSION	
Account balance July 1, 1986	\$ 5,235.27
Account balance June 30, 1987	\$ 5,235.27
OAK HILL ROAD EXTENSION	
Account balance July 1, 1986	\$ 8,454.21
Account balance June 30, 1987	\$ 8,454.21
ROUTE 110 CONTRACT	
Deposit	\$ 450.00
Expenses: Audit	\$ 450.00
WATER MAIN EXTENSION (Plain Road, Depot Street & Cold Spring Road)	
Account balance July 1, 1986	\$187,059.42
Water Surplus	43,050.00
	<u>\$230,109.42</u>
Expenses:	
Advertising	\$ 60.80
Engineering services	12,504.04
Pipe, fittings & installation (R. Bates & Sons)	87,033.31
Account balance June 30, 1987	130,511.27
	<u>\$230,109.42</u>
PRESSURE REDUCING VALVE - BOSTON ROAD	
Account balance July 1, 1986	\$ 5,426.62
Expenses:	
Police	\$ 759.68
Excavating	786.00
Miscellaneous supplies	271.93
Engineering (Parco Engineering Corp.)	223.00
Account balance June 30, 1987	3,386.01
	<u>\$ 5,426.62</u>
HOWARD ROAD WELL FIELD/PUMPING STATION	
Account balance July 1, 1986	\$197,161.50
Borrowed Money	130,000.00
	<u>\$327,161.50</u>



Expenses:	Advertising	\$ 148.68
	Testing wells (D. L. Maher Company)	2,004.25
	Engineering services	25,585.00
	Installation of PUMPING STATION (Puma Corporation)	121,969.15
	Installation of WELLS (F. G. Sullivan Drilling Co.)	39,204.25
	Installation of WATER MAIN (Paolini Corporation)	43,534.47
	Installation of POWER LINES (Massachusetts Electric)	19,473.00
	Account balance June 30, 1987	75,242.70
		<u>\$327,161.50</u>

	FRANCIS HILL STANDPIPE (Borrowed Money)	\$ 1,074.98
Account balance July 1, 1986		
Account balance June 30, 1987		\$ 1,074.98

	FORGE VILLAGE ROAD WELL FIELD AND PUMP (Borrowed Money)	\$ 1,939.00
Account balance July 1, 1986		
Account balance June 30, 1987		\$ 1,939.00

	SPARKS HILL WATER STORAGE TANK (Borrowed Money)	\$ 2,365.45
Account balance July 1, 1986		
Account balance June 30, 1987		\$ 2,365.45

Respectfully submitted,

Board of Water Commissioners

*Hervey J. Cote*  
*Robert A. Hunt*  
*Richard J. Barrett, Jr.*

Hervey J. Cote, Chairman  
Robert A. Hunt  
Richard J. Barrett, Jr.

REPORT OF THE WATER DEPARTMENT SUPERINTENDENT  
FOR THE YEAR ENDING DECEMBER 31, 1987

NUMBER OF GALLONS PUMPED:

January	28,593,600
February	26,178,800
March	33,636,500
April	37,925,100
May	46,487,900
June	52,777,300
July	50,655,800
August	54,074,000
September	47,984,900
October	44,342,800
November	39,982,000
December	37,201,800
	<hr/> 499,840,500

LARGEST DAY - June 1, 1987	2,356,900
LARGEST WEEK - June 14 thru 20, 1987	14,028,000

NEW EXTENSIONS:

Cold Spring Road	1,145 feet 12 inch pipe
Cross Street	300 feet 6 inch pipe
Depot Street	1,815 feet 12 inch pipe
Fieldstone Drive	1,010 feet 8 inch pipe
Howard Road	2,175 feet 12 inch pipe
Jessica Circle	500 feet 6 inch pipe
Lynwood Lane	850 feet 8 inch pipe
MacQuarrie Lane	1,000 feet 8 inch pipe
Mountain View Lane	450 feet 6 inch pipe
Park Drive	600 feet 8 inch pipe
Plain Road	110 feet 8 inch pipe
Technology Park Drive	2,250 feet 12 inch pipe

NUMBER OF NEW SERVICES INSTALLED - 171

NUMBER OF NEW HYDRANTS INSTALLED - 29

Respectfully submitted,

*Harold A. Fletcher*

Harold A. Fletcher  
Superintendent

## TOWN AIDE REPORT FY 1986-1987

The Town Aide acts as a liaison and an agent assisting and coordinating the delivery of social services to the elderly and the low income residents of the Town of Westford, as well as provides information and referral assistance and administers all programs and services of Community Teamwork, Inc. and the Elder Services of the Merrimack Valley Home Care Corporation. Community Teamwork, Inc. is the local Anti-poverty Agency for Westford and the Elder Services Home Care Corp has been designated as the Area Agency on Aging for the Merrimack Valley which is known as Region VIII on the State level and Westford is one of the 23 cities and towns encompassed.

Headstart is a federally funded pre-school child development program for three to five year olds. Applications are available through this office. Direct services are given to the child and to his or her whole family and parent involvement is one of the most important concepts of the program. Class size is limited to 20 children who attend Headstart classes four hours per day, four days per week with a weekly field trip on the fifth day. Children receive a light breakfast and usually a hot lunch. Children with handicaps or learning disabilities are accepted, and given all special services available to bring them up in skills.

We have three programs under ACTION which is a federal agency formed by combining several existing federal volunteer programs. It was established in July of 1971 and is composed of the following programs: Foster Grandparents, Retired Senior Volunteers, Peace Corps, Vista, Service Corps of Retired Executives, Active Corps of Executives and University Year for Action. In Westford, the Town Aide has implemented three of these programs namely--Foster Grandparents Program, the Senior Companion Program and the Retired Senior Volunteer Program.

Foster Grandparents Program has ten seniors who are stationed in Cameron, Frost, New Nabnassett and Robinson Schools where they have given 7,216 hours serving the needs of kindergarten youngsters. Volunteers serve 20 hours a week following 40 hours orientation and inservice training. A small stipend is provided to cover any out-of-pocket costs involved for the Seniors.

The Senior Companion program provides friendly visitors for the isolates in town. Each Senior Companion visits the same people each week at the same time every day. (Our Senior Aides have a broader field in that they visit all the elderly just to see if they have any unmet needs). Our Senior Companions at the moment are six in number and this past year have logged 2,872 hours with shut-ins. For this program, they put in 20 hours a week and receive a small stipend. They have enhanced the lives of 21 people and made them a little less lonely.



The Retired Senior Volunteer Program offers people over 60 years of age new and varied opportunities for part-time volunteer service to the community. Authorized in 1969, operational in 1971, the program was first administered by the Administration on Aging in the Department of Health, Education and Welfare. Qualifications are that a person be 60 or over, in good health. There are no income or educational requirements needed to participate in this program. Areas of work are schools, parks, museums, hospitals, libraries, nursing home, etc. Any place where human help is needed to make for better operations. These volunteers do not receive any stipend but are reimbursed mileage as we feel they should not be out of pocket especially since they do live on a fixed income. At the moment, we have 14 volunteers in Westford.

Neighborhood Youth Corps was originally funded by the Department of Labor in the summer of 1965 for economically disadvantaged youngsters in a work-training program in many public and private non-profit agencies. Youngsters work from 10 to 30 hours a week for the minimal federal wage as clerks, typists, bookkeepers, receptionists, library aides, teacher aides, maintenance aides, painting aides, health aides, environmental aides, and a variety of other career oriented placements. Neighborhood Youth Corps has been cited by the U. S. Congress, as well as the Department of Labor, as being one of the finest in the country due to its innovative programs, service to the community, and its economic proficiency. The impact of the community because of Neighborhood Youth Corps, though difficult to measure, is a positive force in utilizing youth's unbridled energy in understandable and dignified work experience. It can be stated unequivocally that it has a definite meaning in terms of effect on family income, economic impact on local businesses not to mention the pride of accomplishment, increase of confidence and positive attitudinal changes in behavior. Westford had 33 youngsters enrolled in the Summer Program. We also have a very limited number of youngsters who work during the winter with the After-School Program as well as an Out-Of-School Program where they are obligated to attend classes to get their high school diploma. This year the CETA office at 10 Kearny Square operated this program instead of Community Teamwork, Inc. and that office has a representative every third Thursday at the Town Hall to interview applicants.

The Vocational Advancement Through Skills Training (V.A.S.T.) program was designed to prepare individuals lacking in skills for careers in a number of fields through a comprehensive system of supportive services and classroom instruction. A total of 62 slots is maintained, divided among the following training areas: Machine Shop, Food Service Electronics, Clerical, Word Processing Instruction, and Welding. In addition to skills training, V.A.S.T. provides supportive services which include Job Related Education, transportation, job development, career counseling and follow-up assistance. As slots become available, participants are referred by the Central Intake Unit at CETA for further assessment, a process which always includes an interview and as needed additional testing for entry into particular shops. It is also mandatory that an enrollee attend G.E.D. classes if he or she does not



have a high school diploma. A stipend of ten dollars a day is paid to the enrollee with an incentive bonus of ten dollars if he or she has perfect attendance and never tardy. Placement and follow-up services continue for 90 days after termination from the program. Anyone who obtains a job and then loses it or leaves within that period can contact the Skill Center for job search assistance. Westford only had nine people go through the Skill Center last year but with Nashoba Technical High School available, this town doesn't have that large a market for this kind of training.

Community Teamwork, Inc. offers three programs for families which are the Protective Service Family Day Care and this provides play care for protective service clients in that it stimulates educational, emotional, social and physical growth of the child from infant to six years. Program capacity is limited to 20 and hours vary between 6 A.M. and 5:30 P.M. (2.) Emergency Shelter provides temporary (30 days Maximum) foster care for children unable to remain with parents. CTI worker must determine the situation to be of an emergency nature and there is no fee charged. (3.) Children in Need of Services (CHINS) Emergency Shelter provides temporary (30), 24 hour foster care for teenagers who have been processed through the courts and determined to be in need of service. Teenager must have been referred by the Social Worker from the Department of Welfare.

W.I.C. program is a special supplementary feeding program which provides nutritious foods and nutritional education for pregnant and/or breast feeding women, infants and children under the age of five years. As in most of our programs, there is subjection to income criteria, nutrition criteria and of geographical criteria. We are serving 10 families this year.

Section 8 Housing Assistance is an assistance payments program to reduce the rent of eligible tenants to 25% of their income. Balance paid on behalf of tenants by Community Teamwork, Inc.

Agency Advocacy program co-ordinates efforts in the areas of welfare, energy, food stamps, consumer complaints, and alcoholism. A full time staff person is also working as a mediator for protection of the consumer in all these areas.

Program under the Elder Services of the Merrimack Valley, Inc. are five in number and available to anyone 60 years and over. The Supportive Homemaker program is administered by the Family Services of Greater Lowell and is based on the Supportive Homemaker model of Home Health Services of Northern Essex, this program will offer para-professional support for elders who are experiencing emotional problems significant enough to alter their ability to function independently. Homemakers receive specialized training and both individual and peer supervision. Homemaker hours must be authorized by ESMV case managers after the Town Aide has made the initial interview and referral. The program expands the capabilities of the mental health

system by the utilization of the para-professional. Also under the family services is the Protective Service Program and since 1978, the Protective Service Program has been providing help to the isolated, frail elders who are resistant to help and have been considered by others to be in a situation that may be physically or psychologically dangerous. Each agency employs a Master's level social worker on a part-time basis. Unfortunately, due to budget cut-backs, from time to time, we do have waiting lists to contend with and this is a very difficult situation to have to tell this to an elderly person who is in need.

Merrimack Valley Legal Service Program has been operational since 1978 to serve elders with legal problems. Priorities for service include: health care, housing utilities/energy, property, consumer/financial, transportation and government benefits. Three attorneys and senior aide paralegals compose the staff. The attorneys are housed in Lowell, but arrange meetings with clients at community or in home sites. Town Aide does the intake and referral for this program.

From the U.S. Department of Agriculture, Westford received 7,920 pounds of cheese and 3,888 pounds of butter for distribution to qualifying households four times a year. The same criteria for the fuel program is used in administering this program.

The Energy Assistance Program is now in its ninth year and has been very beneficial to 210 families. Of that number, 130 were elders. This program evolved out of a bargain struck by legislators when they agreed to decontrol oil. Legislators realized that, following decontrol, the cost of home-heating fuels would climb far beyond the financial reach of most low-income and elderly citizens. To ease the staggering burden of fuel costs the Federal Fuel Assistance Program was established and Congress passed the Windfall Profits Tax to tax the oil companies' excess profits. Every time one hundred dollars is spent for home-heating oil, about three dollars goes back to the government for the support of the Fuel Assistance Program. Both State and Federal regulations determines policy for this program. This past year we were able to have some burners serviced and four replaced.

Guardianship/Conservatorship Program is a private non-profit corporation whose sole purpose is to serve as a conservator or guardian of older persons who are unable to handle their personal or financial affairs due to mental or physical disability. GSI will seek the most unrestricted plan to meet the needs of clients. Once the court has ruled the resolution, a GSI case worker will carry out the necessary day-to-day activities. Network agencies may utilize GSI for phone consultations and training sessions are available.

In all previously named programs that are administered through the Town Aide office, the least being just plain Information and Referral to anyone who telephones or walks in. Many people just "walk in" and if it's possible, they are able to fill out applications then. Otherwise,



an appointment is made due to the fact that it can be very time-consuming to gather and verify all the necessary documents that some of the programs require. It is also a very frustrating time for applicants who have a multitude of other worries and are usually a little unsettled in their time of need.

Another facet of the office is the supervision of the Senior Companions and Senior Aides. Keeping abreast of all programs and activities, compiling information, set-up, layout, and typing of the Council Bulletin is also under the jurisdiction of the Town Aide Office.

There are many, many people in town that I would like to express my sincere thanks to for their generosity at Easter, Thanksgiving and Christmas to families who are having financial difficulties or illness at that time. The children of Frost and Cameron Schools for the new toys and gifts they donated to children less fortunate than themselves and for isolated elderly who receive meals on wheels - This was very much appreciated by the "shut-ins". The students and faculty from Nashoba Valley Technical High School for the gifts they purchased for children and to the secretaries who wrapped them. Sixty-seven families received turkeys and food baskets from the St. Catherine's Church, Newcomers' Club, Junior Women's Club, United Methodist Church, First Parish United Church, Kiwanis, Nabnasset Legion and the Frederick S. Healy Legion Post.

Respectfully submitted,

Helena M. Crocker  
Town Aide

VETERANS' SERVICES FY 1986-1987

Veterans' Services according to the laws of the Commonwealth of Massachusetts is to the veterans and their dependents. Its basic concept creating fiscal assistance to veterans and their dependents had its roots in legislation established in 1861 according to Chapter 115 of the General Laws of the Commonwealth. The law has been recordified, strengthened and amended following each war in order to include each and every veteran. Therefore every veteran has a right to be served with dignity and courtesy whenever he finds himself in need. In the FY 1986-1987 we serviced twelve direct cases and the expenditures were as follows:

Ordinary Benefits	\$ 45,211.67	Federal Annual Awards:	
Medical	1,836.01	Annual:	\$32,610.00
		Retro:	7,715.00

We received all reimbursements due us at 75-25% ratio. In previous years it was 50% state reimbursed and 50% town cost; however as of January 1988 the 75-25 has been voted into law within Chapter 115 M.G.L.

As Veterans' Agent, I am currently a member of the Middlesex County Veterans' Services, Massachusetts Veterans' Service Association and Westford Human Services. Last year I represented Middlesex County both on the Massachusetts Veterans' Ethics Committee and the Veterans Commissioners Advisory Board. Filed for eight grave markers and replaced several flags at grave sites at the local cemeteries.

Respectfully submitted,

Helena M. Crocker  
Veterans' Agent



## COUNCIL ON AGING REPORT 1986-1987

Westford Council on Aging shall continue to co-operate with the Commonwealth of Massachusetts Commission on Aging and shall be cognizant of all State and Federal legislation concerning funding, information exchange and program planning which exists for better community programming for the elderly.

With all the budget cuts on both the State and Federal level, we had a waiting list for homemaking services for the first time in 18 years due not to the higher costs involved but people are living longer and more and more people are in that age bracket of 65 years and up. In the case of Westford seniors, we were able to manage this year by utilizing the Respite Care Program and the valuable hours donated by volunteers. The only problem is that we do not have nearly enough volunteers who can cover five full days and in the case of an isolate who needs daily care and supervision, this is necessary. You can't push a button and put a sick person on "hold". This year also found us with an enormous requests for Meals on Wheels and we simply do not have enough drivers to deliver them to the outlying sections of Westford which in some cases is eight miles from the meal site. We were saddened by the death of Bill Healy who has been faithfully delivering Meals On Wheels for 13 years.

Well-Oldster clinics are conducted one day a week in all sections of the town by the Nashoba Associated Boards of Health and the Lowell Visiting Nurses Association. This year a Hearing Clinic was started and is held on the second Monday of each month. These clinics are all free of charge for anyone 60 or over. We also work with Town Nurse Sandy Collins on health programs.

Golden Age Club meets on the last Monday at the Franco American Hall on West Prescott Street, Forge Village at noon. Dorothy Lorentzen is the President of the club--all seniors are welcome.

The Nutrition Program (hot lunch) and Meals on Wheels are still under the capable management of Jeanne Mungovan and are held at the Elks Hall in Forge Village five days a week (Monday through Friday) at 11:45 a.m. Reservations are requested to insure ample food at least 48 hours in advance by calling 692-4480 between 10 a.m. and 12 noon. Transportation is available for a small fee by calling a day ahead to the Call-A-Bus at 448-2071.

We have six senior companions again this year. This program is administrated through Community Teamwork, Inc. which provides friendly visits to isolates every week and in some cases, every day. While the Senior Companion does not perform household chores, they can make a cup of tea, coffee, etc. or a sandwich for the person they are



visiting. Some play checkers, cards or other games and also write letters or cards if the person so desires.

Elder Services of the Merrimack Valley Home Care, Corp. are doing a great job in trying to keep up with all the services offered to the elderly despite the budget cuts that seem to be getting larger every day. The senior aide program is still a very valuable program for us and we have an opening for an additional aide for anyone over 55 years old who meets the requirements. One of our Senior Aides is stationed with the Respite Care program, which operates under the expert guidance of Joan Connell, R.N., and she is Gladys Workman who is in her third year there. Respite Care is a joint effort between the Chelmsford Council on Aging and the Westford Council on Aging. Livea (Lil) DeMarino continues to amaze us with all the people she manages to see in the course of a day. This year we were given another Senior Aide, Dorothy Lorentzen who is at the Senior Center, 20 Boston Road. These Senior Aides provide a vital link between the isolates and the services we have for them.

"Call-A-Bus" our door-to-door roadrunner still provides limited transportation to medical facilities, nutrition sites, shopping and friendly visiting trips. We remind everyone that ample time must be given to the dispatchers to allow for a smooth-running schedule. Medical trips to Boston can be arranged by calling the Roadrunner. While it is not the best system in terms of waiting time for people who are ill, it is the best we can offer with limited funds.

In addition to the Call-A-Bus, we would like to remind all seniors that they are welcome to use the weekly free shopping bus every Friday morning to Chelmsford Purity Supreme. This is the nineteenth year that Mr. Leo Kahn has provided this free-of-charge bus for Westford.

Community Teamwork, Inc. has provided our local elementary schools with ten Foster Grandparents who assist Teachers in the lower grades with children who need that little extra personal attention to keep them up with the rest of the class. Foster Grandparents are seniors who are 60 years or older and for a stipend of \$44.00 for a 20-hour week--which does not effect social security, internal revenue, subsidized housing or any other benefits. Please call us if you are interested.

Retired Senior Volunteer Program has been active this past year and have logged 3600 hours of volunteer help with children and elders. Once again, we would like to thank the H. E. Fletcher Club members and their wives for the wonderful recognition dinners they have provided free of charge for the Foster Grandparents, Retired Senior Volunteers Senior Companions and for the lovely dinner for all of Westford Seniors. The members of the Frederick Healy Legion Post also hosted a Roast Beef Dinner complete with entertainment for the senior citizens, as well as beautiful door prizes, held this year at the VFW Hall.

Under expenditures the Council was able to sponsor twelve recreational trips to many interesting places of interest: \$3,525.00  
Fourteen Clinics: Health and Nutritional Program: \$1215.00; General Program: \$1234.00; Supplies and Postage: \$1236.00. Total approp.: \$7,210.00.

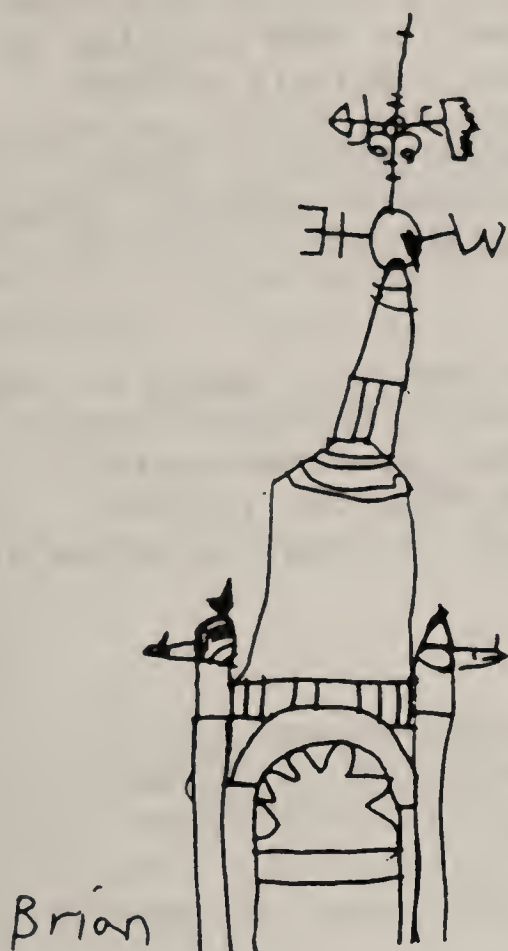
The Senior Center is still raising money to make the building accessible to all seniors in town. We were able to install a working countertop and cupboard area thanks to Charles Duncanson and Earl Woodbury. This year we added several new programs: Mondays we have Bridge from 1 to 3 p.m.; Tuesday we have morning exercise with Linda Lawlor, R.N. from 10 to 11 a.m.; Wednesdays we have bingo and from time to time special luncheons from 12 to 3 p.m.; Thursday we have Line Dancing from 12:45 to 2 p.m. and Fridays are open to any kind of activity anyone may wish to enjoy. This year Westford Council sponsored 25 Senior Walkers and went to Boston to join 5000 elders for the Governor's Cup Race, lead by Jack Holmes of Forge Village. We are planning several additional programs for next year. We welcome any and all senior citizens to come and join in.

We would like to take this opportunity to thank the various clubs in town who have helped us in any way especially the Franco American Club, Littleton/Westford Elks, Fletcher Club and the American Posts, and the V.F.W. Also to the Grant Family on Boston Road--Donald plows us out when it snows and Nancy rakes up leaves and cuts the lawn in the summer. All these wonderful people make our efforts a little easier as the Tadmuck Senior Center receives no money from the town--we depend on volunteers and the fund-raising projects to make our center a reality. Once again, a sincere thank you to all the people who help.

Respectfully submitted:

Helena M. Crocker, Chairman  
Cecilia A. Healy  
Mary E. Smith  
Veronica M. Sullivan  
Denis P. Watson





## Roudenbush Community Center Committee

### B-I-G-G-E-R and Better

For the first time in 1987:

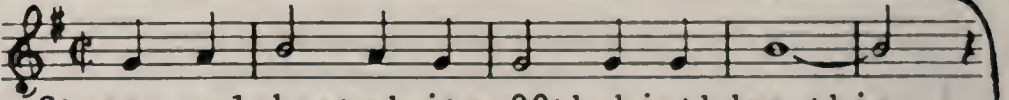
- Gymnastics for boys, and for 3-4 year olds
- Young Astronauts Program
- Preschool enrollments were 5% higher than the projected 192 students and enrollments at the Roudenbush Children's Center at Nabnasset exceeded projections for 70 children by 20%
- A Halloween coloring contest in conjunction with Northern Bank
- AlAnon meetings each Sunday morning

### Who's on First?

There were several key changes in personnel during the year. In March, Director Martin Walsh resigned to accept a position with the town of Chelmsford, and the committee appointed Avis Hooper to the position. No stranger to Roudenbush, Avis served as Branch Director for the YWCA, then as the first Director of the community center from 1976-80. In June, Jerri Buffo left after serving seven years as our first Program Director. During those years, she developed a most impressive diversity of program offerings for residents. The death of our Building Maintenance Man Tom Peckham in October was a great loss for the center. Tom took a pride in his work which is hard to come by these days.



## Happy Birthday to Us



The building at 65 Main Street celebrated its 90th birthday this year. Over that span of time it has been a private academy (1897-1928), the public high school (1928-55), a grade school (1955-73) and a branch of the Lowell YWCA (1973-75). Since January 1976, the building has been the town's community center, named for the man who was principal from 1912-37, William C. Roudenbush.

And the Roudenbush Children's Center at Nabnasset turned 65, but is far from retirement. Built in 1922 as an elementary school, it was closed in 1984. In October of that year town meeting voted to transfer responsibility for the "Old Nab" to the Roudenbush Committee. The following year, it began operation as our day care center.

### That's Cooperation

- Fletcher Library's summer and fall programs were held at Roudenbush during construction of the library addition
- Cemetery Superintendent Peter Geldart filled in as our building maintenance man when we were in a bind
- Dog Officer George Fletcher rid our bell tower of raccoons and our heating vents of squirrels
- The Police Department gave us their second hand, a-little-bit-shorter-than-it-used-to-be flag pole for Nabnasset
- The School Department loaned the Roudenbush Associates folding chairs and a public address system for THE AUCTION 1987, and the library provided the podium
- The Highway Department and Selectman Steve Boudreau solved our mud problem at Nabnasset
- John Reeves of the Parks Department cares for our grounds at both Roudenbush sites
- The Recreation Department stores baseball equipment on our third floor, the Town Nurse holds clinics in our health area, and the Selectmen's safe is in our storage room, and the Frost School uses our gym
- Abbot School made their gym available to us while our gym floor was being replaced

### The Associates

The fundraising efforts of this volunteer group pay for our capital expenses. Income in FY87 came from publication of the Westford Directory 1987 and contributions from townspeople. The members of the Board of Directors are:

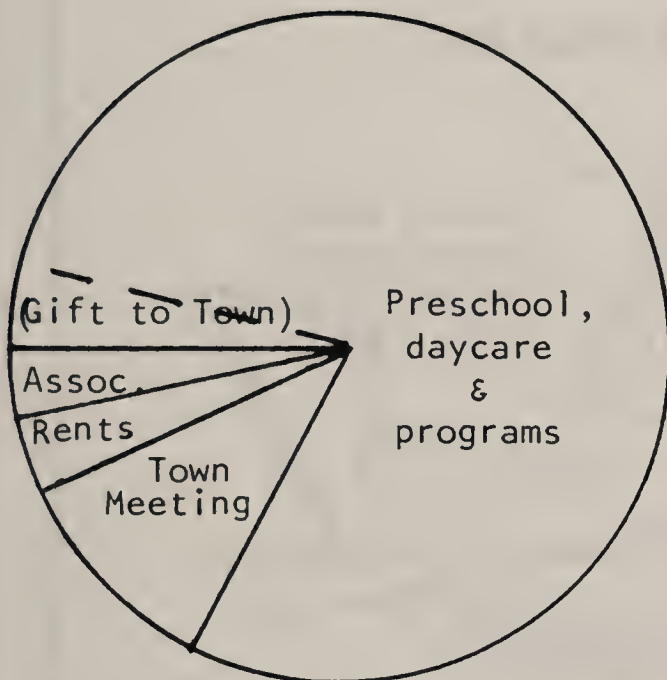
Tom Ben-Aroch, President  
Muriel Drake  
Susan Hamalainen  
Ellen Harde, Vice President  
Andrew Kusmin  
Jean Lomet

Lorraine McElroy  
Frank Pennella  
Helen Roberts  
Susan Scott, Secretary  
Truda Wilson, Treasurer  
Linda Weisenbloom

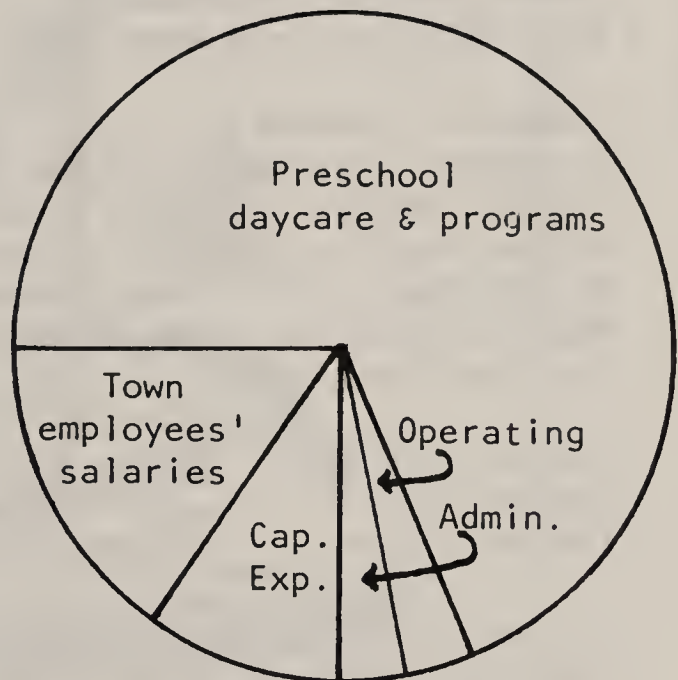
## \$ & ¢

The Roudenbush Community Center is a town department, but only 10% of the \$406,200 FY87 budget came from the town, i.e. tax dollars. 82% came from user fees and the annual gift to the town through the Roudenbush Associates; 5% came from renters and 3% came from Associates' fundraisers.

INCOME \$406,200\*



EXPENSES \$391,800



\* includes \$14,400 of rental income paid directly to the town.  
NET COST TO THE TOWN: \$42,800

### A Little Different

- Patti Mason, formerly After School/In School Coordinator, was appointed School Programs Coordinator reflecting her added responsibility for the Parent/Teacher Center
- due to Office for Children regulations, playgroup policy was changed to be in line with the OFC definition of "occasional care" limiting use of the playgroup by any one child to six times per month
- the daycare licenses for both the preschool and the Children's Center at Nabnasset were transferred from the Roudenbush Associates Inc. to the town
- mail-in registration for programs was instituted, eliminating the take-a-number, first-day-of-registration-in-person-crush.
- the playground behind the building was improved and named the Wm. C. Roudenbush Playground thanks to a gift of the Tadmuck Club



## The Staff

\*Avis S. Hooper, Director  
\*Jean Bratton, Principal Clerk  
\*Greg Davis, Building Maintenance  
\*Scott Harkins, Evening Custodian  
Donna Cormier, Director of the Children's Centers  
Janice Ruell, Program Director  
Joy Hayes, Gymnastics Coordinator  
Patti Mason, School Programs Coordinator  
Cheryl Gariepy, Bookkeeper  
Eric MacIntosh and Doug Dixon, Weekend Staff

### Preschool Teachers

Liz Mayer, Acting Assistant Director

Juanita Antunes	Judy Coffey	Joanne Roach
Elaine Bartels	Dotty Conley	Diane Sparks
Meryl Brown	Gerry Gumuchian	Ann Marie Schuft
Barbara Breault	Carol Maguire	Frayda Viera
Carolyn Clark		

### Playgroup Staff

Sondra Olson

Lou Bradenese	Susan Burke	Valarie Wilder
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### Day Care Center

Beverly Palmer, On Site Director

Chris Hallowell, Assistant Director

Craig Palmer, Custodian

Kerry Donohoe	Jo'Anne Lacombe	Denise Sevigny
Jane Garrahan	Diane Nutt	Pam White
Ellen Gendreau	Rosalie Salisbury	

### Gymnastics Instructors

Rosemary Farley	Colleen McCarthy	Alicia Towne
Kristen Lyon	Vanessa McDonald	Ann Windhol
Pat Maestranzi	Susan Scott	

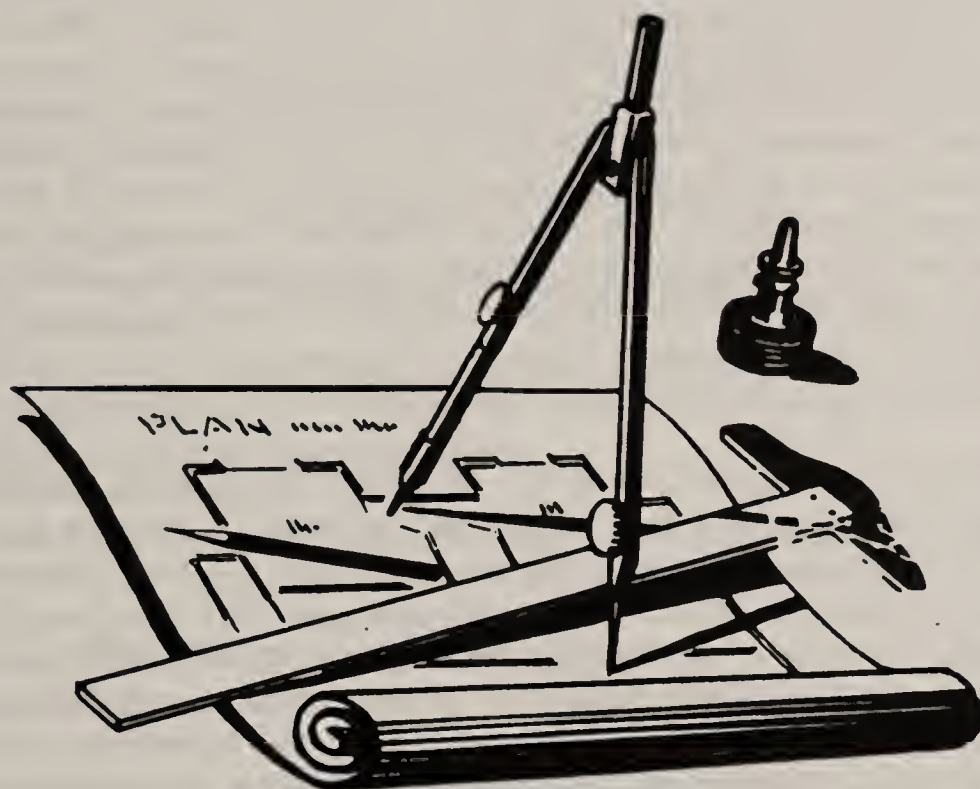
\*Town employees. All others are paid from income generated by programs.

## Respectfully Submitted

Mary Jo Cassidy, Chairman  
Marcia Dana, Vice Chairman  
Louise Thurston, Secretary  
Maria Borison  
Ann Hatton

Ellen Harde  
Barbara Landino  
Carol Shestok  
Jack Viera





*J. V. FLETCHER LIBRARY  
ANNUAL REPORT 1987*

**IT WAS A GROUNDBREAKING YEAR** at the J.V. Fletcher Library as 1987 saw new ground broken both literally and figuratively! After successfully coming in on budget with construction bids, Westford officials, legislators, library supporters and ancestors of the original J.V. Fletcher turned out in full force to attend a soggy Groundbreaking Ceremony on April 5, 1987 — the first day of National Library Week. Spirits were anything but damp as supporters saw the culmination of years' work and planning in that first damp shovelfull! And not only did local voters endorse an expanded library, but state legislators "saw the light" after 1986's unsuccessful effort and rallied to pass the Massachusetts "Act to Improve Public Libraries" — hailed as "the most important piece of library legislation (nationally) in the past 25 years." This legislation makes available to public libraries \$35 million in designing and construction monies, and proffers an additional \$12 million for improved library services throughout the Commonwealth. The J.V. Fletcher Library Board of Trustees and Library Director are monitoring the implementation stages of this funding package, with partial reimbursement of the Town's supportive construction funding firmly in mind.

**GROUND WAS ALSO BROKEN ON THE NATIONAL LEVEL** as the J.V. Fletcher Library won its first NATIONAL AWARD — the John Cotton Dana Library Public Relations Award. A prestigious library award which the American Library Association and the H.W. Wilson Company have co-sponsored for the past 42 years, the J. V. Fletcher Library was one of 18 libraries in the U.S. (11 of which were public) to win the professional honor. Awarded for an "exceptional library public relations effort," the J. V. Fletcher Library slide/tape production — *J.V. Fletcher Library...still making history* — was cited by judges as "a well planned, low-budget public relations program which enlisted wide community involvement for the approval of a bond issue to expand a 90-year-old facility." John Cotton Dana, for whom the award is named, was a librarian for more than 60 years, notable for his personal efforts in publicizing library services.

**GROUND OF THE "SPIRIT WORLD" WAS BROKEN** as the J.V. Fletcher Library enticed that famous library supporter Benjamin Franklin (a.k.a. Bill Meikle) from the Great Beyond to assist in the festivities of National Library Week. During 1987 — ALA's "The Year of the Reader" — other programs ranged from Franklin's informative presence, to a visiting Tidepool, Monster Madness, Merlin's Midsummer Magic, and "egg-citing" Lithuanian Easter Egg batiking. During February's "Love-Your-Library Month," the Children's Staff sponsored a George Washington's Birthday Liars' Contest, while Friends of the Fletcher Library hosted a quarterly Booksale and chose a new letterhead for the Friends' newsletter — "Focus on Friends." A 'clearance' booksale saw the temporary interruption of accepting donated books for Friends' fundraising and in June, **GROUND WAS BROKEN AGAIN**, as Trustees, Friends and staff dug up pines from the library lot to sell to local residents prior to bulldozing.

**THE DAILY ROUTINE WAS ONLY OCCASIONALLY BROKEN** as library patrons stepped over plywood-covered trenches and continued to check out dust-covered volumes. Despite the "midsummer madness," the jackhammering and plaster



breaking, 101,056 materials were circulated to the over-9000 now registered patrons. Behind the scenes, the library staff stealthily and in the most quiet library tradition, evacuated from the LIBRARY WORKROOM, the JUDY PRIOA STORY HOUR ROOM, the PERIODICAL STORAGE ROOM, the BOILER ROOM and JANITOR'S CLOSET and, the ATTIC. A Special Thanks is owed to the following institutions for their offers of assistance (i.e. bathrooms and parking lots!), willingness to house public groups and offers of storage space during these compressed times:

Roudenbush Community Center

(for housing the 1987 Summer Program and Vacation Programs)

Town of Westford Museum

(for offers of storage space and for housing public meeting groups)

First Parish Church United

(for sharing bathrooms, parking space, equipment storage and snow removal)

Town of Westford Senior Center

(for offering to house Story Hour Programs)

William Frost Elementary School

(for taking a deposit collection of juvenile books, which would otherwise have been stored).

**IN A BREAK WITH TRADITIONAL STEREOTYPES**, librarians were rated highest (9.5 out of 10) on the Civility Scale in 1987, while readers were also polled for their reading habits and favorite reading spots. Respondents ranked reading (!) as more pleasurable and satisfying than food, marriage, money, religion or sex. And, according to poll results, most of you read on the living room couch or in bed. (If you've lost your library card, we suggest you look there first...)

**GROUND WAS BROKEN FOR FUTURE GENERATIONS** with the creation of the Trustee and Friends of the Library Fund Raising Account at First Bank on Route 110. We thank all the donors to this account and the following special friends who have helped us build for the future:

Judith Clarke, Manager, Westford Branch, First Bank

Ms. Cecile Gauthier, Consultant

The Westford Garden Club (for continuing beautification)

The Jr. Women's Club (for cooperative funding of the New England Aquarium Museum pass)

The Westford Newcomers and Friends (for a generous Christmas Tree Skirt Raffle, proceeds to benefit the expanded library)

Century 21 Real Estate and Drs. Kusmin and Migliorini, D.M.D.s (for their participation in EBSCO's sponsorship of library magazines program)

Volunteers of the J.V. Fletcher Library: Gertrude Houghton, Karen Welz, Barbara Seavey, Claire Gillen, Antoinette Cairns (volunteering a total of 29 hours a week)

Legislators John MacGovern and Argeo Cellucci, for support of "An Act to Improve Public Libraries"

ALL the Friends of the J.V. Fletcher Library, Inc. for their ongoing support during "interesting times."



**J.V. FLETCHER LIBRARY  
FISCAL EXPENDITURES, FY 1987  
SALARIES & WAGES: ACCOUNT #650**

<u>Item</u>	<u>Allocated</u>	<u>Expended</u>
Director	\$ 27,264.00	\$27,264.00
Asst. Director	23,644.00	23,644.00
Librarian Salaries	49,861.00	54,410.83*
Library Asst. Salaries	89,041.00	80,920.59*
Clerical Salary	13,003.00	13,039.38
Custodial Salary	7,933.00	5,288.41
<b>Total</b>	<b>210,746.00</b>	<b>204,567.21</b>
<b>Total Unexpended</b>	<b>6,178.79**</b>	

\* Represents Library Assistant promotion to Staff Librarian level.

\*\* Represents sporadic coverage of Building Maintenance position and delayed hiring of ILL librarian.

TOTAL BEING RETURNED TO TOWN OF WESTFORD GENERAL  
FUND: \$6,178.79

**CAPITAL OUTLAY: ACCOUNT #652**

<u>Item</u>	<u>Allocated</u>	<u>Expended</u>
Lettering Machine	\$840.00	\$827.00
<b>Total Unexpended</b>		<b>12.30</b>

Expansion Design Drawings (Article 38)	169,000.00	
Transfer Request	1,265.13	\$170,265.13
Deposits	150.00	
<b>Total Unexpended</b> <b>(Account Still Open)</b>		<b>150.00</b>

Land Purchase	75,000.00	75,000.00
<b>Total Unexpended</b>		<b>00.00</b>

Bond Issue	2,280,000.00	91,950.32
<b>Total Unexpended</b> <b>(Account Still Open)</b>		<b>2,188,049.68</b>

TOTAL BEING RETURNED TO TOWN OF WESTFORD GENERAL  
FUND: \$12.30

**J.V. FLETCHER LIBRARY**  
**FISCAL EXPENDITURES, FY 1987 (cont.)**  
**OPERATING EXPENSES: ACCOUNT #651**

<u>Item</u>	<u>Allocated</u>	<u>Expended</u>
Books	\$32,800.00	32,513.69
Standing Orders	9,500.00	12,486.62
Periodicals	3,750.00	4,010.48
Professional Journals	365.00	134.00
Micro-products	1,375.00	1,190.72
Professional Memberships	100.00	97.00
Training Conferences	375.00	374.00
Records/Cassettes/VC	2,000.00	2,520.89
Binding	250.00	10.00
Insurance-Bonding	435.00	114.00
Equipment-Purchase	500.00	618.40
Bookmobile-Gas/Main. Insur.	1,715.00	1,372.15
Newspaper Ads/Publicity	1,550.00	1,519.83
Personal Auto	550.00	645.03
Postage	2,200.00	2,404.80
Library Supplies	1,800.00	2,248.05
Office Supplies	1,350.00	1,398.47
Equipment Repair	750.00	1,195.55+
Building Repair	750.00	1,653.65++
Janitorial Supplies	1,200.00	2,581.04
Microfiche Reader/Prtr	300.00	413.00
Contractual Services-Cards	650.00	1,057.03
Electricity	5,100.00	3,811.04
Oil	3,220.00	1,647.28
Water	100.00	64.80
Telephone	1,245.00	219.50
Telecommunications	2,040.00	1,063.50+++
MVLC Maintenance	12,300.00	1,1034.00
<b>Total</b>	<b>\$86,604.00</b>	<b>88,398.52</b>
(Dog Funds Offset)	(1,666.00)	
<b>Total + Offset</b>	<b>88,270.00</b>	
(Deposits)	(128.52)	
<b>Adjusted Total</b>	<b>88,398.52</b>	
<b>Total Unexpended</b>	<b>00.00</b>	

+ Represents costs incurred repairing electrical damage due to lightning strike.

++ Represents unanticipated repair and replacement of burner heat exchangers.

+++ Represents savings incurred through receipt of Statewide Telecommunications Grant.

Respectfully submitted,  
 Ellen D. Rainville, Director



**Report of the Trustees of the J. F. Fletcher Library  
1987**

Much of the attention of the Board of Library Trustees in 1987 has been focused on the Library Expansion and Renovation Project. Ground breaking, indeed! On Feb. 24, the Trustees awarded the contract for the building and renovation work to Sciaba Construction Corp. who had a low bid of \$1,872,200.00. We were proud to be the only library in Massachusetts in 1987 to have the construction bid come in on budget. The official groundbreaking was held on April 5 with many friends and supporters in attendance. Though the weather was damp, the first shovelfull of earth were turned and spirits definitely were not dampened! On May 6, the bond issue was complete and by the end of May the Trustees had hired a Clerk of the Works to oversee the Town's interest in the project. Construction began in earnest during the summer months and presently is well underway. It is hoped that parts of the new wings will be ready in October so that renovation of the existing building can begin. The Trustees were also encouraged when the state earmarked \$35 million for library construction and renovation projects. It is our hope to qualify for a portion of this funding. We will stay abreast of this process as it evolves.

In addition to monitoring the building project, the Trustees have supported lectures, programming, and museum passes with interest from trust accounts. Trust funds have also been used to begin to upgrade the Reference Collection, an area of concern to the Trustees and a focus of attention in 1988. Attention has also been paid to the professional development of the staff. In May, the Library was proud to receive the John Cotton Dana award for an outstanding public relations effort; only one of eleven libraries to be so honored in the country and the only library recognized in New England. The Trustees have established the Ellen Downey Rainville Continuing Education Fund, so named to recognize the outstanding work of our present director and initially funded by a bequest from the estate of Ella LaMontagne, to recognize achievement among the staff and to encourage professional development.

Though much ground has been broken in 1987, both literally and figuratively, much work still needs to be done during this time of transition to insure a secure foundation for the future. The Trustees sincerely appreciate all of the generous support that we have received from this community and we look forward to completing this phase in the history of the J. V. Fletcher Library and to begin a new chapter in a continuing story.

**Library Trust Funds Management  
Calendar Year 1987**

**Expenditures and Receipts**

**Itemization of Expenditures by Categories**

1. Programming, Adult & Children's	\$2,587.31
2. Books and Library Materials	3,233.19
3. Museum Passes	635.00
4. Insurance, Fine Arts Collection	532.00
5. Safe Deposit Box Annual Rental	95.00



6.	Staff Continuing Education	1,795.26
7.	Trustee Continuing Education	80.00
8.	Equipment/Services	843.70
9.	Supplies	553.20
10.	Public Relations	1,082.91
11.	Building Program/Consultants	349.50

**TOTAL EXPENDED**

**\$11,787.07**

Respectfully submitted,  
J.V. Fletcher Library Board of Trustees  
Nancy Russo, Chairman  
Mary Ann Finnegan, Secretary  
Richard Joy, Treasurer  
Mary Morton  
Richard Kenyon  
Dorothy Swanson

## NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Serving the Towns of Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend and Westford.

### DISTRICT SCHOOL COMMITTEE

Irene Machemer, Chairman	Townsend
Thomas Carey, Vice-Chairman	Chelmsford
Stratos Dukakis, Secretary	Chelmsford
William Buxton	Pepperell
Ellen Hargraves	Groton
J. James Howells	Westford
Augustine Kish	Littleton
Robert Manning	Shirley
Charlotte Scott	Westford
David Snow	Chelmsford

### ALTERNATES

Harvey Atkins, Jr.	Littleton
Howard Burns	Pepperell
Kevin Finnegan	Westford
Edward Mitchell	Townsend
L. Peter Noddin	Shirley
Jordan Waugh	Groton
Ronald Wetmore	Chelmsford

### ADMINISTRATION

Bernholdt Nystrom	Superintendent-Director
Charles Valera	Assistant Director/Principal
David McLaughlin	Assistant Director/Vocational
Paul Royte	Guidance Director
Paula Page	Special Education Coordinator
Thomas Eng	Dean of Students

Nashoba Valley Technical High School's enrollment as of October 1, 1987 was as follows:

Chelmsford	169
Groton	53
Littleton	31
Pepperell	80
Shirley	66
Townsend	59
Westford	125
Tuited	28
<hr/>	
Total	611

Nashoba Valley Technical High School is accredited by the New England Association of Schools and Colleges, Inc. and provides its students with on-the-job training, saleable skills, co-op program, high school diploma, trade certificate and an opportunity for further education and job placement.

Over the past decade, the record of employment for our graduates has averaged approximately 95%. Each year qualified seniors may elect to take advantage of our Co-op Training Program which allows senior students to work in industry during their shop weeks and receive valuable training in their chosen fields as well as a salary.

The following programs are offered at Nashoba Tech:

Technical Programs

Auto Body	Horticulture/Landscaping
Automotive	Machine
Carpentry	Medical Occupations
Culinary Arts and Baking	Metal Fabrication and Welding
Data Processing	Painting and Decorating
Drafting	Plumbing and Heating
Electrical	Printing
Electronics	

Academic Programs

English	Geometry
Social Studies	Trigonometry
U.S. History	Advanced Mathematics
Consumer Education	Biology
General Mathematics	Physics
Algebra	Chemistry

How to Start Your Own Business

In addition to the technical and academic programs, a full Inter-Scholastic Athletic Program is offered to the students.

ADULT EDUCATION

Nashoba Valley Technical High School's Adult Education Program is open to anyone of high school age or over. Participants from all communities are welcome to participate in the many diversified courses which are offered during both the fall and spring semesters. This year 530 students enrolled in our Adult Education Program during the fall semester.



TO THE CITIZENS OF THE TOWN OF WESTFORD, your School Committee respectfully submits its report for the 1986-1987 school year.

### SCHOOL COMMITTEE

Judith Culver, Chairman	692-7433	Term expires 1988
Harry Manuel, Vice Chairman	692-6311	Term expires 1988
Madonna McKenzie, Secretary	692-3721	Term expires 1988
Gilbert Brown	692-6250	Term expires 1990
Michael Carlson	692-5273	Term expires 1988
Cathy Lane	692-7255	Term expires 1989
George Murray	692-2270	Term expires 1989

### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Dr. John Crisafulli, Superintendent	692-5560
Joy Shelton, Secretary to Superintendent	
Dr. Henry C. Zabierek, Director of Programs/Staff Dev.	
Shirley Mantone, Secretary to Director	
Everett V. Olsen, Business Manager	692-5562
Kay Stilling, Receptionist/Secy. to Bus. Mgr.	
Alice Watson, Bookkeeper	
Lorraine Hurley, Asst. Bookkeeper	
JoAnne DelPapa, PT Bookkeeper	
Dr. Kevin Dwyer, Administrator of Special Education	692-5565
Joan Chipchak, Secretary to Administrator of Special Ed	
Dr. Jane Coleman, School Psychologist	
Alma Swartz, School Psychologist	
Cathleen Estep, Team Chairperson	
Rosalie Milot, Secretary/Receptionist	

### SCHOOL TELEPHONES

Westford Academy	692-5568	Frost School	692-5594
Music Office	692-5575		
Guidance Office	692-5572	Cameron School	692-5589
Athletic Office	692-5578		
Food Services	692-5576	Nabnasset School	692-5583
Abbot Middle School	692-5580	Robinson School	692-5586
Norman E. Day School	692-5591		

SCHOOL PHYSICIAN

Dr. David Watson, 200 Littleton Road, Westford

692-3161

SCHOOL NURSES

Anne McCusker, RN, Head Nurse, Office: Abbot School	692-5580
Barbara Brewer, RN, Office: Westford Academy	692-5568
Barbara O'Neil, RN, Office: Nabnasset School	692-5583
Beverly Shepherd, RN, Office: Robinson School	692-5586
Virginia Toupin, RN, Office: Norman E. Day School	692-5591

SCHOOL SESSIONS FOR PUPILS

Westford Academy	Grades 9-12	7:45 AM - 2:30 PM
Late Bus		4:00 PM
Middle Schools	Grades 6-8	8:45 AM - 3:00 PM
Late Bus		4:10 PM
Elementary Schools	Grades 1-5	8:15 AM - 2:00 PM
Kindergarten AM		8:15 AM - 10:45 AM
Kindergarten PM		11:30 AM - 2:00 PM

NO SCHOOL SIGNALS

These consist of two blasts on the fire horn at Westford Center and a long wail on the sirens in the villages, all at 6:30 AM for the high school. The same signals will be used at 7:00 AM for the elementary and middle schools. The following stations carry our no school announcements at 6:30 AM:

WCAP	Lowell	980	WHDH	Boston	850
WBZ	Boston	1030	CHANNEL 4	Boston	
WLLH	Lowell	1400	CHANNEL 5	Boston	
WEEI	Boston	590			

It is the policy of the School Committee to keep schools in session on all days during which it is safe for buses to be operated. The widely varying conditions in the several parts of Westford make it difficult to reach decisions equally fair to all. On days when weather conditions are questionable, parents are urged to exercise their own judgment as to the wisdom of sending children to school.



### SCHOOL VISITS

You are welcome in your schools to talk with the school principal and staff whether or not you have children in the schools. However, in order not to interrupt a class, you are urged to: 1) Check in with the principal before visiting a class, and 2) Make an appointment if you wish to discuss your child's progress with a teacher.

### SCHOOL ADMISSION

Children are eligible for enrollment in kindergarten in September if they have attained the age of five prior to September 1; in grade 1 if they have attained the age of six years. Birth certificate and evidence of successful vaccination are necessary for registration of any child new in Westford. Those transferring from other schools should present transfer cards.

### SCHOOL COMMITTEE MEETINGS

The School Committee meets in regular session, every two weeks on Mondays, except during July, at 7:30 PM. There are also special meetings called from time to time, especially during budget season. Meetings are usually held in Room 114 of the Westford Academy, and are posted at the Town Hall. Public is encouraged to attend.

### SCHOOL CALENDAR 1986-87

Fall Term:	September 4 - November 14
Winter Term:	November 17 - January 23
Spring Term:	January 26 - April 3
Summer Term:	April 6 - June 22

Total School Days: 180

#### Days Omitted

Columbus Day	October 13
Veterans' Day	November 11
Thanksgiving Recess	November 26-December 1
Christmas Recess	December 23-January 5
Martin Luther King Day	January 19
Winter Recess	February 17-21
Good Friday	April 17
Spring Recess	April 20-24
Memorial Day	May 25



## 1986-1987 OVERVIEW

The 1986-1987 school year saw a continued increase in elementary enrollment, especially at the primary grades. The elementary schools continue to feel the impact of these children and have been forced to use less than optimum conditions in many instances.

The School Building Needs Committee's proposal presented to the School Committee at the end of last year was taken to Town Meeting in the fall of 1986. Approval was gained to build a new middle school and make the necessary upgrades to the elementary schools to give all children in Westford equity of programs and facilities as well as meet all current safety codes. However, the vote to obtain a Proposition 2 1/2 debt exemption, which was necessary to fund the building program, failed to pass a subsequent Special Town Election. A similar proposal for a middle school was brought before a Special Town Meeting in the spring, and it too failed to receive the necessary votes.

As in the past several years we are providing the Town with a comparison of Westford's per pupil expenditures with other area communities. This information is supplied by the State Department of Education and is based upon annual budget expenditures; thus the most recent data is for FY86:

	<u>FY83</u>	<u>FY84</u>	<u>FY85</u>	<u>FY86</u>
Concord	4151	4639	4931	5252
Carlisle	3639	4323	4531	5150
Bedford	3538	3789	4078	4556
Littleton	3017	3174	3658	4110
Acton	2886	3054	3215	3636
North Reading	2918	3134	3399	3592
STATE AVERAGE	--	--	--	3488
Andover	2840	2957	3092	3431
Wilmington	2662	2980	3326	3419
Chelmsford	2439	2721	3026	3391
Billerica	2448	2510	2732	3318
Dracut	2506	2621	3045	3314
Groton	2504	2716	2981	3275
Tewksbury	2576	2690	2948	3205
WESTFORD	2400	2557	2981	3191
Reading	2434	2787	2901	3166
North Andover	2243	2366	2530	2877
Tyngsboro	1980	2251	2435	2864
STATE AVERAGE	2442	2661	2866	3488
WESTFORD'S RANKING	17th	13th	12th	14th
DIFFERENCE \$ WESTFORD TO STATE AVERAGE	-\$261	-\$309	-\$162	-\$297

The budget approved at Town Meeting for the 1986-1987 school year was \$9,225,000 - this included negotiated salary increases for all employees and increased monies for Special Education but did not include the roof repairs, boiler replacement at Abbot, or the cost of the portable classroom which were appropriated under separate warrant articles at Town Meeting. Later in this report they are included in the Fiscal Report for the year.

### PERSONNEL

During the school year, the Central Office honored Blanche Crocker who retired after 16+ years, and at the end of the school year Charlotte Jeltsch and Margaret Geary retired, having provided the elementary children of Westford many years of dedication to education.

The 1986-1987 year gave a sabbatical leave of absence to Peg Beck, English Teacher at Westford Academy, so that she might enhance the Language Arts and Gifted and Talented curriculum at the Academy.

Allan Timmins was re-elected to the School Committee for a second term, and Dr. Gilbert Brown was elected to replace Anthony Martinez.

### CURRICULUM AND PROGRAM DEVELOPMENT PROJECTS

Dr. Henry C. Zabierek  
Director of Programs/Staff  
Development

The 1986-87 school year was one of enormous activity for the staff in the Westford Schools. Programs in science, home economics, and art/industrial arts were evaluated and revised. Under Public Law 188, Horace Mann grants were awarded to teachers for sixteen projects; staff development days were held before and after the school year; students in grades 3, 6, and 9 were tested in reading and math under the Massachusetts Basic Skills Testing Program; results of the Massachusetts Educational Assessment Program in reading, math, and science were released for Statewide comparison. Outcome-based charts were completed for science and social studies. Minigrants were awarded for creative teaching projects. Formal teacher training for critical and creative thinking was begun. A remedial reading program for the elementary grades was developed for the 1987-88 school year. Seven task committees, comprising 25% of our teaching staff, continued to monitor the curriculum.



## Language Arts

Teachers continued to visit schools cited for exemplary writing programs. K-5 teachers met by grade level in inservice sessions to raise issues surrounding the management of the writing process which were addressed by a consultant at a December inservice session. Teachers in grades 6-12 met to share ideas in an April inservice meeting. A writing lab will be introduced at Westford Academy in the 1987-88 school year.

Working under a grant in conjunction with the Groton Center for the Arts, sixth grade students at Abbot and Day met weekly with a writer and an illustrator. Every student produced a "book" which was proudly displayed in a spring open house.

The new middle school reading program was launched. In addition to formal instruction in reading, these teachers organized silent reading periods and initiated a variety of activities to accentuate the importance and love of reading. The reading curriculum, including outcome-based charts, was finalized in a summer workshop.

## Math

Teacher visitations this year concentrated on middle and high school programs. Attention was devoted to the computational skills of students coming to the middle schools. A textbook rating form was created and utilized for selecting a seventh grade text. The outcome based charts were fine tuned. Special attention will be directed to an evaluation of the Algebra I program next year.

## Science

Science was the first major subject area to be investigated under our Five Year Curriculum Plan. Task Committee members attended selected science conferences. Teachers visited schools known for their exemplary science programs. A science consultant was utilized to more fully inform the committee on what's known and what's new in curricula and practice, and to plan staff development for teachers in the 1987-88 school year. The committee produced a rationale for the K-12 science curriculum, a list of concepts and courses to be studied, and science outcome-based charts for every grade level.

## Social Studies

The major effort of the committee was to develop outcome-based charts for grades K-12. Special attention was given to correcting of student papers when middle and high school teachers "corrected" a



sample set of student papers and exchanged ideas on what is expected of students at various grade levels. Preparations were made for the evaluation and revision of the curriculum in the 1987-88 school year.

### Computers

The committee monitored the highly successful introduction of the interdisciplinary computer laboratory at Westford Academy. The middle school program was modified so that computers were more closely integrated with various disciplines. The elementary program at grades 4 and 5 was more concentrated so that more software would be integrated into the curriculum. The committee provided guidelines for future hardware purchases. The high school computer curriculum was upgraded because of increased student sophistication resulting from our elementary and middle school programs; this year five students at Westford Academy took the Advanced Placement Test.

### Health

The quality and comprehensiveness of the health curriculum was enhanced with the addition of a health teacher so as to provide a teacher for each middle school. A health newsletter for staff and parents was published. The committee coordinated the activities of the Westford Substance Abuse Committee to ensure communication between the community and the schools on health issues and programs. A rating form was developed for selecting health textbooks. Materials and information for teaching AIDS was updated.

### Gifted/Talented

The Gifted/Talented Program at grades 6 and 7 became a regularly scheduled class rather than "pulling out" students from various classes. The screening process for admission to the Gifted/Talented Program was varied and the TAP (Teaching for Advanced Potential) Information Sheet for students and parents was modified. Parents of students entering the program were notified in June rather than the August notification which had occurred previously. The TAP parent group continued their strong support of the program.

### Plans for Next Year

A major effort will be made in staff development for teachers in teaching higher order thinking skills. Courses will be held for elementary and high school teachers; Gifted/Talented teachers will work with middle school staff.

The new teacher evaluation program will be piloted for another year. Courses in "The Skillful Teacher" will be held in the fall and spring.

The "First Editions" book writing program will be continued at 6th grade in Abbot School and extended to grades 4 and 5 in all elementary schools. A writer and an illustrator will be assigned to each school.

The Advanced Placement Program at Westford Academy will be extended. All students enrolled in an Advanced Placement course will take the Advanced Placement test for that course.

### STANDARDIZED TESTING 1986-87

The amount and extent of formalized testing has increased with the passage of Public Law 188. In addition to the regular testing annually conducted in Westford, two new testing programs were mandated by Public Law 188. The Massachusetts Basic Skills Testing Program was introduced this year to assess students in grades 3, 6, and 9 in the areas of reading, mathematics, and writing. The Massachusetts Educational Assessment Program is administered bi-annually; the first test was administered in the spring of the 1985-86 school year and the results were revealed in November of the 1986-87 school year.

### WESTFORD STANDARDIZED TESTING

For the 1986-87 school year The California Achievement Test was introduced as one of two tests to implement our standardized testing program. This is a more challenging test than heretofor used in Westford with more stringent norms. It tests skills in reading, language, spelling, mathematics, and reference work. We also continued to employ the Test of Cognitive Skills, which measures abilities of a more abstract nature such as sequence, analysis, memory, and verbal reasoning.

Scores for the California Achievement Test are expressed in stanines, which are ranges or bands within which a group scores on a test. Stanines 1-3 are considered below average; stanines 4-6 are for average achievement; stanines 7-9 are considered to be above average achievement. Westford students continue to score in the upper level of the average category.



CALIFORNIA ACHIEVEMENT TEST  
Westford Stanine Scores

	<u>Gr.2</u>	<u>Gr.3</u>	<u>Gr.4</u>	<u>Gr.5</u>	<u>Gr.6</u>	<u>Gr.7</u>	<u>Gr.8</u>	<u>Gr.9</u>	<u>Gr.10</u>
Total Reading	6.2	6.3	6.3	6.3	6.4	5.9	6.0	6.1	5.9
Total Language	5.9	6.0	6.1	6.1	5.8	5.7	5.9	6.1	5.4
Total Math	5.8	6.2	6.1	6.4	6.1	6.1	5.8	6.3	5.4
Total Battery	6.1	6.3	6.2	6.4	6.1	5.9	5.9	6.3	5.6

MASSACHUSETTS BASIC SKILLS TESTING PROGRAM

The Massachusetts Basic Skills Testing Program aims to identify students who have not achieved mastery of the basic skills of reading, mathematics, and writing. The test was established under Public Law 188, and it is created and corrected by the Department of Education. The test was administered in October of 1986 to students in grades 3, 6, and 9 Statewide. Since this was the first year for this particular test, no passing standards or "cut off" scores were established in reading and math. In its place, scores were reported for those who answered correctly 60%, 70%, and 80% of the questions. Passing or failing courses were recorded for writing.

Percentage of Students Passing

<u>Curriculum Area</u>	<u>Grade 3</u>			<u>Grade 6</u>			<u>Grade 9</u>		
	<u>60%</u>	<u>70%</u>	<u>80%</u>	<u>60%</u>	<u>70%</u>	<u>80%</u>	<u>60%</u>	<u>70%</u>	<u>80%</u>
Reading	98	96	94	95	92	83	94	93	84
Math	98	98	93	94	90	82	95	93	87
Writing		86			95			95	

MASSACHUSETTS EDUCATIONAL ASSESSMENT PROGRAM

This test was administered in the spring of the 1985-86 school year to students in grades 3, 7, and 11; results were announced in November of the 1986-87 school year. The test differs from other tests in two ways: (1) it tests the curriculum rather than individual students and (2) it tests for higher-order thinking skills in addition to basic skills.

The test scores for Westford students were compared to students in similar kinds of communities (KOC). Westford is included in those communities designated as "Residential Schools"; the expectations for these schools are the highest in the State. The summary of test



results by grade level showed that Westford students both matched and exceeded the results of schools in their KOC for 90% of the areas tested. When the test results were compared by schools, Westford matched or exceeded their KOC counterparts in 80% of the cases.

The scores by grade level are included below. Scores range from 1000 - 1600, with 1300 considered to be the State average.

<u>Curriculum Areas</u>	<u>Grade 3</u>	<u>Grade 7</u>	<u>Grade 11</u>
Reading	1350	1370	1340
Math	1380	1370	1410
Science	1380	1370	1350

The test will be administered next in the spring of 1988 to students in grades 4, 8, and 12. Areas to be tested will include reading, math, science, and social studies.

WESTFORD ACADEMY ANNUAL REPORT  
1986-1987

Joseph F. Lisi  
Principal

THE YEAR IN REVIEW

Parent Advisory Committee

Westford Academy's Parent Advisory Committee underwent organizational changes to create a network for parent communications. An eight member Parent Advisory Committee was formed representing each year of graduation to provide school information for parents by parents.

Advisory Committee members may be called when questions arise and direct parental questions or concerns to the Principal so that agendas may be developed for monthly Parent Advisory Committee meetings. The 1986-87 membership included:

Tricia Eckel, Patti Mason - Grade 9  
Mary Jo Cassidy, Jon Hellstedt - Grade 10  
Rita Norander, Joyce Priestly - Grade 11  
Jane Garrahan, Betsy Mills - Grade 12

### School Improvement Council

Westford Academy's School Improvement Council approved and forwarded to the School Committee six projects for the 1986-87 school year totaling \$9,390.

Membership of the Council included:

Barbara Harpley - Student Council President  
Stephanie Brown, Christopher Sousa - Students  
Tricia Eckel, Patti Mason - Parents  
Steven Boudreau - Community Representative  
Larry Guidetti, Carl Lyman, Elaine McMahon - Staff members

Improvement projects included a sound system for drama presentations, a computer system for research and book inventory for the Media Center, skills training materials for Office Education Association, development of safety standards and inventory of chemicals for science, school showcase, funds to assist in purchasing a MacIntosh II computer which will enable Westford Academy to include pictures with print in its school newspaper and other communications materials.

### Staff Appreciation Week

Many Westford Academy parents support programs throughout the school year. Most notable is the large number of parents involved in Staff Appreciation Week held April 6-10. The following parents helped support this year's Staff Appreciation Week activities:

Mary Hanley, Betsy Mills, Rita Norander, Mary Jo Cassidy, Tricia Eckel, Eileen Ross, Mary Poulter, Jacki Carron, Marti Finnegan, Brenda Connell, Rosemarie Koester, Gay McEvoy, Joanne Moulton, Linda Miller, Barbara Clarke, Maureen Thibodeau, Nancy Kendall, Carol Halstead, Louise Abbot, Betty Ann Boland, Barbara Carroll, Joelle DiLello, Patti Mason, Linda Wieselquist, Joyce Priestly, Linda Walthers, Carol Huebner, Peg Anderson, Sandy McIlwrath, Barbara Bowen, Lee Thurston, Kathy Lemieux, Bev Armitage, Ann Pinard, Elsie Friedman, Violet Dadigian, Barbara O'Neil, Joan Leaver, Barbara Martin, Jane Garrahan, Jan Lowe, Sue Howarth, Joyce Barth, and Jon Hellstedt.

### Student Achievements

Westford Academy announced that thirteen of its students were recognized by the National Merit Scholarship Corporation's 1987 Merit Program. This recognition resulted from their excellent showing in the preliminary scholastic aptitude tests they took as Juniors.



Teresa Conway and Eric Schneider were recognized as semifinalists enabling them to continue on in the program with 15,000 other seniors nationwide in an attempt to secure one of the 6000 scholarships made available through this program.

The following eleven students were designated as commended students by the Corporation: Lorin Bohne, Douglas Bourget, Elizabeth Conley, Beth Donovan, Joan Fragala, Kristi Gounaud, Lisa Holmes, Laura Macbeth, Amy Murray, Jennifer Wieselquist, Kristen Zaleski.

The following students were recognized at the Westford Academy Awards Night held on June 3, 1987:

YEARBOOK AWARD	Julie Keele, Kathy Carrol
EDISON ELECTRIC WRITING CONTEST AWARD	Lisa Donadio
CERCLE JEANNE-MANCE de LOWELL SCHOLARSHIP	Laura Macbeth
COLBY BOOK AWARD	Michael Snyder
DARTMOUTH BOOK AWARD	Jason Ellis
PERFECT ATTENDANCE	Julie O'Donnell, Karen Spiecker, Laura Stanton Dawn Tandus, Kimball Thurston, Scott Bruno, Kimberley Bussey, Charles Donohue, Colleen Garrahan, Gary Bumuchian, Michael Koester
EXCELLENCE IN ENGLISH	Grade 9 - Cindy Young Grade 10 - Tracey Considine Grade 11 - Jason Ellis Grade 12 - Amy Murray
JOURNALISM	Beth Bonner
EXCELLENCE IN DRAMA	Amy Murray, Melissa Armitage, Robin L'Hussier
EXCELLENCE IN TECHNICAL THEATRE	Karl Poist
EXCELLENCE IN POSTER DESIGN	Beth Bonner
PHYSICAL EDUCATION EXCELLENCE	Grade 9 - James Deveny, Margaret Rodero Grade 10 - Tarsi Velantzas, Kristen Buckham Grade 11 - Sean Hughes, Krista Pude Grade 12 - Tom Tower, Kristen Berroth
EXCELLENCE IN HOME ECONOMICS	Child Development I - Kara Katzoulas Child Development II - Paula McGowan, Sharon Kennelly Child Care - Lisa Magdalenski. Food Preparation - Becky Lane, Tom Gendreau Advanced Foods - Barbara Harpley Creative Foods - Kim Cerchairo Clothing - Margo Crisafulli, Alice Andersen
EXCELLENCE IN SCIENCE	Bausch & Lomb - Andrew Walsh Four-year excellence in science - Laura Macbeth Excellence in Physics - Teresa Conway Excellence in Chemistry - Andrew Walsh, Jason Ellis Excellence in Biology - Ari Goetz Excellence in Earth Science - Ginny Freidman
AMERICAN ASSOCIATION OF UNIVERSITY WOMEN AWARD	Scarlet Tang



EXCELLENCE IN BUSINESS

Accounting II - Stephanie Crocker

Shorthand - Charlene Dinnegan

Keyboarding I - Rikante Girnius, Greg Harding

Most Improved Business Student - Patricia Shurtleff

Business Education Student - Pam Harron

School Store - Debbie Talbot

EXCELLENCE IN SOCIAL STUDIES

Grade 9 - Alison Craib, Ginny Friedman,  
and Lucinda Young

Grade 10 - Tricia Pellegrino, David Daly

U. S. History - Jason Ellis

Grade 12 - Tom Brown, Dana Kozimor, Jennifer Wieselquist

EXCELLENCE IN MATHEMATICS

Computer Logic I - Rick Perron

Computer Logic II - Teresa Conway

Algebra I - James Worthley

Algebra II - Ari Goetz

Geometry - Rick Perron

Trigonometry - Michael Snyder

Calculus - Teresa Conway

Computer Logic III - Eric Schneider

EXCELLENCE IN FOREIGN LANGUAGE

Spanish II - Ginny Friedman

Spanish III - Glenn Popson

Spanish IV - Eric Mugnier

German I - Steve DiLello, David Kulis

German II - Katherine Gustafson

German III - Jeff Day

German IV - Matt Rothera

Latin II - Jason Ellis

Latin III - Beth Donovan

Latin IV - Jennifer Wieselquist

French II - Alison Craib

French III - Jennifer Schafer

French IV - Jason Ellis

MAFLA AWARD FOR LEADERSHIP

Chris Castner

NATIONAL LATIN AWARD

Silver Medal Maxima - Lisa Donadio

Magna Cum Laude - Jason Ellis

Cum Laude - Amy Gillen, Tom McKenzie

EXCELLENCE IN ART

Tom Brown, Charlene Maguire, Christina Ferrell,

Kimber Simmons, Debbie Kropp, Stacy Topjian,

Drew Popson

EXCELLENCE IN INDUSTRIAL ARTS Parker Crossley, Scott Latch, Robert Day

AMERICAN FIELD SERVICE & FOREIGN STUDENT RECOGNITION

Visiting Students - Daniel Popkes, Carmen Parga, Eric Mugnier

A.F.S. Student - Bronwen Morris

ACADEMIC RECOGNITION AWARDS

Grade 11 - Jason Ellis, Michael Snyder,

Katie Elliott, Jennifer Pratt, Michael Webber,

Sharon Kennelly, Laura Stanton, Kim Farrar,

Theresa Smith, Sarah Worthley, Jordana Shaw,

Andrew Walsh, Mark L'Esperance, Scarlet Tang

Grade 10 - Frank Barrus, Rikante Girnius,  
 Shirley Macbeth, Brenda Hudak, Kim Bruce,  
 Lisa Donadio, Stephanie Greene, James Rasmussen,  
 Richard Lenox, Tracey Considine, Nancy Gill,  
 Michelle Littleton, Kristel Webster, Julie Boland

Ari Goetz

Grade 9 - Kristy Adams, Leigh Eckel, Kate Howarth  
 Robert Mason, Jennifer Thibodeau, Katherine Cook,  
 David Kulis, Brooke Porteous, Dawn Tandus,  
 Amy Mills, Chris Colangelo, Dana Finnegan,  
 Lauren Kendall, Vanessa Pratt, Megan Walthers,  
 Angela Cunha, Roberta Overbaugh, Susan Sherman,  
 James Worthley, Alison Craib, Ginny Friedman,  
 Laurie Magnuson, Margaret Roderro, Lucinda Young,  
 Colleen Garrahan, Stacey Lemieux, Nicole Shire,

Erin Kierner

PRESIDENTIAL ACADEMIC FITNESS AWARDS Christina Ferrell, Teresa Conway

Tom Brown, Alana Bard, Matthew Rothera,

Kim Shire, Joan Fragala, Beth Bonner,

Elizabeth Conley, Beth Donovan, Eric Schneider,

Jennifer Wieselquist, Lisa Holmes, Lorin Bohne

Melissa Armitage, Donna O'Neil, Noel Schroeder,

Kristin Zaleski, Kimber Simmons, Amy Murray,

Chad Mills, Kristen Berroth, Heather McCall,

Tanja Schurr, Kevin McGrath, Dana Kozimor,

Steven Moore, Erica Mudgett, Laura Macbeth

Drew Popson, Rich Armiento, Melodie McIlwrath

LIBRARY SERVICE AWARDS

Norma Savage, Marianne Shelvey

#### FOLLOW-UP REPORT

#### CLASS OF 1987

247 Students	# Attending
4-Yr. MA Univ. or State College	60
2-Yr. MA Community College	27
4-Yr. Private/Out-of-State Univ. or College	85
2-Yr. Private/Out-of-State Univ. or College	12
Other Post-secondary education	6
Art Institutes	1
Employed - Planning college later	3
Employed	31
Military	3
Did not graduate - employed	5
Did not graduate - returning in Fall '87	2
AFS - Foreign Exchange Students	3
Foreign Exchange Program - College later	1
Child care	3
Prep School	3

145 going on to 4-Yr. Program	59%
39 going on to 2-Yr. Program	16%
9 Other Post-secondary	4%
	<hr/> 79%

#### COLLEGE PLANS FOR THE TOP 10% OF CLASS OF 1987

1. Teresa Conway	U. MASS - Amherst
2. Laura Macbeth	Wellesley College
3. Eric Schneider	Cornell ROTC
4. Beth Bonner	Bates College
5. Joan Fragala	U. Vermont ROTC
6. Jennifer Weislequist	College of William & Mary
7. Dana Kozimor	Northeastern U.
8. Lorin Bohne	Middlebury College
9. Amy Murray	Carnegie-Mellon
10. Christina Ferrell	Mount Holyoke
11. Kristin Berroth	U. Lowell
12. Kristen Zaleski	McGill U.
13. Thomas Brown	Colby College
14. Matthew Rothera	Bucknell
15. Elizabeth Conley	U. MASS - Amherst
16. Noel Schroeder	American U.
17. Kevin McGrath	Vanderbilt
18. Lisa Holmes	U. Vermont
19. Donna O'Neil	Boston College
20. Brian Hudak	Clarkson
21. Sarah MacPhail	Mount Holyoke
22. Drew Popson	USMA - West Point
23. Chad Mills	U. New Hampshire
24. Kristine Gouveia	U. Lowell
25. Patricia Kearns	U. Lowell

#### Student Behavior

The majority of students at Westford Academy behave extremely well and exert a very positive influence on the school. The small percentage who misbehave require a great deal of supervision and support from staff. The following statistics include a disciplinary summary and support services provided by House Teams:



### Suspension Summary

Smoking	41
Truancy	118
Insubordination, Profanity	
Disrespect	26
Theft	8
Fighting & Multiple School	
Offenses	6
Multiple class cuts	25
Drugs/Alcohol	13
Forgery (altering grades/notes)	19
Other (Snowballs/fire crackers)	5
Unauthorized use of motor	
vehicle	4

### Other Referrals and/or Consultations 1986-87

Special Services for Evaluation	Hampstead Hospital
Bournewood	Charles River Hospital
Alcoholics Anonymous	McLean Hospital
Juvenile Probation Officer	Westford Police
School Social Worker/Psychologists	Learning Disability Tutor
Special Transportation	Work Study
Students Assisting Students	Centre Counseling
Home and Outside Tutors	G.E.D.
Private Psychologist	Semonole Point Rehab.
MASS Rehab	Adaptive Physical Education
Al-Anon/Al-Teen	Welfare
Private Physicians	Department of Youth Services
Social Security Administration	Talent Search
Healthworks	D.S.S.
Speech Therapy	Attendance Officer
Outside Educational Evaluation	N.H. Vocational Technical
Clarke School for the Deaf	Recommended Outside Counseling
Family Counseling	Samaritans
Peer Counselors	MASS General Hospital/Diagnostic
Brookside Hospital	Spofford Hall
C.O.A.P.	St. Mary's (Minn)

ABBOT MIDDLE SCHOOL ANNUAL REPORT  
1986-1987

James A. Hunt  
Principal

Programming at Abbot Middle School was truly enhanced during the 1986-87 academic year via the expansion of full-time reading/literature programs at the sixth, seventh, and eight grade levels. Health education was presented to all students on an elective basis via 30-day rotations in conjunction with meaningful teacher-pupil ratios. All integrated arts subjects - home economics, shop, art, music, and physical education - experienced significant increases in quality and quantity of curriculum content which promoted a greater degree of diversity and sophistication in student projects.

The general curriculum was augmented via the successful completion of several grants. Horace Mann Grants included focus on the appreciation of fine arts and expanded opportunity for student writing workshops. The Groton Center for the Arts Grant provided grade 6 teachers an opportunity to team with professional author and illustrator in a special writing project "First Editions". Ninety-seven grade 6 pupils published "First Editions" which were jointly presented to the community on May 13th.

Computer education continued to expand successful integration into numerous aspects of the student program. Word processing was a key factor in the "First Editions" program. Voyage of the Mimi curriculum was supported with numerous opportunities for simulated activities which focused on problem solving skills. English/Social Studies research reports also required extensive use of the computer lab. On June 10th and 11th, computer and TAP staff joined resources with Digital knowledge engineers and management personnel in a highly successful grade 8 mini project, "Westford School Meets DEC". The program included on-campus instruction and workshops as well as a full-day off-campus experience at Digital. The program focused on new technology and problem solving methods.

The Abbot Parent Teacher Support Group continued to play a vital role within the Abbot School community throughout the year. Regular monthly general and/or board meetings provided a forum for home-school communication and opportunity for enhanced pupil activities. Special programs included: Abbot Parent/Teacher Open House; Thompson Island Off-Campus Residential Environmental Education Week; Curriculum/Programming Review with Dr. Zabierek; four Jack Agate Parent Workshops; Joint Middle School Musical - "Bye, Bye, Birdie"; Winter Carnival Competition; "Meet the Authors" and writing curriculum presentation; Integrated Arts curriculum/project review (art, shop, home economics); Parent/Student project nights - shop; Principal Citation/Honors Student/Parent Banquet; Grade 8 Parent/Student/Staff pancake breakfast;



Grade 8 Recognition Night; "Beau Geste" student assembly program; grade level field trips; grade level field days; year book; book fair; student school store; Abbot Library assessment (Team included parents, staff, and Fletcher Library staff); Grade 5 parent orientation night; and Abbot grounds beautification program.

1986-87 has been a year of fresh opportunity for students, staff, and parents. Expanded programming and augmented curriculum opportunities in conjunction with dedicated parents and staff have established a positive learning environment for Abbot pupils.

NORMAN E. DAY MIDDLE SCHOOL ANNUAL REPORT  
1986-1987

John D'Auria  
Principal

The 1986-1987 school year was particularly noteworthy for the number of improvements that took place in the middle school program in Westford. Students at each grade level benefited from the addition of a full-time reading specialist. The integrated arts program for all students was also significantly expanded. Health, computer, and TAP (Teaching Advanced Potential) programs became more integrated with the core curriculum. A new report card was also introduced. This new report card format provided more detailed information on student performance. With the improved school climate came richer teaching and learning opportunities. In grade 6 a new interdisciplinary curriculum entitled "The Voyage of the Mimi" was piloted. This curriculum engages students with a simulated voyage on a ship and the multitudinous possibilities such as a voyage would afford - lessons in marine biology, ecology, navigation, and social awareness to name but a few topics. Also in grade 6, a grant from the Groton Cener for the Arts brought author and illustrator, Ruth Bragg, into our school to co-teach with the 6th grade language arts teacher. This project resulted in each student writing, illustrating, and creating his or her own book.

In grade 7 students had a fantastic week of adventure at Otter Lake camp this past winter. For five days teachers and students learned about nature in the winter with lessons in animal tracking, ice fishing, and snowshoeing. In addition to the increased knowledge and sensitivity to nature's winter charms that this adventure brought, it also encouraged and strengthened the notion of community among the participants. Another highlight for the 7th grade this year was the experiences with young elementary students. On two occasions kindergarteners and first graders visited our 7th grade students and shared stories, games, and special moments.



The 8th grade team initiated an exciting program this year in career awareness. In addition to utilizing the data rich Harrington-O'Shea Career inventory, community representatives of over 20 different career areas came to our school on a designated "Career Day" to share with students important aspects of their careers. Students were later asked to speculate about their careers in 20 years. A special day was then designed where students and teachers came dressed appropriately for their future roles. Benefiting from a mini-grant, 8th graders also had a chance to enhance their study of the Revolutionary War by visiting historical sites in Boston after completing the novel April Morning. This was a unique opportunity to view events leading up the Revolutionary War from an historical perspective as well as through historical fiction. This was an outstanding example of interdisciplinary teaching.

Another new development this year was a pre-school program which allowed parents to bring their preschoolers to Day. This program not only benefited parents and the young children but also provided exciting learning opportunities for 8th graders who studied child development. Suzanne McGrail, 8th grade reading teacher, and Marge Clark, TAP teacher, also piloted a literature project in coordination with the School of Education at Boston University. This project attempted to develop character in middle school students by the exploration of literature which highlighted such character traits as honesty, kindness, persistence, and respect.

The entire staff also launched an experimental program entitled "Interchange". This was a program of monthly meetings between teachers and small groups of students to exchange ideas and discuss issues relevant to the school. "Reading Week" was also born this year. This week-long emphasis on reading underscored the importance and joy of reading.

Honors were achieved this year by numerous staff members and students:

Julie Haagenson, 7th grade student and school spelling champ, was fourth runner-up in the North Middlesex Spelling Bee.

Jacques Ludman, 7th grade student, was selected by the John Hopkins Talent search for his outstanding performance in math. Our entire math team, of which Jacques is a member, was honored for its first place ranking in its division.

JoAnn Menzia, 8th grade language arts teacher, was honored by the North Worcester Council Reading Association for a book project she did with her students. Each student wrote, illustrated, and bound his or her own book and then presented the book to a first or second grader.

An outstandingly high number of our students (eleven) were accepted into the Wachusett League Band this year. Much credit goes to our most talented band director, Greg Wadleigh, for this unique achievement.

Glenice Kelley, Health teacher, received a grant from the Prevention Network in Lawrence to help train peer leaders from our school.

The highlights listed above are representative of the vibrant school culture at Day. Collaboration between staff and parents continued to gain momentum this year which resulted in improved education. The middle school experience has become richer for all students and, hopefully, will continue to do so in the future.

CAMERON/FROST SCHOOLS ANNUAL REPORT  
1986-1987

Rose F. Bradley  
Principal

Curriculum and Instruction

The Process Approach to writing continues to strengthen our writing program. The Won Way Language Skills Approach to Reading and Language Arts is once again validated by our students superb performance in the State basic skills testing program and in the Westford Testing Program.

Our teachers were involved in peer teaching. Each teacher observed a lesson in a grade above and below their grade level. The classroom observations were scheduled by the teachers who met before and after the classroom observations.

Our second graders published books of their original poems and our fifth graders published original stories. Many of our students kept a "Sky Journal" to record personal observations of the sky.

For the second year, our teachers have been enrolled in "The Skillful Teacher" course taught by Dr. Robert Gower, one of the authors and a professor at the University of Lowell. The teachers have begun to integrate the skill learned in this course into their daily instruction. Each teacher has observed two peer teachers during the school year. The purpose of this observation was to identify different models of teaching and interaction between students and teacher during the class lesson. This process, once perfected, will be part of the new Westford teacher evaluation system.



On Tuesday mornings from 7:30 to 8:00, several of our teachers volunteered to meet with the Principal for reading and math inservice. As a result of these meetings, the teachers developed strategies for teaching reading and math and planned reading and math activities for students to be engaged in during independent learning activities.

Enrichment programs in problem solving and explore a story were developed with the assistance of the computer teacher, Mrs. Linda Schaye. Parents were trained to use the software to assist the students who were assigned to computer activities during small group instruction.

A noteworthy curriculum activity was our Spacious Skies Emersion Days (June 16 and 17) at the Cameron and Frost Schools. The events of these days were a culmination of several of the activities in which the students were involved during the year. The teachers prepared for this event by attending "For Spacious Skies" inservice program presented by Jack Boardman at the Northeast Regional Department of Education in Reading. "For Spacious Skies" is an integrated approach to learning focused on a central theme, in this case the sky. During the year, lessons in English, Math, Science, Computer, Music and Art had a central theme, the sky. Our children made daily weather observations then graphed them during Math class. Science classes focused on the heavens while music programs featured songs with a sky-related theme. Sky transportation was explored via trips to the Omni Theater at the Boston Museum, climbing into a helicopter at Fort Devens and seeing a hot air balloon inflated and tethered on Cameron playground. Children were even visited by a weatherman and an astronaut. Money from the State School Improvement Fund and the Cameron/Frost PTO funded sky related materials in science and math and the field trip to the Omni Theater and Fort Devens.

#### Parent-Community Activities

The Cameron-Frost PTO continues to provide outstanding support to our staff and funded several superb enrichment programs for our students. In addition to our regular field trips to the Children's Museum, Museum of Science, Sturbridge Village, Plymouth Plantation, New England Aquarium, and the Boston Public Gardens, all students in grades two to five attended the Omni Theater at the Museum of Science and the kindergarten and first graders were to Fort Devens for the helicopter and parachute demonstrations. Our parents are an integral part of our school life, assisting in the classroom, and in our computer, math, writing, language arts, and reading programs.



## Community Involvement and Communication

Cameron/Frost Schools, far from being autonomous, are a vital and integral part of the Westford community. The Cameron/Frost community is extremely proud of our staff, students, and programs; and they communicate that pride by participation in all our endeavors. The Cameron/Frost parents are members of our School Improvement Council and participate in organizing, scheduling, and staffing our enrichment programs. They are actively involved in the Improvement Council's decision making process relating to curriculum needs and expenditure of funds.

Our students have continued their association with the residents of the Westford Nursing Home. In April, the fifth graders joined the residence in celebrating National Senior Citizen Week.

In February, we had our Annual Open House Week prior to the winter vacation. Our parents were encouraged to visit the classroom during instruction and attend the Book Fair.

Each teacher's quarterly class newsletter to parents and the PTO monthly school newsletter to community kept lines of communication open between the school and community.

This year on Award Day the Principal and the PTO recognized two of our teachers - Marilyn Sheridan, Grade 5, and Dora DesAutels, Kindergarten - for their 1986-87 perfect attendance. PTO presented them framed pictures of the schools and a gift certificate from the Principal.

In June the doors closed at the end of another successful school year, successful because of competent, dedicated teachers; interested parents; and marvelous students whose focus is what "Good Schooling" must be if we are to provide our students with successful skills to face life's experiences.

## NABNASSET SCHOOL ANNUAL REPORT 1986-1987

Henry Leyland  
Principal

## Personnel

"What do we teach children in Math, Language Arts, and Social Studies?" is a question that is resolved by Townwide curriculum committees. These committees, directed by Henry Zabierek, crystalize

system thinking for recommendation to Administrative Team and finally to the School Board.

Serving on these committees this year were Rose Quillin - Language Arts; Joyce Coughlin - Health Education; Donald Babin - Math; and Jane Jurgeleit - Social Studies.

Mr. Leyland, Principal, completed a third year term as Advisor to the College of Education at Lowell University.

### Curriculum

Story starts, specific language, run on sentences, conferencing, prewriting, and writing revisions are all topics of Process Writing, a new approach to composition skills at Nabnasset School. All of the staff at Nabnasset School pooled their money together and brought Betty Murray from Lexington Public Schools to demonstrate this approach to teachers. Then Mrs. Chachus, Grade 5 teacher, wrote an Commonwealth Inservice Grant and brought Ms. Murray monthly to Nabnasset School for further inservice. Our direction is clear, and we will continue to improve the method in our classrooms.

### School Activities

Open House, a time for Parents and Teachers to meet, was successful again this year. There were two musical presentations this year, one at Christmas by Grade 2 and in the spring by Grades 4 and 5.

### Parent Council

The Nabnasset Parent Council held monthly meetings chaired by President Paula Lane. The council was very active publishing the "Nab News", holding social events and fund raisers, and providing volunteer activities.

Nab News: is published monthly. Dollie LeBlanc, Editor, and Jane Hanzsek, Art Editor, have kept everybody informed and interested. Mrs. DesJean and Mrs. Eastman have volunteered their time to print the paper.

Social events included a Spaghetti Supper and Field Day for children.

Fund raisers such as the Spaghetti Supper, the Magazine Drive, the sale of tee shirts and tote bags, as well as bake sales and the "Secret Santa" sale in December certainly provided funds for school needs. As



a result, the school has received: Soccer equipment (Campbell Soup labels), field trip programs, library books, grade 5 summer camp contribution, curriculum enrichment - language materials, and shrubs.

Programs were arranged by the Council and professional talent employed.

Appreciation for all volunteers was expressed by awarding each person a certificate at the end of the year. In addition, the staff of Nab School publicly thanked all for their contributions by placing a full-page ad in the Westford Eagle.

Special thanks to all the parents who worked with Mary Ann DiStefano and Mr. Seavey for donating the beautiful pine in front of our school. Shrubs were also acquired and planted with the help of Grade 5, Scout troops, and Mrs. DiStefano.

Nabnasset School continues to be a team of parents and teachers providing for the needs of students. Thank you parents and staff!

ROBINSON SCHOOL ANNUAL REPORT  
1986-1987

Kenneth L. DeBenedictis  
Principal

Robinson School children enjoyed a variety of learning experiences this past year which focused on the following areas:

Curriculum

Critical and Creative Thinking was a major emphasis. The school applied for and received funding under the Commonwealth Inservice Institute, a Massachusetts Department of Education program, to provide consultative/workshop activities to improve instructional strategies. A variety of activities and approaches were explored in after-school sessions with an outside consultant and subsequently integrated into curricula planning.

In addition, Robinson School was selected by the Massachusetts Department of Education as a Lucretia Crocker Adoption Site. Under the provisions of this program, a Lucretia Crocker teacher, a competitively selected, exemplary Massachusetts professional, was assigned to Robinson School to provide several days of workshop activities on critical thinking skills. Materials and strategies learned in the program were incorporated into curricula and plans were organized to plan additional efforts in 1987-88.



Three Horace Mann Grants, funded under Chapter 188, the Massachusetts School Improvement Act, were awarded Robinson teachers: 1) Mrs. Fran Tillman researched approaches to expand upon the Prefirst effort in Westford and developed curricula materials to further describe approaches used to instruct children with developmental delays. 2) Mrs. Linda Schaye, computer specialist, worked collaboratively with Jan Stoddard and Wanda Hall on a project entitled "Books and Bytes" - an effort to integrate computer skills with a grade 4 literature program. As a result of materials developed and presented for review at the Apple Computer Clubs International Merit Competition, Mrs. Schaye was presented the 1987 Merit Semifinalist Award. 3) The fourth grade team developed the creative unit "Women in History". This social studies effort focused on the contributions of women in the growth of America and reinforced skills and concepts taught. The intent is to expand the unit in 1987-88 by developing additional appropriate materials.

Mrs. Carole Shyavitz and Mrs. Fran Tillman, primary teachers, were instrumental in the designation of Robinson School as a national training site for the "Math Their Way" developmental program. As a result of their effort, thirty-five area teachers will be trained in a one-week session in August by personnel from the Center for Innovative Education in California. This effort to share with other professionals will expand opportunities for math improvement for Westford children and those in surrounding communities.

#### Parent Involvement

Westford adults continued their active participation in Robinson School this past year. Over 125 parents regularly assisted teachers as volunteers in the classroom. Reinforcement with individuals and small groups of children, monitoring of student computer usage, duplication and collation of materials, creation of manipulative materials and assistance in the library were some areas where parent participation was organized.

The Robinson School Parent Teacher Organization enjoyed a very successful year of information sharing, fund raising and communication. Mrs. Linn Flint and her active Executive Board and Committee Chairpeople organized a variety of programs and activities further contributing to the opportunities for children.

#### Enrichment

Varied pupil enrichment activities were organized for children this past year. Through PTO funding and the efforts of Mrs. Pam Kazeniak, PTO Pupil Enrichment Chairperson, the following programs were scheduled: Sea Creatures Features - a discussion/demonstration of sea

life, a presentation of the Christmas Carol by the Hampstead Players, a visit by staff from the Museum of Science in Boston for a program on Animal Life, and the creative nutrition program Food Play.

All classrooms prepared and presented programs related to curricula areas; and under the direction of Janice Nickerson, music specialist, creative performances were presented on Thanksgiving, for the winter holidays, on Memorial Day, and in the spring an annual concert.

Field trips were partially funded by the PTO for all K-5 children, and these further enriched program offerings for children.

### Summary

The students at Robinson School enjoyed another year of highly motivating and enriching opportunities. The combined efforts of a creative staff working in cooperation with active and supportive parents provided the variety of meaningful activities planned.

Our interest is to expand upon these successes in 1987-88 and further provide for student needs and interests.

## SPECIAL EDUCATION SERVICES ANNUAL REPORT 1986-1987

Kevin M. Dwyer, Ed.D  
Administrator of Special Ed

The Team Activities Report indicates the total number of Chapter 766 evaluation meetings conducted during the 1986-87 school year. There were five more initial evaluations and sixty-three more re-evaluations than last year. Presently, 15.5% of the school age population (ages 3-21) in Westford receives special education services. The Statewide average is 16%. Parents should be assured that Special Needs personnel at each school are available to assess any child who may be experiencing learning difficulties and who is unable to progress effectively in the regular education program.



# TEAM ACTIVITIES REPORT

1986-87 School year

TYPE ACTIVITY	CAM	FRO	NAB	ROB	ABB	DAY	ACD	PRE	OUT OF DISTRICT PLACE- MENT	TOTAL
Initial Evaluation	10	1	17	24	10	13	25	2	0	102
Annual Review	14	11	36	43	43	42	43	9	26	267
Reevaluation	6	8	10	21	11	22	20	0	7	105
Team Meeting	14	6	10	10	11	9	19	2	19	100
Initial Speech Eval.	5	4	14	11	0	1	0	8	0	43
Speech Reviews	29	8	31	35	3	0	3	4	0	113
Speech Reeval.	6	2	12	2	3	0	1	0	0	26
Medical SPED 16	0	0	0	0	5	6	22	0	18	51
TOTALS	84	40	130	146	86	93	133	25	70	807
School to Service	10	1	14	20	9	11	19	2	0	86
Finding of No Spec Needs	0	0	3	4	1	2	5	0	0	16
From 766 to Reg Class	0	0	3	3	1	4	0	0	1	12



Early childhood screening for children ages three and four suspected of having a substantial disability was conducted one day each month from October 1986 to July 1987. Four screening dates were on a Saturday to accommodate working parents. A total of thirty-six children were screened. Of the thirty-six children screened, seventeen were three years of age, and nineteen were four years of age. Sixteen children needed to be rescreened for speech, with only one requiring special needs services under Chapter 766. In addition, only one child failed the screening totally and is presently being evaluated for special needs services in the fall. Two parent workshops were offered to parents and teachers of preschool children on developmental issues. Parents were given useful ideas to help them understand their child's development while helping their child to feel successful at home and in other settings. Parents expressed concerns openly and shared their experiences with other members of the group. Approximately twenty parents attended the first session, and forty-five attended the second session. After four years of offering preschool screening, parents have become quite knowledgeable of the benefits of early identification and subsequent intervention. It also demonstrates a growing confidence and trust in the Westford Public Schools by parents and the medical profession who are expressing their needs more openly. The outreach program is an ongoing and an important component of educating parent and professional staff in the community about the developmental needs of young children. Parents have already inquired about new dates for future workshops.

In addition, two hundred kindergarten-age children were screened at each elementary school last spring. The Principals and each member of the screening team worked closely with parents to individually assess each child. The children were evaluated in their ability to process language both auditorily and visually, to use their bodies in fine and gross motor activities, and to interact appropriately with their peers. Following the screening each member of the team met to discuss each child individually and to recommend appropriate intervention - whenever necessary. All efforts were focused on ensuring that each child got off to a good start in school.

For the third year in a row, a parent of the Special Needs Advisory Council volunteered to write a Commonwealth Inservice Training Grant. Specifically, a series of seven workshops were offered to provide parents of special needs children with strategies and activities to help their children at home. Workshop topics included behavior management techniques, early childhood development, puppetry for the beginning reader, and developing and strengthening reading vocabulary and comprehension. Participant feedback was very positive; and as the year progressed, parents commented that they were practicing



many of the techniques they learned at home. A series of new workshops will be offered for the 1987-88 school year; and in an effort to increase attendance, monthly workshops will be alternated between Tuesday, Wednesday, and Thursday evenings throughout the school year.

In an effort to provide the professional staff in the Westford Public Schools with a reference guide to the processes and forms in Chapter 766, a procedural manual was developed and disseminated to both School Committee and staff during early spring. This manual outlined the various procedures which must be carried out to be in compliance with Chapter 766 so that Westford Public Schools can continue to provide quality education services to special needs students. It is intended that this manual will be reproduced and disseminated to parents, local pediatricians, and early childhood specialists early in Fall 1987.

The Special Needs Department also prepared a Team Meeting Evaluation report compiled from questionnaires mailed to parents following Team Meeting. The goals of the Evaluation Team are to provide the opportunity for staff and parents to share their individual assessments and information of the child, to determine any existing special needs of the child, and to develop an Individualized Educational Plan to address the identified special needs of the child. The parents were asked to respond to nine statements concerning the Team Meeting and to respond to each statement from S (Strongly Agree) to SD (Strongly Disagree). They were also asked to describe the Team Meeting they attended and to rank it from Excellent to Poor as well as to add any comments or suggestions they might have relative to the meeting. The survey was conducted over a three year period: 1984-85, 1985-86, and 1986-87. A total of 360 parent responses were tabulated and results indicate a high degree of satisfaction with the current Chapter 766 Evaluation Team process. Specifically, the overall percentage ratings for each of the three years were 97%, 95%, and 99% respectively. The complete Team Evaluation report is available from the Special Education office.

Perhaps the greatest challenge to the Special Needs Department during the 1986-1987 school year was Transportation. With only two weeks remaining before the start of school, the special needs bus contractor informed us that they would be unable to honor their commitment and could not continue to transport our students when school reopened in September. Due to excellent cooperation and team work between the School Committee, Superintendent of Schools, and the Special Education Department, we were successful in leasing seven vehicles and hiring the necessary drivers so that all special needs students were transported the first day of school. By leasing our own vehicles, Westford Public Schools saved approximately \$70,000 in Special Needs Transportation costs for the 1986-87 school year.

In closing, I would like to acknowledge the excellent team effort given by special needs teachers, regular classroom teachers, and building Principals to the special needs children attending Westford Public Schools. These individuals are dedicated and committed to the learning needs of our special needs children. As special needs administrator for the past three years, I have been fortunate to have worked with Dr. John Crisafulli, Superintendent of Schools, and each member of the School Committee. Without Dr. Crisafulli's strong leadership and the School Committee's strong commitment to quality education, the special needs children in Westford would not be receiving the necessary programming they need in order to be successful in school. Finally, I sincerely want to thank all the parents of special needs children who worked hand in hand with the professional staff to make the 1986-87 school year a success for everyone.



PLANT OPERATIONS AND MAINTENANCE ANNUAL REPORT  
1986-87

Everett V. Olsen, Jr.  
Business Manager

During the 1986-87 school year, heavy emphasis was directed toward the replacement and maintenance of our HVAC systems. A new high efficiency boiler was installed at the Abbot School and a major repair and recalibration of controls was conducted at Westford Academy. This important work allowed for more consistent temperature levels throughout the high school and lower fuel consumption.

Numerous building improvements were made throughout all of the schools. New entry doors were installed at the Day and Nabnasset Schools. Partitions were constructed at the Abbot and Nabnasset Schools to allow additional space for specialized instruction and support services. Additional work was performed at the Abbot School on lowering the existing ceiling. This not only has aesthetic value but reduces the amount of space that must be heated.

At the Cameron School a small amount of asbestos was discovered in two enclosed closet areas. This was promptly removed by a licensed contractor with no interruption of normal school operations.

The annual commitment toward painting continued this year. The entire interior of the Frost School was painted by inmates from the Massachusetts Correctional System. Additionally, custodians and Maintenance personnel painted numerous classrooms and offices throughout the school system.

The interior building maintenance activities were accompanied by an increased effort in maintenance of our school grounds. Driveways were patched at the Abbot, Day, Robinson, Nabnasset, and Frost Schools. Additionally, fields and lawns were repaired and reseeded at Nabnasset, Abbot and Westford Academy. Various parent and civic organizations provided shrubs and flowers for the school grounds' beautification.

HEALTH SUMMARY 1986-1987

Physicals

# Grade 3-7-11 - - - - -	400
Positive Finding Referred to Family Physician - -	39
# Students who had Physical by Private Physician- -	375
# Sports (Middle & High School) - - - - -	451
# Sports physicals by private physicians- - - - -	113

Vision Screening

# Of failures referred to private physician - - - -	177
# Of Completed Referrals- - - - -	96

Hearing Screening

# Of failures referred to private physician - - - -	56
# Of Completed Referrals- - - - -	30

Postural Screening

# Rescreened by Dr. Watson- - - - -	217
# To be followed at school- - - - -	92
# Referred to Private Physician - - - - -	9
# Of complete referrals - - - - -	4

Immunizations

DT- - - - -	95
Polio - - - - -	7
MMR - - - - -	4
Flu - - - - -	14
Mantoux - - - - -	57

<u>Preschool Eye Clinic Examined- - - - -</u>	90
<u>Referred to Private Physician- - - - -</u>	17

<u>Students Transported by Ambulance- - - - -</u>	9
<u>Nurse-Pupil Conferences- - - - -</u>	23,933
<u>Throat Cultures done at School - - - - -</u>	96

ENROLLMENT COUNTS  
October 1, 1986

<u>GRADE</u>	<u>CAM</u>	<u>FRO</u>	<u>NAB</u>	<u>ROB</u>	<u>ABB</u>	<u>DAY</u>	<u>W.A.</u>	<u>TOTALS</u>
K	65		62	90				217
Pre-First				17				17
1	21	19	61	101				202
2	27	27	48	86				188
3	23	25	49	100				197
4		27	56	102				185
5		27	52	119				198
6					97	113		210
7					120	118		238
8					109	118		227
9							214	214
10							217	217
11							242	242
12							234	234
Ungraded	6		5			2		13
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTALS	142	125	340	615	326	351	907	2806



FISCAL REPORT - JUNE 30, 1987

<u>Account</u>	<u>Budget</u>	<u>Expended</u>
1100 School Committee	27,008	43,680
1200 Superintendent's Office	266,920	273,395
2100 Assessment	18,375	16,937
2100 Supervision	126,730	126,210
2200 Principals	491,437	489,020
2300 Teaching	5,683,777	5,664,989
2400 Textbooks	40,376	35,787
2500 Library	113,021	108,151
2600 A/V	33,291	26,394
2700 Guidance	232,894	228,764
2800 Psychologists	80,310	82,179
3200 Health	75,443	84,439
3300 Transportation	489,369	493,893
3500 Student Activities	144,748	140,908
4100 Operation	724,438	677,634
4200 Maintenance	336,631	322,234
5200 Insurance	5,520	12,005
5300 Leasing	32,350	33,846
6200 Civic Activities	1,404	942
7000 Capital	74,582	65,823
9000 Tuition	251,233	322,904
TOTALS	9,225,000	
PL 874	24,857	(25,268)
	9,249,857	9,224,866

SUMMARY OF FEDERAL PROJECTS 1986-1987

<u>FEDERAL GRANTS</u>	<u>INCOME</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
1. <u>Title 1, PL 89-313</u> Grant provides physical therapy for physically handicapped youth.	9,000.00	8,980.20	19.80
2. <u>Chapter 1, PL 89-10</u> Grant provides tutorial & remedial help for fiscally disadvantaged in several schools.	27,190.00	26,018.00	1,172.00
3. <u>Title VIB, PL 94-142 (Bal.)</u> Grant provides elementary counseling & special needs staff at secondary level.	4,087.30 95,265.00	96,412.40	2,939.90
4. <u>Title VIB, PL 94-142 (Bal.)</u> Individualized Vocational Training (Home Ec)	2,664.61	2,664.61	- 0 -
5. <u>Title VIB, PL 94-142</u> Training on Cognitive Education Assessment	1,056.00	1,056.00	- 0 -
6. <u>Title VIB, PL 94-142 (Bal.)</u> Computer Assisted Instruction for Learning Disabled Students	141.43	141.43	- 0 -
7. <u>Title VIB, PL 94-142 (Bal.)</u> Computerized Training/Writing IEPs for Special Needs Teachers	3,034.00	3,034.00	- 0 -
8. <u>Chapter 750 Incentive Grant</u> Special education for students transferred from Chapter 750 private school account to local education program.	8,977.00	8,977.00	- 0 -
9. <u>Title VIB, PL 94-142 (Bal.)</u> Early Childhood Allocation Program	6,179.69 3,000.00	7,244.79	1,934.90

10. <u>PL 98-524 (Bal.)</u>	434.34		
Reprographics in Business Curriculum	10,773.00	10,831.52	375.82
11. <u>PL 98-377 (Bal.)</u>	1,486.00	1,486.00	- 0 -
Improvement in Math & Science			
12. <u>Chapter 2 Block Grant (Bal.)</u>	11,052.00		
Middle School Libraries	9,382.00	10,261.67	10,172.33
13. <u>PL 94-142</u>			
Teaching Parents How to Work with Their Special Needs Child	1.872.00	1,872.00	- 0 -
TOTAL CARRIED FORWARD 7/1/87	195,594.37	178,979.62	16,614.75

# SCHOOL CAFETERIA 1986-1987 FINANCIAL REPORT

Doris Santaguida  
Director of Food Services

Balance July 1, 1986

\$ 33,327.00

## Receipts

Sales	\$302,828.00
State & Federal Aid	65,585.00
Other Receipts	<u>6,974.00</u>
TOTAL	

\$375,387.00

## Expenditures

Labor	\$183,754.00
Purchases - Food	<u>144,910.00</u>
Purchases - Supplies	<u>25,715.00</u>
TOTAL	

\$354,379.00

Balance July 1, 1987

\$ 54,334.00



SCHOOL ATHLETIC FUND 1986-1987 FINANCIAL REPORT

Receipts

Balance July 1, 1986	17,390.67	
Town of Westford	41,646.00	
Football	5,385.00	
Basketball - Boys/Girls	2,775.00	
Wrestling	499.00	
Gymnastics	274.00	
Soccer - Boys/Girls	2,580.00	
Girls Field Hockey	604.00	
Student Fees	9,278.00	
Misc. Receipts - MIAA, etc.	<u>1,221.00</u>	
		81,652.67

Expenditures

Custodians, Officials, Physician	17,839.81	
Supplies, Equipment & Repair	21,331.68	
Insurance - All Sports	2,000.00	
Transportation	17,089.75	
Conferences, Dues, Awards	<u>6,442.00</u>	
		64,703.24

Balance July 1, 1987	16,949.43
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In Fiscal Year 88 only the Revolving Account portion will be reported for the Athletic Account.

SCHOOL BAND

School Band is no longer a Revolving Account and is not reported separately in this section.

Town of Westford  
Affordable Housing Committee

Members: Phyllis Stewart - Chairperson  
Steven C. Boudreau - Vice Chairperson  
Gail Sawosik - Secretary  
Geoffrey Hall  
Thomas Mosscrop  
Peter Fletcher  
Nancy Curtis  
Robert Halpin

The AHC was appointed by the Westford Board of Selectmen to investigate and make recommendations to address the affordable housing needs of Westford. The Selectmen charged the AHC with drafting the goals and objectives of the town and developing a plan the town could implement. It is the intention of the Board of Selectmen to address the affordable housing needs in Westford with a rational progressive plan that moves the town in a responsible direction towards meeting those needs.

The main thrust of the AHC will be to develop an affordable housing plan for Westford by considering input from all responsible interested parties and by becoming better informed about the various affordable housing plans developed in other towns similar to Westford. After the plan is agreed to and adopted, it will be the responsibility of the AHC to see that the necessary work is done to carry out the plan.

A study entitled "Affordable Housing in the Northern Middlesex Region" was completed in June of 1987 by the Northern Middlesex Area Commission on behalf of the towns of Westford, Chelmsford, Dracut and Tyngsboro through funding provided by the Commonwealth of Massachusetts, Executive Office of Communities and Development Strategic Planning Grant Program. The study examined the problem of availability of housing, especially for first-time purchasers, within the Greater Lowell Area and more specifically in the above mentioned four towns. A copy is available at the NMAC Offices at 35 Market Street, Lowell or at the Selectmen's office at Town Hall.

Along with the appointment of the AHC, the Board of Selectmen has also applied for membership as a Partnership Community in the state's Mass Housing Partnership Home Ownership Opportunity Program to gain access to state funded housing programs.

The AHC recognizes that providing affordable housing in Westford is complex. The AHC welcomes any and all comments and participation from all responsible persons.

## ZONING BOARD OF APPEALS

The Zoning Board of Appeals is a quasi-judicial body of five members and two associate members chartered under both State Law (Chapter 40A) and the Westford Zoning Bylaw to act in four primary areas:

### Variances:

to hear and decide on petitions, regarding particular land or structures, to deviate from the provisions of the Bylaw. This is a serious matter in that the petitioner is seeking a sanction to violate the requirements of a Bylaw passed by at least 2/3 of those voting at a Town Meeting. Accordingly, Chapter 40A requires that the petitioner show that very specific conditions for appeal are met and that neither the intent and purpose of the Bylaw, nor the public good, will be harmed.

### Special Permits:

to hear and decide on petitions for uses specifically enumerated in the Zoning Bylaw, but requiring review and approval by the Board of Appeals. The petitioner must show that the general and specific provisions of the Bylaw are met, and that the use is "in harmony with the general purposes and intent of the Bylaw".

### Appeals:

to hear and decide on appeals to a decision of the Building Inspector or his/her failure to enforce the Zoning Bylaw.

### Comprehensive Permit:

to hear and decide on petitions to build affordable housing units, and seek relief from specific requirements of our Zoning Bylaw under the State's "Anti-Snob Zoning Act", Chapter 774.

Our case load for this year remained at about the same high level as last year, with 51 cases heard:

Variances (dimensional) for yard size or frontage	39 (two denied)
Special Permits for conversion of a single family dwelling for two or up to four families	6 (two denied)
Comprehensive Permit for affordable housing, by the Housing Authority	1
Cases withdrawn by petitioner	5

In looking back at the year's cases the Board notes:

- "Cluster Developments" which allow half acre building lots with large undeveloped areas to promote more open space, often restrict owners when they seek to make additions that intrude on the required set-backs on these small lots. The Variance process allows relief when conditions are such that the Bylaw can be met.



- There has been an increased demand for so-called "in-law apartments" given the generally high cost of housing, and the desire to provide for family members while affording them a degree of privacy and independence.
- There has been disturbing increase of professional developers making lot layout mistakes that result in structure set-back violations for which they seek Variances. It is increasingly felt that professionals should have the needed skills to avoid such errors, and that they should exercise the necessary responsible control of their employees to prevent Bylaw infractions.
- Comprehensive Permits will be an increasingly important aspect on the Board's activities in the future. With the aid of an outside consultant, an extensive set of application requirements was put in place to help control and administer this process.

The Board welcomes testimony from Town Boards and interested citizens, in addition to that of the parties directly in interest, in order to obtain the broadest input in reaching its decisions.

The Chairman would like to formally thank Executive Secretary Bob Halpin, and Selectmen Chairman Bob Herrmann for their considerable assistance during the recent Board Chairmanship transition and the search for a new Board Clerk. He would also like to express his appreciation to Town Clerk Elaine McKenna for volunteering her very considerable experience to act as the Board's Clerk. Their frequently unnoticed dedication contributes much to the professional operation of the Town.

Respectfully submitted,

John Cadigan, Chairman  
 Willis Buckingham  
 Ronald Johnson  
 John Preston  
 Robert Tierney  
 Ellen Doucette, Associate  
 Roger Hall, Associate

## CABLE TELEVISION COMMITTEE

The Cable Television Committee advises the Board of Selectmen on matters pertaining to Nashoba Cable's performance to the terms of the Franchise License and level of service provided to the subscribers. The committee also works with Nashoba Cable to establish the budget for and content of Local programming. The 1987 Federal Deregulation of Cable Services has eliminated Board of Selectmen review of price increases to Basic Service by Nashoba Cable.

Although problems related to cable service should initially be directed to Nashoba cable at 692-6500, the committee assists residents when these are not easily resolved. Please communicate with the committee in writing or attend a public meeting held monthly at Town Hall.

Major improvements were realized this year in the availability and quality of services and local programming.

New construction of line extensions in the town has provided access to cable services to approximately 98% of Westford's homes. Another "long sought for" goal of the committee was realized in the completion of a dedicated Westford Cable Television Studio. The Studio is now in operation at Westford Academy.

Nashoba Cable has met or exceeded all goals agreed to by the Committee for production of Local Programming. All scheduled Selectmen's meetings were covered as well as seventeen hours of additional public meetings. The live productions of the League of Women Voter's Candidates' Night and a Drug Abuse Forum included telephone questions to the panel by viewers. In addition, all 1988 School Committee meetings will broadcast.

Sports coverage included Westford Academy and Nashoba Tech home games, and the second annual Patriots vs. Westford Police Basketball Game.

Twenty-eight hours of community programming produced included school Christmas specials, music programs, talent shows and Westford Week. Westford School News currently airs monthly.

Local programming in Westford is based on volunteer talent and is funded by 3% of all subscriber fees. Nashoba Cable provides training and technical support to all Westford residents who wish to be a part of Community Television. If you are interested in producing programs or working as part of a technical crew, contact any committee member.

If you would rather watch, consult the "Bulletin Board" on channel 8 or your local newspaper for the schedule of programming aired on channels 8 and 30.

Hajo Koester, Chairman  
Kenneth Dwyer, Vice Chairman  
George Switzer, Secretary  
Roger Parent, Treasurer, LO Comm.  
Dr. David Watson, LO Comm.  
John Kavanagh  
Donald Bradanese



## REPORT OF THE CEMETERY DEPARTMENT

The Fairview garage has been relocated to fit properly on the Cemetery grounds. This Department would like to apologize to the owner of the land where it was situated for all the inconveniences it may have caused.

Patrick McEnaney has been elected to the Board of Cemetery Commissioners. He got sick during the early stages of his term and I would like to wish him the best of luck with his recovery. Get well quick, Pat!

Discussions are still being held on the acquisition of new Cemetery land for future burials. Conclusions should be drawn by the end of 1988.

I would like to remind the Townspeople that lots are available in all town operated cemeteries. These four cemeteries are: Fairview (located at the corner of Tadmuck and Main St.), Hillside (located on Nutting Road), Wrights (Located on Route 40), and Westlawn (located on Route 225).

### Cemetery Costs

4 x 8 Lots	\$ 200.00
Urn garden Lots	\$ 100.00
Openings (weekdays)	\$ 150.00
(weekends)	\$ 200.00
(cremations)	\$ 50.00

Perpetual care is covered in the cost of lots. All prices are subject to change.

### Burial Statistics

	Burials	Cremations
1987	37	11
1986	38	5
1985	39	1
1984	33	1
1983	32	2

Sincerely,

Peter Geldart, Jr.  
Cemetery Superintendent

## DEPARTMENT OF CIVIL DEFENSE

During 1987 the Department of Civil Defense obtained a new generator for the fire department to be carried on the aerial ladder truck. This generator has been utilized several times during evening fires by the fire department.

A used vehicle was obtained from the school department and we plan to convert this unit into a portable lighting unit for any emergencies experienced by the fire or police department. This vehicle will be equipped with the large Department of Civil Defense generator, portable lights and wiring. Some mechanical work is required on the vehicle and we hope to have the unit in service by early summer.

A comprehensive emergency plan book has been developed for the Town of Westford and will be distributed to the police and fire department this spring.

Respectfully submitted,

F. J. Mulligan

REPORT OF THE DOG OFFICER  
1987

Loose Dogs	210
Lost Dogs	100
Lost Cats	21
Barking Dogs	5
Dog Bites	11
Dogs Picked Up	180
Dead Dogs Disposed Of	30
Dogs Destroyed	26
Dogs Adopted	17
Dead Cats Disposed Of	26
Fowl Killed by Dogs	4
Dogs Taken to the Vet	11
Racoons Disposed Of	53
Skunks Disposed Of	23
Possums Disposed Of	7
Squirrels Disposed Of	4
Rabbits Disposed Of	5
Fox Disposed Of	4

I wish to thank the Board of Selectmen and the Police for their cooperation. To Carlton Rooks, my Assistant, and neighboring Town Dog Officers for their assistance.

My special thanks to Peggy Vennard and Elaine McKenna for their help and cooperation which makes my job much easier and more pleasant.

Respectfully Submitted,

George S. Fletcher  
Dog Officer



## TOWN CLERK'S REPORT ON DOG LICENSES

Licenses issued from January 1 through December 31, 1987

771 Males	@ \$ 3.00 each	\$ 2,313.00
720 Spayed Females	@ \$ 3.00 each	\$ 2,160.00
80 Females	@ \$ 6.00 each	\$ 480.00
2 Kennels	@ \$ 50.00 each	\$ 100.00
2 Kennels	@ \$ 25.00 each	\$ 50.00
2 Kennels	@ \$ 10.00 each	\$ 20.00
		-----
		\$ 5,123.00
Clerk's Fees (1,577 Licenses)		\$ 1,181.00
		-----
Paid Town Treasurer (receipts on file)		\$ 3,942.00

The attention of owners and keepers of dogs is called to the following extracts from Chapter 140 of the General Laws, as amended and also the following Westford By-Laws;

**LICENSE PERIOD** - The time between April 1 and the following March 31 inclusive.

**LICENSE AND TAGS** - A person, who at the commencement of a license period is, or who during any license period becomes the OWNER or KEEPER of a dog six months old or over which is not duly licensed, and the OWNER or KEEPER of a dog when it becomes six months old during a license period, shall cause it to be registered, numbered, described and licensed until the end of such license period, and the OWNER or KEEPER of a dog so registered, numbered, described and licensed during any license period, in order to own or keep such dog after the beginning of the succeeding license period, shall, before the beginning thereof, cause it to be registered, numbered, described and licensed for such period. The registering, numbering, describing and licenses of a dog in any town shall be in the office of the Clerk thereof.

The license shall be in a form prescribed by the director, upon a blank, to be furnished by the county in which the town is located, and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing livestock or fowls. The owner or keeper of a licensed dog shall cause it to wear around its neck or body, a collar or harness of leather or other suitable material, to which shall be securely attached a tag in a form prescribed by the director, and upon which shall appear the license number, the name of the Town issuing such license and the year of issue. Such tags shall be furnished in the same manner as the license blanks, and if any such tag shall be lost, the owner or keeper of such dog shall forthwith secure a substitute tag from the Town Clerk.

FEES FOR LICENSES - The fee for every license shall, except as otherwise provided, be \$ 3.00 for a male dog and \$ 6.00 for a female dog, unless a certificate of a registered veterinarian who performs the operation that said female dog has been spayed and has thereby been deprived the power of propagation has been filed with the Town Clerk, in which case the fee shall be \$3.00.

RABIES IMMUNIZATION - The State of Massachusetts requires that all dogs be vaccinated against rabies at three year intervals, beginning at six months of age. A certification of vaccinations as well as a rabies tag will be given the owner of the dog by the performing veterinarian.

ARTICLE VI - Westford By-Laws - Dogs - All owners or keepers of dogs in the Town of Westford, who on the first day of June of each year, have not licensed said dog or dogs, as prescribed in Section 137 of Chapter 140 of the General Laws of the Commonwealth of Massachusetts shall be required to pay an additional fee of not more than one (\$1.00) Dollar.

No owner or keeper of any dog shall permit such dog to run at large if unlicensed, nor shall a dog be permitted to run at large at any time between the hours of 7:00 AM and 7:00 PM, licensed or unlicensed. The provision of this section shall not be intended to apply to dogs participating in any dog show, nor "seeing eye" dogs properly trained to assist blind persons for the purpose of aiding them in going from place to place, nor to any dog being trained for or actually being used for hunting purposes.

Whoever violates any provision of the By-Law shall be punished according to the following procedure and schedule of fines, which are hereby declared to be an alternative to the procedure and schedule set forth in F.L. (Ter. Ed.) Chapter 140, Section 137A; For the first offense, not less than Five Dollars nor more than Ten Dollars; for the second offense, not less than Ten Dollars nor more than Twenty-Five Dollars; and for each subsequent offense, Twenty-Five Dollars.

Elaine V. McKenna  
Town Clerk



## DREW COMMITTEE ANNUAL REPORT

At the Annual Town Meeting of May 9, 1987, Westford residents approved \$1,400,000 (one million, four hundred thousand dollars) to pursue the purchase of land owned by Benjamin and Sarah Drew at the intersection of Boston Road and Interstate 495. It was felt that these parcels constitute the "gateway to Westford" and that their preservation was important to maintaining the rural character of the Town.

The Committee's goals include: preserving the Boston Road frontage in its natural state, preserving the working orchards, create a limited development plan which will allow the Town to break even financially, and generally promote open space planning and the protection of the Town's natural resources.

The Committee first met in June of 1987. After lengthy research, the Committee determined that there were 5 separate parcels of land to be considered. The first two parcels are on the north side of Boston Road, made up of a 20 acre parcel under MGL Chapter 61, and a 4.9 acre parcel, also classified under MGL Chapter 61. The other three parcels are located on the south side of Boston Rd., consisting of a twelve acre orchard known as "Long Orchard", a second parcel located directly across from the Drew Farm Store, approximately 25 acres in size and a third parcel abutting I-495 of approximately 17 acres. Only the 25 acre parcel is classified under MGL Chapter 61.

The Town received notice on July 24, 1987 that the 20 acre parcel on the north side of Boston Road was under a purchase and sale agreement with John Adamczyk, Inc. for \$220,000. After discussions with Mr. Adamczyk, the Committee recommended that the Town not exercise its option, as Mr. Adamczyk agreed to deed to the Town all of the parcel's open space and provide trail connections with adjacent properties.

The Town simultaneously received notice that the adjacent 4.9 acre parcel was put under agreement with NDA, which had originally planned to use the land as part of its condominium project which was defeated at the Town Meeting in May. The cost of the parcel was set at \$100,000. The Committee recommended that the Town exercise its option on this parcel as it contains soils with excellent building potential as well as a right of way to Boston Road. The Board of Selectmen voted to exercise the Town's option on September 15, 1987.



The Committee engaged the services of Mr. Robert Lemire and Matlock Associates of Lincoln, Mass., in September to assist the Committee in formulating plans for the land on the south side of Boston Road. Possible development ideas were examined, soil tests performed, a history of soils work in the area were compiled and a report was prepared exploring the limited development options for the area. Peter Wells, planning consultant to the Westford Planning Board, also served as technical advisor to the Committee as these plans were being prepared and continues to consult the committee in that capacity.

On October 16, 1987 the Town received notice that all three parcels on the south side of Boston Road were being purchased by NDA for \$650,000. The Committee is currently examining possible purchase options the Town may choose to exercise in 1988.

During 1988 the Committee expects to continue to work toward its objective of protecting the "gateway to Westford". Specifically, the Committee will work to create a limited development plan for the parcels on the south side of Boston Road which will enable the Town to exercise its option on the parcel under MGL Chapter 61. The Committee will also continue to explore acquisition possibilities of the parcels not under MGL Chapter 61, which are contiguous with the 25 acre parcel mentioned above. The Committee will also seek a part-time administrator/coordinator to carry out the day-to-day administration of the project.

Respectfully submitted,

Albert J. Russo, Chairman  
David Earl  
William Harman  
Ronald Sandholm  
Leslie Thomas  
John Wrobel

# WESTFORD HOUSING AUTHORITY

65 TADMUCK ROAD  
OFF ROUTE 110



WESTFORD, 01886  
MASSACHUSETTS

The Westford Housing Authority has achieved significant milestones since its last report to the Town.

Most significant is the start of construction on the Sargent School Housing Complex. All Details came together and approval was finally received in the early spring. In April the Board voted to award the contract to the low bidder, Cresta Construction Corp. of Lowell. Construction commenced in July, 1987 and is proceeding, at this time, towards expected completion in the fall of 1988. We look forward to the completion of this program and to making available 25 more elderly housing units and 6 family units.

During the early part of the year, the WHA made application for a Modernization appropriation to repair the balconies on the Elderly Housing Units at Tadmuck Road. The design and consulting phase is completed and funding approval was received recently. We hope to complete the bidding processes expeditiously and to seek completion of this work as early as possible.

Early in the year, the Board voted to contract the services of Howard Gordon, a Fee Accountant, to assist in the fiscal management of the Authority. Mr. Gordon's contribution to the Authority has resulted in new administrative procedures and accounting practices in line with the State's requirements. Introduced and implemented were a new voucher system and a purchasing system resulting in a higher efficiency quotient for the Authority.

In July, the Westford Housing Authority Board, with the approval of the Tenant's Association, voted unanimously to commemorate our late member and friend, former State Representative Felix R. Perrault and to name the Community Building at Tadmuck Road, "The Felix R. Perrault Community Building". We are hopeful that appropriate signs will be erected in 1988 to signal the memory of this cherished citizen.

Also in July, Geoffrey R. Hall was nominated to fill the position of Governor's Appointed Member of the Westford Housing Authority Board. Mr. Hall, a lifelong resident of Westford, is very active in Town affairs, serving as a Selectman and on regional committees concerned with housing problems. He will become a Board member pending receipt of appointment from the Governor.



At various times during the year, the Board heard proposals for Affordable Housing Plans from prospective developers. The Board vigorously supports the concept of Affordable Housing and is in favor of the Town developing positive, but sensible, plans to work towards its needs in Affordable Housing.

The majority of the work confronting the Board consists of administrative detail and policy interpretation on regulations imposed by the Executive Office of Community Development, our funding and governing agency. Additionally, we have to confront the fact that our Tadmuck Road Complex is now over fourteen (14) years old. We seek ways to offset the inevitable expense of maintenance, repair and even replacement of some of our equipment. We are also involved, as a board, in the administration of personnel and in tenant relations.

The Housing Authority cannot work alone, however. We are indebted to the numerous Town Boards and Officials who have always been cooperative; to the Service and Social Organizations in Westford who are always supportive; to the Tenant's Association for their patience and their help with various programs; to our former Executive Director, Elizabeth Vallerand, who resigned in November, for her dedication and support; to our loyal and hard working maintenance staff; and to Mrs. Donna Cormier, our Administrative Assistant, who has contributed enormously to our successful year.

We look forward to an exciting year ahead. We look for you, our neighbors, to work with us and to share the tremendous satisfaction we derive from working on the Westford Housing Authority.

Respectfully submitted,  
The Westford Housing Authority

Robert J. Ferriera  
Richard P. McNeill  
Mary E. Smith  
Willaim S. McKenna, Chairman



## Hydrogeological Study Committee Report for 1987

### Committee Members

Charles A. Menzie, Ph.D.	Warren Palmer	Ralph Shaver
Harold Fletcher	Arnold O'Brien, Ph.D.	Richard Emmet
William Beck	George Allen, Consulting Engineer	

The Hydrogeological Study Committee was formed in 1985 to develop protective measures to insure the water quality for the Town of Westford. The committee has met throughout this period 1985-1988.

Phase I of the program involved an assessment of conditions in the Town and the demand for water supplies in the future. This work was basically a technical analysis and was submitted to the Selectmen during 1986. A report with accompanying maps was the primary product of this effort.

Phase II of the program has involved the following:

- investigation of potential water supplies (in concert with activities carried out by the Water Department);

- drilling of two monitoring wells down-gradient of an industrialized area and up-gradient of a potential water supply to insure that there was no contamination of the aquifer; results of this effort indicated that the water in the monitoring wells was clean (free of detectable levels of potentially toxic chemicals);

- preparation of an Aquifer Protection By-Law.

Thanks to the assistance of the Planning Board, Selectmen and Board of Health the water Resource Protection Zone By-Law has been drafted, and public hearings held. The by-law will be voted on at the May Town Meeting. This by-law has been established to protect the public health of the residents of the Town of Westford from contamination of existing and potential public groundwater supplies; and to protect, preserve and maintain the aquifers and recharge areas of existing and potential groundwater supplies within the Town as sources of public water.

Special thanks are given to George Allen of Dufresne-Henry for his assistance throughout the program.

Respectfully submitted,

Charles A. Menzie, Ph.D.  
Chairman

## LANDFILL CLOSURE ADVISORY COMMITTEE

At the 1987 Annual Town Meeting, the funding needed to complete the capping of the landfill was appropriated.

Construction began in July and proceeded three weeks ahead of schedule until September. At that time, the project experienced a serious set-back when contaminated soil from a site in Cambridge, MA was inadvertently used to fill a large depression at the landfill.

In early February, under the supervision of DEQE, the contamination was removed by the Cambridge firm. Completion of the capping will resume this spring.

Respectfully submitted,

Christine Pude, Chairman  
Joanne Barnett, Secretary  
Roger LaChance  
Peggy Melanson  
Louis Oliver, Conservation Commission  
Charlie Landino, Board of Health



## RECREATION COMMISSION

Baseball - Over five hundred boys and girls between the ages of six and fifteen participated in this years Westford Youth Baseball League. For the third year in a row Westford entered a team into the Northeast League, ages sixteen to eighteen. In addition, both the minor and major league teams were entered into the summer traveling All Star Tournaments.

The Graniteville refreshment stand enjoyed a successful year, thanks to the WYBL Boosters and Joey Ramirez who ran the stand every night. Enough money was raised to purchase trophies for winning teams in all leagues and various individual awards.

New to the league this year, was a picture taking session made available to all youths ages six to twelve. Parents were able to purchase team photos, personalized baseball cards or self standing action photos of their sons or daughters at a reasonable cost. Based on this years response, we plan to make it a yearly event.

Finally we'd like to thank all those who volunteered their time for the youth of Westford from the parents who helped at the Graniteville refreshment stand, to the coaches and assistant coaches in all leagues and especially Joe Hudak, President of the WYBL and his board.

Football - The Westford football team completed its fifteenth season in the Wachusett Pop Warner League. Thirty-four boys and twenty-six girls between the ages of eleven and thirteen participated in the program.

The Lions finished the season with a 5-3 record in another excellent year. The season culminated with the annual banquet where trophies and awards were given to the players and cheerleaders.

The Lions wish to thank all the volunteers and the Westford Recreation Commission for all their support.

Director: Russ Carlson

Youth Basketball - During the 1987 season approximately 260 boys and girls played in the leagues. In the Senior groups (ages 12 - 14) there were 10 boys and 4 girls teams; while in the Junior groups (9 - 11) there were 14 boys and 5 girls teams.

The season ran from December until March with each team playing 12 regular season games and practicing once per week. There was also a playoff structure and an All Star Game and Bake Sale. At the end of the season, there were sports suppers for each group at the VFW in Forge Village.

The League would like to thank the numerous coach and referee volunteers. A special thanks also the the VFW for allowing us to use its hall for our suppers.



Summer Parks/Track - The summer parks were more successful this year than the previous due to the reduction of parks in the program. The staff and the parks director were able to put more time into the programs held at Frost, Old Nab and Robinson where historically there has always been greater participation. Activities included volleyball, kickball and other sporting events along with a variety of art and craft projects.

The track program, held two nights per week during the summer, was also successful. Despite the fact that anticipated enrollment was down by 30%, all those who did participate, about sixty boys and girls, were very enthusiastic and competitive.

Men's Over 30 Basketball - The over 30 basketball league began in January and ran through the end of March. There were five teams in the league made up of men who either live or work in the Town. The games were Monday and Thursday nights at Nashoba Regional Vocational Technical High School and Abbot Middle School respectively. The league champion was Bob's Auto with UHF runner-up. Once again the league would like to thank the Recreation Commission and the School Departments for their help.

Men's Recreation Basketball - The Abbot Middle School gym was once again the site for the popular men's open basketball play. The gym and shower facilities were available for Westford men out of high school on Wednesday nights from 8:00 PM until 10:30 PM from October through April. The format consists of pick up games with teams rotating play when the number of players became too great. There was no registration fee.

Adult Volleyball - Volleyball was enjoyed by Westford residents throughout the year from October through May. The men played at the Abbot School from 8:00 - 10:30 PM on Friday nights while the Women played on Tuesday nights at the same place and at the same times. There is no registration and all adults are invited to show up and participate.

REPORT OF THE SEALER OF WEIGHTS AND MEASURES  
1987

Gasoline Pump Inspection	55
Scales less than 10 lbs.	5
Scales 0 - 300 lbs.	62

Platform scales 30 - 60 tons were not done this year due to the lack of State equipment to perform this test.

Fuel Trucks are tested in Lowell because of special equipment needed.

I wish to thank Huntington Wells, former Sealer, for his help in the transfer of duties.

Respectfully submitted,

George S. Fletcher  
Sealer

## SLIFER COMMITTEE ANNUAL REPORT 1987

Westford began its first limited development project with a May 9, 1987 Town Meeting vote to spend \$1,163,000.00 (one million, one hundred and sixty-three thousand dollars) to purchase the 36.6 acre Slifer property on Keyes Pond. Limited development is a land planning technique where a parcel of land is divided into sections. Some sections are preserved and other sections sold to finance the project. There should be little or no cost at the conclusion. Fewer than ten such projects have been completed in Massachusetts, putting Westford in the forefront of communities using this innovative open space preservation technique.

The Slifer project goals include: protecting Westford's natural resources, protecting a scenic and valuable waterfront property, providing public access to Keyes Pond, improving open space planning by the town, and breaking even financially.

The property became available to the town under the provisions of MGL Chapter 61B, whereby a town has the option to match a bona fide Purchase and Sale Agreement, in this case a one million dollar sales price. The property consisting of 3000 feet of frontage on Keyes and Gould Roads, 2600 feet of frontage on Snake Meadow Brook, as well as additional frontage on Spaulding and Homhaw Brooks, a man-made beaver pond, 450 feet of Keyes Pond frontage, a boat house, a waterfront home with out buildings and numerous professionally landscaped terraces and gardens, was purchased by the Town of Westford on August 18, 1987.

The project was divided into three components: 1) the existing house 2) the open space to be preserved and 3) the Gould Rd. lots to be sold. In June 1987 an application was submitted to the Commonwealth of Massachusetts Self-Help grant program requesting open space funding assistance. Two full appraisals of the property to be preserved were provided by Leon Boudreau of Fitchburg and Kenneth Harkins of Lowell.

Following a selection process, Visniewski Engineering of Chelmsford was hired to provide a perimeter plan and establish a frontage lot for the existing house, thereby separating the house from the remaining land. The new house lot contained 3.2 acres with 155 feet of Keyes Pond frontage, 200 feet of frontage on Keyes Rd. and a conservation restriction on a major portion of the lot prohibiting future construction of additional residences and meeting the open space goals of the project. In addition, Visniewski Engineering began the process of establishing five frontage lots on Gould Rd. and performing the necessary percolation tests.



On October 24, 1987 the Slifer house was sold at public auction by Kenneth Harkins, real estate auctioneer, for \$220,000.00 (two hundred and twenty thousand dollars).

During 1988 the committee plans to continue the limited development project with the following action: 1) complete the sale of the Slifer house 2) receive notification of funding from the Self-Help grant program 3) perform final deep hole and percolation tests on the Gould Rd. lots 4) sell the Gould Rd. lots and 5) reassess project progress and direction.

Respectfully submitted,

Patricia Loring, Chairman  
Alan Crocker  
Robert Fagan  
Robert Herrmann  
Ronald Johnson  
Mary Morton

## TOWN BUILDINGS AND FACILITIES COMMITTEE

Members: Steven C. Boudreau, Chairman  
Dorothy Swanson, Vice-Chairman  
Robert J. Halpin, Secretary  
Gilbert Brown  
Joseph Roy

The Town of Westford Buildings and Facilities Committee (BFC) was appointed by the Board of Selectmen to investigate the physical conditions, present and future space needs of the Departments that occupy the following Town buildings and facilities:

- Town Hall/Police/Fire Complex
- School Dept. Administrative Offices
- Highway Dept.
- Cemetery Dept.
- Water Dept.
- Sub Fire Stations in Graniteville, Forge Village, Nabnasset
- Roudenbush Community Center
- Library
- Frost School
- Cameron School

The committee sought funding from Annual Town Meeting to engage the services of an engineering firm to assist in this endeavor and completed a report that listed recommendations that the Town could consider. This task was completed during most of 1986.

At the 1987 Annual Town Meeting the BFC received funding to have on site sewage feasibility testing of land behind the Town Hall/Police/Fire Complex for possible expansion and or renovation of this complex as part of the Phase One recommendation originating from the BFC report. The testing will be completed in the Spring of 1988. The results of the testing will allow the BFC and the Board of Selectmen to determine with more specific information the feasibility and approximate costs associated with the expansion and or renovation of the Town Hall/Police/Fire Complex.

The BFC sought and received at a special Town Meeting in 1987, approval of a resolution to have the Board of Selectmen explore the merits of petitioning the Legislature for special enabling legislation to give the Town the ability to lease real property. This would allow the Town to lease needed space on a short term basis until a long term solution could be reached to address the Town building and facilities needs in case a long term building and facilities solution could not be implemented.

The BFC would like to thank all Town departments that contributed. We look forward to working with you to implement the necessary improvements to the Towns building and facilities.

Respectfully submitted,

Steven C. Boudreau, Chairman

## TOWN MANAGEMENT STUDY COMMITTEE

Our Committee was formed by Town Meeting vote in 1984. We presented our final report in the 1986 Annual Report. However, last May the committee was reappointed to continue our analysis of town government. As a committee we believe that further analysis could be endless without some direction from the Board of Selectmen. We submitted a new government organization chart with recommendations to centralize the town's daily decision making process under a Town Manager. How much authority and responsibility the Town Manager had must be defined by the Selectmen. Since they are our elected leaders and the Town Manager would be acting in their behalf, the Selectmen must decide if they want a Town Manager or not. Our town continues to grow and we must begin now to put into place a government which can efficiently manage its resources and at the same time provide the services required. Over fifteen years ago Andover and Wilmington, for example, converted from an Executive Secretary to a Town Manager. As these two towns grew, their tax base expanded and their resources were managed to provide and maintain the services required by a growing town. We cannot afford to wait another fifteen years before Westford has its first Town Manager. We have a duty and the ability to have the best town government possible. Why not begin now?

Respectfully submitted,

Rick Bahnick

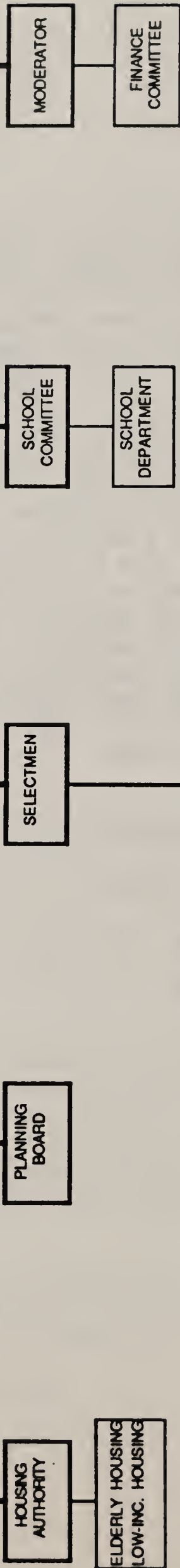


# PROPOSED GOVERNMENTAL ORGANIZATION FOR WESTFORD, MA

## VOTERS

ELECTED

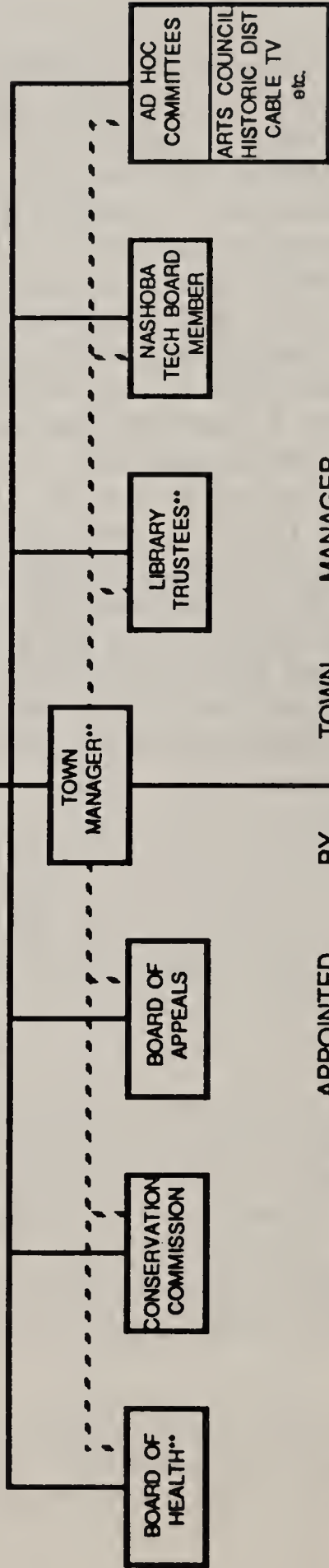
OFFICIALS



APPOINTED

BY

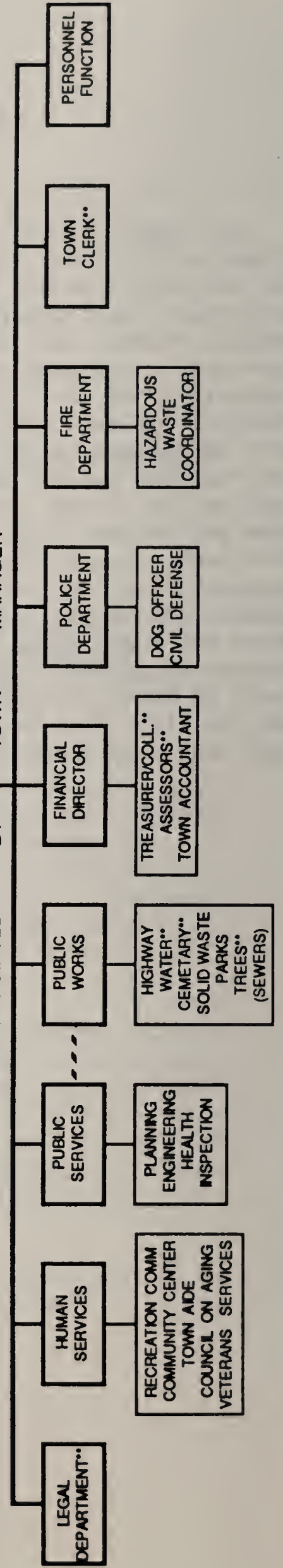
SELECTMEN



APPOINTED

BY

TOWN MANAGER



### LEGEND

- ELECT
- APPOINT AND SUPERVISE
- - - COORDINATE (Town Manager coordinates with all town offices for budget preparation)
- .. indicates an organizational change is required for that position

## REPORT OF THE TRANSFER STATION SITE SELECTION COMMITTEE

As directed by the 1985 Annual Town Meeting, the committee continued its work to locate a parcel of land within the town which could serve as an appropriate site for a transfer station: a facility where trash can be collected and then transferred to the resource recovery facility in North Andover; and where recyclable materials could be separated out and sold.

Having been authorized by the 1986 Annual Town Meeting to hire an engineering firm to evaluate potential sites, the firm of Weston & Sampson was chosen in January of this year.

In February, we met with staff from the engineering firm and gave them the list of the eight criteria which the committee established in 1986 and asked them to use these criteria in evaluating two sites: a parcel of town owned land on Route 110 at the Westford/Chelmsford line, and, in the event the first parcel was not suitable, a privately owned parcel at the north end of Nixon Road.

On March 4, the committee walked both parcels with the engineers, who determined on sight that the Nixon Road land was too small for a properly run transfer station. In late March, they presented their preliminary plans for using the town-owned land. By this point, letters of opposition had been received from Chelmsford residents who were the closest abutters to the site. The committee evaluated the plan, and voted unanimously not to recommend the site as it failed to meet four of our eight criteria: 1) there was no room on the site for expansion and therefore could not be assumed to meet the town's needs over a 20 year period 2) the facility came to close to residences in Chelmsford 3) site preparation costs of \$300,000 were to high 4) the proximity of the site to wetlands was a concern.

In a letter to Selectmen on March 20, we asked that the articles relative to rezoning the parcel which had been proposed for the 1987 Annual Town Meeting be removed from the warrant, and further, that this committee cease to exist.

Believing that there was still a potential for recycling in the town which would result in reduced tonnage sent to North Andover and reduced tipping fees for the town, the committee asked the Selectmen to propose to town meeting the creation of an on-going Solid Waste Advisory Committee charged with investigating the feasibility for recycling. The creation of such a committee was approved under Article 33 of the Annual Town Meeting.

Respectfully submitted.

Ellen Harde, Chairman  
Pete Dunigan  
Roger LaChance

Bill Pude  
Bob Tierney  
Steve Young



## REPORT OF THE SOLID WASTE ADVISORY COMMITTEE

All but one of the original members of the former Transfer Station Site Selection Committee agreed to serve on the newly established Solid Waste Advisory Committee voted by Article 33 of the 1987 annual town meeting.

In September, committee members attended a conference sponsored by the League of Women Voters of Massachusetts entitled "Garbage: Solutions to the Coming Crisis" at which John Schall, Director of the Recycling Program for the state spoke of the effort by the state to encourage, and in some cases require, recycling. Since the conference was in Wellesley, at the same time we visited the Wellesley Recycling Center, operated by the Wellesley DPW on the former landfill site.

At about the same time, the "Report on the Potential for Recycling within the NESWC" (the group of twenty-three communities providing trash for the North Andover resource recovery facility, of which Westford is a member) was published. Its findings indicated that the town could save up to \$109,000 per year in tipping fees (per ton charges paid to North Andover), plus generate an additional \$9,900 of income from the sale of recycled goods.

At a November meeting, it was agreed to recommend to the Selectmen that the town

- a) continue its negotiations with Laughton Nursery for disposal of yard wastes
- b) negotiate with Vining Disposal re a separate collection of white goods (washing machines, refrigerators etc.) and
- c) establish a newspaper recycling operation by spring of 1988. The state DPW storage site on Boston Road was viewed as potentially central, convenient location for a monthly paper collection. On November 14, the chairman met with Representative John MacGovern and asked him to assist the town in getting permission from the DPW for such use.

As a result of a November 31 letter to the Selectmen, we were requested to return to their board in early 1988 with a detailed plan for a newspaper recycling operation.

Respectfully submitted,

Ellen Harde, Chairman

Pete Dunigan

Roger Lachance

Bob Tierney

Steve Young



## THE WESTFORD ARTS COUNCIL

Post Office Box 367  
Westford, Massachusetts 01886

The Westford Arts Council was allocated \$6,865.00 from the Massachusetts Arts Lottery Council during the 1987 calendar year. The local council distributed \$6,831.00 to local artists and arts-related groups during the year.

Programs and projects funded included:

Bonnie Graves Wilder	for	writing and production of a musical on Lowell Mason
Donna C. Davis	for	one act production "Old Flames"
Nashoba Valley Amateur Photo Club	for	photographic exhibition
Joan Longabardi	for	Westford Academy production of photo calendar
Indian Hills Arts	for	arts scholarships
Frost & Cameron PTO	for	production of "A Christmas Carol"
Westford Museum	for	lighting equipment
Westford Chorus	for	Spring Concert

Additionally, the Westford Arts Council distributed \$1,500.00 to the Westford Academy through the Massachusetts Arts Lottery Council Performing Arts Student Series (PASS Program). The Program provides funds to purchase student tickets to area theatre productions. The financial assistance through the Westford Arts Council allowed Academy students to attend performances at The Colonial Theatre, Merrimack Repertory Theatre and Worchester Foothills Theatre.

The Westford Arts Council meets the first Sunday of each month September through May. Meeting times and locations are posted at the Town Hall.

Respectfully submitted,

Bob Nicoson, Secretary-Treasurer

## WESTFORD MUSEUM

The Westford Museum opened for the Strawberry Festival on June 20 and remained open each Sunday from 1 - 4 until the official seasonal closing on November 22.

During the winter, when the Museum is closed, the time is used to make improvements. The major projects completed this year were the construction of the Colonial Keeping Room exhibit, the installation of track lighting over the Turn of the Century General Store exhibit, and the enhancement of the Town Farm exhibit.

In June the 4th Annual Living History program was presented to all Westford Public School third grade students. The students were taken on a bus tour of some of Westford's historic sites and given live craft demonstrations at the Museum. This program continues to be possible through a joint effort with the Westford Junior Women's Club and the contribution of time and expertise by the many Westford residents who share their crafts.

The Museum opened in June with an exhibit of antique clothing featuring a bridal couple in clothing from the Abbot estate. During the summer an exhibit of old town maps and an extensive trading card exhibit were added. In October we celebrated Crafts Month with a different crafts person demonstrating each Sunday; Judy Lalike-quilting and wooden toys, Mary Lacey-rug braiding, Mary Ellen Bakken-spinning, and Connie English-silk screen printing. In November an extensive antique iron collection and a collection of rug beaters were featured. In addition, Trudy Kalinen was present to share her knowledge of these items with museum visitors.

The Museum officially closed for the season November 22, but opened its doors once in December to celebrate its sixth annual Holiday Open House. This celebration was made possible by the Westford Academy National Honor Society who decorated, provided refreshments, and provided the musical entertainment.

In addition to these special programs, tours were arranged for school groups, scouts, nursery school children and other organizations throughout the year.

The Museum applied for and received a grant from the Westford Arts Council to install track lighting over the remaining first floor exhibits. This will be completed prior to opening next year.

A VCR and monitor were purchased through a grant from IBM. This equipment will be used to show "Westford, A Sense of



Community", which was prepared by the Westford League of Women Voters, and other slides and movies of Westford's past that have been donated to the Museum.

In November the Museum came into custody of the cottage that shares the lot. The cottage will provide storage, office and meeting space which will allow the second floor of the Museum to be utilized for new exhibits.

The Maintenance Committee continues to provide the upkeep of the grounds as well as building maintenance and special construction projects. In addition to the projects already mentioned, some of their accomplishments include:

- Completed gazebo which houses bell
- Constructed a cobblestone walkway around gazebo
- Installed lighting for the gazebo
- Constructed mock roof for Town Farm exhibit
- Installed casters under heavy display cabinets
- Replaced cellar window well covers

The exterior of the Museum was painted under a town contract. The color used closely matches the original color of the building. The finishing touch was the refurbishment of the museum sign. This was accomplished through the efforts of "Bud" Hill.

The Collections committee has accessioned 110 items during the past year. These donations have found a home in current exhibits or will be used in future exhibits. New exhibits are being planned for the second floor.

Meetings of the Friends of the Westford Museum are held on the first Monday of each month at 9:00 a.m.. The public is welcome to attend.

Respectfully submitted,

- Madonna McKenzie, President
- Lewis English, Vice President/Treasurer
- Nancy Rothera, Recording Secretary
- Lloyd Blanchard, Correspondence Secretary
- Connie English, Curator
- Alex Belida
- Ginny Berkowitz
- John Crisafulli
- Eva DeForge
- Barbara Hass
- Sharon Hellstedt
- Jane Hinckley
- Gordon Seavey
- Norma Treat



# TOWN OF WESTFORD



TELEPHONE 692-5518

TOWN ACCOUNTANT

WESTFORD, MASS., February 26, 1988

Honorable Board of Selectmen  
Town of Westford  
Massachusetts, 01886

Honorable Selectmen:

In accordance with the requirements of the Massachusetts General Laws, the Annual Financial Report of the Town Accountant for the Town of Westford, Massachusetts, for the fiscal year ended June 30, 1987 is herewith submitted.

The data represents a fair and accurate presentation of all material aspects of the Town's financial position and results of its operation. Disclosures necessary to enable the reader to gain maximum understanding of the Town's financial affairs have been included.

The report is based on fund, account activity description from the Uniform Municipal Accounting System (UMAS) of the Massachusetts Department of Revenue (Schedule A report, where whole dollars are reported).

An audit was completed of the Town's financial records by Feeley & Driscoll, P.C., Certified Public Accountants.

The books of the Town are open for public inspection during normal business hours.

Sincerely,

David Fraser  
Town Accountant

DF/mn

TOWN OF WESTFORD  
BALANCE SHEET --- JUNE 30, 1987

GENERAL ACCOUNTS  
(UNAUDITED)

ASSETS

Cash  
  General  
  Federal Revenue Sharing  
  Police Drug Account  
  Revenue Cash Investments  
  Stabilization Fund

4,217,956.32  
39,517.35  
7,620.05  
1,500,000.00  
207,214.81

Accounts Receivable:

Taxes

Levy of Prior Years  
  Personal Property  
Levy of 1980  
  Personal Property  
Levy of 1981  
  Personal Property  
Real Estate  
Levy of 1982  
  Personal Property  
Levy of 1983  
  Personal Property  
Levy of 1984  
  Personal Property  
Real Estate  
Levy of 1985  
  Personal Property  
Real Estate  
Levy of 1986  
  Personal Property  
Real Estate  
Levy of 1987  
  Personal Property  
Real Estate

1,745.35  
1,469.01  
1,282.27  
7,932.78  
1,087.84  
2,459.58  
615.74  
5,141.06  
6,602.17  
28,080.34  
2,759.89  
193,334.36  
5,867.61  
677,977.91

LIABILITIES & RESERVES

Payroll Deductions:  
  Group Insurance  
  Retirement Contrib.  
  Tax Annuity

10,075.91  
25,262.87  
407.00

Warrants Payable

301,094.43

Overpayments:

Real Estate Taxes

Prior Years  
  Levy of 1980  
  Levy of 1982  
  Levy of 1983

5,776.83  
184.66  
7,403.46  
7,264.12

Committed Interest  
  Levy of 1986

43.61

Ch. 61B Conveyance

2,752.09

Water

Added to Taxes 1978  
Deposits for Services

49.86  
32,759.16

Guarantee Deposits:

  Highway Dept.  
  Cory Hill/Evergreen  
  Water Dept.

14,741.57  
9,821.06  
1,850.92

Tailings:

Unclaimed Checks

6,555.15

Gifts:

Roudenbush Comm. Ctr.

21,479.00

Trust Fund Income:

  Cemetery  
  Escrow Deposit

608.59  
16,207.25

Accounts Receivable:

Taxes

Motor Vehicle Excise

Levy of Prior Years

1980	30,125.92
1981	29,865.19
1982	7,623.34
1983	9,883.00
1984	18,441.24
1985	19,600.86
1986	24,404.46
1987	51,385.85
	69,828.56

Special Assessments:

Street Betterments

Original Betterment

Unapportioned

Added to taxes

Prior Years

1980	1,229.87
1981	22.25
1982	63.23
1983	273.61
1984	51.69
1985	163.68
1986	7.62
1987	1,344.75
	289.81

Committed Interest

Added to taxes

Prior Years

1980	6.89
1981	8.00
1982	32.23
1983	18.57
1984	24.88
1985	107.37
1987	29.80
	186.88

414.62

GRANTS:

P.L. 94-142 Special Need	379.00
P.L. 94-142 Critical Think	705.12
P.L. 94-142 Main Acct.	2,939.92
P.L. 94-142 Voc. Trng.	22.03
P.L. 874	15,813.50
P.L. 89-313	5,317.95
P.L. 98-524	375.82
P.L. 98-377	1,486.00
Early Education	1,934.90
Process Writing	1,490.00
School Art Council	45.33
Professional Development	72,079.62
Improv. Consult (Fedl)	9,337.77
Chapter II	6,396.19
Horace Mann	5,715.00
Town Aide Discretionary	1,000.00
Town Aide Elder Affairs	2,877.58
Arts Lottery Fund	2,579.87
Revenue Sharing Fund	39,517.35

170,012.95

Revolving Funds:

Perpetual Care-Cemetery	2,250.00
Sale of Cemetery Lots	34,702.49
Library Memorial Book Fund	2,511.79
Right to Know Law	1,217.85
School Cafeteria	53,973.23
School Athletics	11,327.67
School (Evening)Computer	315.43
Lost Books & Locks	3,104.16
School Roof Repair	1,240.00
Recreation	795.14
Police Drug Investigations	7,620.05

119,057.81

Appropriation Balances:

Revenue (General)	2,755.737.67
Water	
Construct & Extension	280,624.94

3,036,362.61



TOWN OF WESTFORD  
BALANCE SHEET --- JUNE 30, 1987

ASSETS

Special Assessments:

Special Taxes

Farm Animal Excise 5,404.56  
Boat Excise 1,776.98  
Classified Forest Land 904.57

Tax Title & Possession

Title 131,949.42  
Possession 5,294.77

Departmental

Highway 380.70  
Cemetery 167.00  
Veterans Services 39,547.70

Water

Rates & Charges 19,300.64  
Service & Misc A/R 10,067.61  
Interest 131.07

Liens Added to Taxes

Prior Years 122.35  
1976 154.97  
1977 152.59

Revenue

2,829.93

Loan Authorized

323,000.00

Revolving Funds:

Police Extra Detail 17,998.04  
School Extra Detail 1,475.55

Aid to Highway

28,703.06

LIABILITIES & RESERVES

Investment Funds:

Stabilization Fund

207,214.81

Overestimates 1987

State  
Special Education 6,464.00

County

County tax 8,345.56  
Mosquito Control 7,710.00  
Regional Transit 353.00

22,872.56

County Dog Taxes

2,291.25

Principal & Interest  
on Loans

2,032.92

Due to the Commonwealth  
Cafeteria Meal Tax

58.21

Reserve Receipts:  
Highway

241,784.11

Reserve Fund:

400,974.97

Overlay Surplus

Loan Authorized - Unissued

323,000.00

Overlay & Reserved for Abatement

Levy of Prior Years 2,562.49  
1980 1,469.01  
1981 9,225.05  
1982 2,587.84  
1983 4,359.58  
1984 10,331.27  
1985 47,695.01  
1986 213,189.57  
1987 109,973.77

401,393.59

TOWN OF WESTFORD  
BALANCE SHEET --- JUNE 30, 1987

ASSETS

Overdrawn Accounts:

Family Funding	57.82
Medicare P/R Deductions	209.10
Library Trust	118.00
Reserv. Adjust. A/R	1,266.15
School Chapter I	3,828.00
Hgwy Bryne Av.	59,577.75
Sanitary Landfill	25,037.43

90,094.25

LIABILITIES & RESERVES

Revenue Reserved Until Collected

M. V. Excise	261,158.42
Farm Animal Excise	5,404.56
Classified Forest Land	904.57
Special Assessments	61,080.76
Boat Excise	1,776.98
Departmental	40,095.40
Aid to Highway	28,703.06
Tax Title Revenue	137,244.19

536,367.94

Street Betterments

19,371.54

Library Trust Accounts

16,835.18

Surplus Revenue - General	1,799,644.09
Surplus Revenue - Water	168,964.40

7,932,483.01

7,932,483.01

TOWN OF WESTFORD  
MASSACHUSETTS

ANNUAL FINANCIAL REPORT

PART 1 - GENERAL FUND REVENUES (FUND 01)

UMAS Account Code #	Description	Amount (rounded)	
4110	Personal Property Taxes	166,503	
4120	Real Estate Tax	10,449,669	
4142	Tax Liens (titles) redeemed	20,850	
4145	Sale of Tax Foreclosures	7,010	
4150	M.V. Excise (net of refund)	725,260	
4161	Vessel (boat) excise	1,328	
4171	Penalty & Interest - Property	76,507	
	A. Total Taxes	11,448,895	
4211	Water Usage Charges	495,912	
4221	Other Water Charges	62,711	
	Opening Graves	5,545	
4244	Parks & Recreation Charges	28,748	
4270	Other Charges for Services	10,325	
4320	Fees	31,613	
4360	Rentals	160	
4370	Other Departmental Revenues		
	a. Restitution to Town	31,931	
	b. Insurance Claim	1,904	
	c. Miscellaneous receipts	7,268	
	d. Police False Alarms	8,956	
	B. Total Charges for Services	685,067	
4410	Alcoholic Beverages Licenses	29,315	
4420	Other Licenses and Permits	328,402	
	C. Total Licenses and Permits	357,717	
4521	HUD Grants	0	
4540	Unrestricted - Direct	0	
4580	Unrestricted - Thru State	0	
	D. Total Federal Revenues	0	
4680	Local Public Works	7,726	
4690	Local Mandates	3,000	
4699	State Revenue - Other	146,155	156,881



4611	Loss of taxes on State Owned Lane	0
4613	Abatement to Veterans	7,635
4614	Abatement to Surviving Spouse	1,225
4615	Abatement to the Blind	1,575
4616	Abatements to the Elderly	37,090
4667	Veterans Benefits	12,466
4668	Highway Reconstruction & Maintenance	116,117
4670	Additional Assistance	623,595
4671	Lottery, Beano, Charity	341,564
4672	Highway Fund	71,315
4674	Local Share race tax	502,166
4698	State Revenue - Lake	1,233
E. Total Revenue from Cherry Sheet		1,716,041
F. Total State Revenue		1,872,922
4695	Court Fines	69,148
4720	From County for services performed (Care of Dogs)	1,688
G. Total Revenues from Other Governments		70,836
4750	Special Assessments	23,269
H. Total Special Assessments		23,269
4770	Fines and Forfeitures	1,091
I. Total Fines and Forfeitures		1,091
4810	Interest-ivestment savings, escrow	121,480
4830	Contributions and donations	
	Roudenbush Community Center	21,479
	Other	8,345
J. Total Miscellaneous Revenues		151,304
Other Financing Insurance Fund		486
K. Total Other Financing		486
4976	Transfer from Trust Funds (Library)	13,449
L. Total Interfund Transfers		13,449
TOTAL GENERAL FUND REVENUES AND OTHER FINANCING SOURCES (A - L)		26,073,931

TOWN OF WESTOFRD  
MASSACHUSETTS

ANNUAL FINANCIAL REPORT

PART II - GENERAL FUND EXPENDITURES & OTHER FINANCING USES (FUND 01)

UMAS

Account Code #	Description (object of Expense)	Selectmen (122)	Exec. Scty (123)
5100	Personal Services	4,900.	33,170.
5200	Purchase of Service	3,517.	0.
5400	Supplies	6,678.	0.
TOTAL		15,095.	33,170.

Other Exec.	Finance	Comm.
(129)	(131)	

5100	Personal Services	20,832.	2,293.
5200	Purchase of Service	0.	0.
5400	Supplies	0.	333.
5700	Other Expenditures	0.	0.
TOTAL		20,832.	2,626.

Finance Dir.	Assessors
(133)	(141)

5100	Personal Services	36,579.	72,836.
5200	Purchase of Services	16,000.	27,791.
5400	Supplies	1,464.	12,342.
5700	Other expenditures	0.	5,000.
TOTAL		54,043.	113,229.

Treas./Coll.	Law
(145)	(151)

5100	Personal Services	73,062.	31,350.
5200	Purchase of Services	0.	2,462.
5400	Supplies	41,624.	4,753.
TOTAL		114,686.	38,565.

Personnel Bd.	Town Clerk
(152)	(161)

5100	Personal Services	575.	39,218.
5200	Purchase of service	502.	0.
5400	Supplies	55.	1,290.
5700	Other Expenditures	0.	0.
TOTAL		1,132.	40,508.

		Election (162)	Registration (163)
5100	Personal Services	8,056.	6,145.
5200	Purchase of Service	0.	6,554.
5400	Supplies	0.	1,549.
	TOTAL	8,056.	14,248.

		Conservation Comm. (171)	Planning Bd. (175)
5100	Personal Services	13,079.	12,383.
5200	Purchase of Service	6,100.	29,524.
5400	Supplies	1,298.	4,520.
5700	Other expenditures	500.	0.
5800	Other Capital Outlay	2,596.	0.
	TOTAL	23,573.	46,427.

		Zoning Board (176)	Public Property (192)
5100	Personal Services	2,115.	8,341.
5200	Purchase of Service	0.	13,820.
5400	Supplies	2,800.	58,041.
5700	Other expenditures	0.	21,110.
5800	Other Capital Outlay	0.	126,782.
	TOTAL	4,915.	206,984.

		Town Rpts. (195)	Other Gen. Govt. (199)
5100	Personal Services	0.	558.
5200	Purchase of Service	0.	11,824.
5400	Supplies	0.	55.
5700	Other Expenditures	10,004.	83,264.
5800	Other Capital Outlay	0.	18,000.
	TOTAL	10,004.	113,701.

		Police (210)	Fire (220)
5100	Personal Services	1,028,251.	199,197.
5200	Purchase of Service	0.	0.
5400	Supplies	142,302.	45,710.
5700	Other expenditures	11,974.	20,600.
5800	Other Capital Outlay	59,872.	0.
	TOTAL	1,242,399.	265,507.



		Building Ins. (241)	Gas Insp. (242)
5100	Personal Services	44,894.	4,355.
5400	Supplies	6,286.	0.
	TOTAL	51,189.	4,355.
		Plumbing (243)	Weights (244)
5100	Personal Services	10,093.	1,500.
5200	Supplies	0.	82.
	TOTAL	10,093.	1,582.
		Electrical Civil Defense (245)	(291)
5100	Personal Services	16,270.	0.
5700	Other expenditures	0.	2,448.
	TOTAL	16,270.	2,448.
		Dog Officer (292)	Forestry (293)
5100	Personal Services	20,266.	100.
5200	Purchase of Services	0.	0.
5400	Supplies	4,613.	9,950.
5700	Other expenditures	0.	9,770.
5800	Other Capital Outlay	12,438.	0.
	TOTAL	24,879.	19,820.
		Hgwy Constr. (422)	Snow & Ice (423)
5100	Personal Services	0.	166,215.
5200	Purchase of Service	113,697.	0.
5400	Supplies	173,267.	158,682.
5700	Other expenditures	75,166.	0.
5800	Construction	0.	0.
	TOTAL	362,070.	324,863.
		Street Lights (424)	Other Hgwy (429)

5100	Personal Services	0.	21,573.
5200	Purchase of Services	56,400.	0.
5400	Supplies	0.	13,930.
5700	Other Expenditures	3,872.	0.
5800	Other Capital Outlay	0.	0.
	TOTAL	60,272.	35,503.

		Street Cleaning C 4321	Waste Collec. & Disposal (431)	Water (450)
5100	Personal Services	112,348.	729,322.	199,036.
5200	Purchase of Services	0.	0.	206,391.
5400	Supplies	54,371.	0.	0.
5700	Other expenditures	21,730.	73,216.	273,866.
5800	Construction	0.	0.	99,598.
5800	Other Capital Outlay	0.	0.	80,452.
	TOTAL	188,449.	805,995.	859,343.

		Cemetery (491)	Health Cntr. (521)
5100	Personal Services	25,977.	34,153.
5200	Purchase of Services	1,075.	38,616.
5400	Supplies	13,756.	4,500.
5700	Other expenditures	0.	6,167.
5800	Other Capital Outlay	5,200.	2,039.
	TOTAL	46,008.	85,475.

		Other Health Inspection (519)	Nursing (522)
5100	Personal Service	0.	8,112.
5200	Purchase of Service	4,372.	0.
5700	Other expenditures	5,907.	0.
	TOTAL	10,279.	8,112.

		Council Aging (541)	Vet's Svcs. (543)
5100	Personal Services	0.	40,679.
5400	Supplies	0.	2,119.
5700	Other expenditures	7,210.	52,542.
	TOTAL	7,210.	95,313.

Museum  
(670)

5700	Other expenditures	1,119.
	TOTAL	1,119.

		Library (610)	Recreation (630)
5100	Personal Services	204,517.	0.
5200	Purchase of services	11,502.	37,781.
5400	Supplies	88,270.	4,797.
5700	Other expenditures	3,744.	21,684.
5800	Construction	75,000.	0.
5800	Other Capital Outlay	828.	0.
5900	Dept. Service	25,322.	0.
	TOTAL	209,183.	64,262.

Other Cultural  
and Recreational  
(699)

5100	Personal Services	55,848.
5200	Purchase of Services	0.
5400	Supplies	21,882.
5700	Other expenditures	0.
	TOTAL	77,730.

		General Fund (a)	School Lunch Fund (b)	Athletic Fund (h)
	School Revenue			
4340	Tuition	45,505.	0.	0.
4350	Transportation	189,245	311,450.	0
4540	Federal Revenue-Direct	0.	42,650.	0.
4580	Fed. Rev.-Thru State	0.	21,818.	0.
4620	State Education Aid	2,158,144.	0.	0.
4660	State Aid Other	159,199.	0.	0.
4800	Miscellaneous	37,853.	0.	22,681.



School Revenue	2,589,946.	375,918.	22,681.
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School Council	28,560.
Professional Develop.	105,684.
Horace Mann	20,650.
Early Education	3,000.
Chapter II	9,382.
Crocker	900.
Critical Thinking	1,733.
Special Needs	1,872.
Write Way	2,000.
Vocational Training	5,533.
Titlve VI	95,265.
Title I	14,331.
Chapter I	22,190.
Special Reserves	40,304.

TOTAL GRANTS	351,404.
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TOTAL REVENUES		3,339,949.
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		Retire (911)	Unemploy ment (913)	Health Ins. (914)	Medi- care (916)	Other
5100	Personal Services	376,815.	17,877.	348,184.	13,349.	19,283.
5700	Other expenditures	348,543.	0.	0.	0.	0.
	TOTAL	725,358.	17,877.	0.	13,349.	19,283.

5700	Other expenditures	253,479.
	TOTAL	253,479.

		Retire Debt Principal (701)	Interest (759)
5900	Debt Service	611,600.	68,112.
	TOTAL	611,600.	68,112.

SUMMARY

TOTAL NON-SCHOOL GENERAL FUND EXPENDITURES

5100	Personal Sercices	3,586,799.
5200	Purchase of Service	290,314.
5400	Supplies	913,693.
5700	Other charges & Expenditures	1,137,479.
5800	Construction	174,598.
5800	Other Capital Outlay	426,837.
5900	Debt Service	718,483.
	TOTAL	8,065,126.

UMAS  
Account  
Code #

School Expenditure

5100	Personal Services	7,407,505.
5200	Purchase of Service	48,375.
5600	Intergovernment	7,500.
5700	Other Expenditures	2,452,237.
5800	Capital Outlay	105,139.
TOTAL EXPENDITURES		10,020,756.

SUMMARY

UMAS  
Account  
Code #

Total  
All  
Revenue

4270	Charges for Services	10,743.
4340	Tuition	45,505.
4350	Pupil Transportation	189,245.
4370	Revenue	334,131.
4620	State Education Aid	2,372,407.
4660	State Aid Other	165,704.
4700	Other Intergovernmental Rev.	37,853.
4800	Miscellaneous	184,361.
4580	Federal Revenue thru State	3,339,949.
4900	Bond	106,000.
4990	Other	900.
TOTAL SCHOOL REVENUE		3,446,849.

UMAS  
Account  
Code #

Object Description

General Fund

5621	County Assessment - Tax	144,945.
5634	State Assessment - M.V. Excise	2,259.
5636	Elderly Government Retirees	2,592.
5639	Mosquito Control Project	15,694.
5640	Air Pollution Control	2,644.
5643	Regional Planning Council - NMAC	7,951.
5693	Regional Transit Authority	5,556.
	TOTAL INTERGOVERNMENTAL ASSESSMENTS	181,641.



PART V - SPECIAL REVENUE FUNDS

UMAS Account Code #	Object Description	Federal Revenue Sharing	State Grants	State Grants (DEQE)	
4500	Federal Revenue	70,938.	0.	0.	
4600	State Revenue	0.	19,000.	2,483.	
4820	Earnings on Investment	4,467.	0.	0.	
	Total Revenues	75,405.	19,000.	2,483.	
5600	Intergovernmental		19,000.		
		Revolving		Sale of Cemetery Lots	Arts Lottery
4800	Miscellaneous Rev.	4,151.	9,151.	9,212.	
4820	Earning of Invest.	0.	0.	0.	
4600	State Revenue	0.	0.	0.	5,132.
	Total Revenue	4,151.	9,151.	9,212.	5,132.
5700	Other Expenditures	5,446.	0.	4,050.	3,978.
5960	Transfer to other Funds		0.	5,781.	0.
	Total Expenditure	5,446.	0.	9,831.	3,978.

PART VI - CAPITAL PROJECT FUNDS

None

PART VII - SPECIAL ASSESSMENT FUNDS

UMAS Amount Code #	Object of Description	Street Betterment Fund
4174	Penalties oand Interest	0.
4200	Charges for Services	7,928.
4300	Other User Charges	0.
	Total Revenues	7,928.

PART VIII - ENTERPRISE FUNDS

None

# PART IX - TRUST FUNDS

UMAS Account Code #	Object Description	Stabili- zation Fund (a)	Perpe- tual Care Fund (b)	Conser- vation Trust Fund (c)	Library Trust Fund (d)
4800	Miscellaneous Revenue	0.	10,722.	0.	0.
4820	Interest on Investment	10,656.	0.	8,743.	10,342.
4970	Transfer from Other Funds	0.	0.	121,000.	4,000.
	Total Trust Revenue	10,656.	10,722.	129,743.	14,342.

Misc.

4970 Transfer from Other Fund 5,161.

UMAS Account Code #	Object Description	Stabili- zation Fund (a)	Perpe- tual Care (b)	Misc. Trust Fund (c)	Library Trust Fund (d)
5200	Purchase of Service	0.	0.	0.	0.
	Excess (deficiency) of revenues over expenditure	0.	0.	0.	0.
	Fund Balance 7/1/86	0.	127,255.	52,877.	0.
	Fund Balance 6/30/87	0.	127,155.	58,038.	0.
5960	Transfer to ther Fund	337,871.	10,800.	0.	4,000.
5700	Other Expenditures	0.	0.	0.	14,234.
	Total Expenditure				
	Other Financing Use	337,871.	10,108.	0.	18,231.

Total All  
Trust Fund

5700 Other Expenditures 14,234.

Total Expenditures 14,234.

5960 Transfer to other Funds 14,800.

Total Expenditures and  
Other Financing Uses 29,034.

# PART X - AGENCY FUNDS

Fund/Item Description	Balance 7/1/85 (a)	Additions (b)	Deductions (c)	Balance 8/30/86 (d)
A. Police Extra Detail	(9,834.)	(141,526.)	133,398.	(17,998.)
B. Sales Tax to State	0.	0.	0.	0.
C. Meals Tax to State	0.	472.	530.	58.
G. School Extra Detail	(1,091.)	(11,128.)	10,743.	(1,476.)
H. Street Betterments	8,770.	10,602.	0.	19,372.
TOTAL ASSETS	2,115.	(141,516.)	144,671.	44.
A. Due to Town	(9,834.)	(141,562.)	133,398.	(17,998.)
B. Due to State	0.	0.	0.	0.
C. Due to State	0.	472.	530.	58.
G. Due to Town	(1,091.)	11,128.	10,743.	(1,476.)
H. Due to Residence	8,770.	10,602.	0.	19,372.
TOTAL LIABILITIES	(2,155.)	(141,616.)	144,671.	44.

## PART XI - PERSONNEL EXPENDITURES

A. Total Salaries and Wages	10,794,665.
B. Total Number of Employees	490

## PART XII - DEBT OUTSTANDING, ISSUED, AND RETIRED THIS FISCAL YEAR

Item Description	Outstand- ing 7/1/85	Issued This fis- cal year	Retired this fis- cal year	Outstand- ing 6/30/86	Interest this fiscal year
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### GENERAL OBLIGATION BONDS

Water	345,000.	13,000.	55,000.	420,000.	0.
School	415,000.	106,000.	305,500.	216,000.	0.
All other purpose	450,950.	2,310,000.	196,200.	2,564,350.	0.
TOTAL	1,210,950.	2,546,000.	556,600.	3,200,350.	0.

### SHORT TERM DEBT

Tax Anticipation Loan	3,000,000.	1,500,000.	4,500,000.
TOTAL	3,000,000.	1,500,000.	4,500,000.



PART XIII - CASH AND INVESTMENT ASSETS AS OF JUNE 30, 1986

UMAS Account Code #	Type of Asset	General Fund (a)	Special Re- venue Fund (b)
1050	Cash	3,916,862.	39,517.
1060	Cash-saving (restricted)	7,620.	0.
1160	Investments	1,500,000.	0.
1190	Other Investments	207,205.	0.
TOTAL		5,631,687.	39,517.

PART XIV - TAX RATE (PER THOUSAND) FOR FISCAL YEAR 1986

	General tax rate (a)	School Tax rate (b)	Total Tax rate (c)
Residential	4.61	9.55	14.16
Commercial	4.61	9.55	14.16

PART XV - RECONCILIATION OF FUND EQUITY

N/A

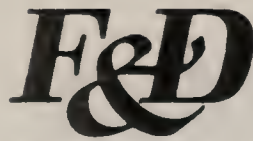
PART XVI - RECONCILIATION OF CASH AND CASH DISBURSEMENTS

1. Cash Balance 7/1/86	1,135,325.
a. Receipts	22,725,043.
b. Disbursements	(28,322,666.)
2. Cash Balance 6/30/87	4,472,298.
Warrants Payable	(301,094.)

PART XVII - EXPENDITURES MADE FROM FEDERAL GENERAL REVENUE SAHRING ONLY

Current Expenditures

Purpose	Budgeted	Actual
POLICE	162,000.	162,000.



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FEELEY & DRISCOLL, P.C.

AUDITORS' REPORT

To the Honorable Board of Selectmen  
Town of Westford  
Westford, Massachusetts

We have examined the combined financial statements of the various funds and account group of the Town of Westford as of and for the year ended June 30, 1986, listed in the foregoing Table of Contents. Our examination was made in accordance with generally accepted auditing standards and, the standards for financial and compliance audits contained in the Standards for Audit of Governmental Organizations, Programs, Activities and Functions, issued by the U.S. General Accounting Office; the Single Audit Act of 1984; and the provisions of OMB Circular A-128, Audits of State and Local Governments, and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As described in the notes to the combined financial statements, pension costs are provided on a pay-as-you-go basis instead of on an actuarial basis as required by generally accepted accounting principles. The amount of such costs under generally accepted accounting principles is not determinable at this time.

As is the practice with many municipalities in the Commonwealth of Massachusetts, the Town has not maintained a record of its general fixed assets, and, accordingly, the general fixed assets account group, required by generally accepted accounting principles, is not included in the financial report.

Budgetary control over certain grants accounted for in Special Revenue Funds is maintained on the basis of the fiscal periods of the grant. Accordingly, Budgetary Basis Statements of Special Revenue Funds for the year ended June 30, 1986, are not presented as required by generally accepted accounting principles.

The Town does not account for water and sewer services as Enterprise Funds. Water and sewer revenues and expenditures are accounted for in the General Fund. Accordingly, the financial statements of Enterprise Funds, required by generally accepted accounting principles, are not included in the financial report.

Certified Public Accountants

100 North Washington Street, Boston, MA 02114 • (617) 742-7788  
154 Broad Street, Nashua, NH 03063 • (603) 889-0444



As described in the notes to the financial statements, the Town does not accumulate the dollar amount of sick leave earned by its employees during the year and accumulated at year-end. Generally accepted accounting principles require that such amounts, if material, be recorded as a liability of the General Fund.

As more fully discussed in Note 7 to the financial statements, the Town has been unable to substantiate certain items in the accounting records relating to General Fund cash. Until these items have been substantiated, it is uncertain as to the nature and the amount of any adjustments which may effect the accompanying financial statements.

In our opinion, except for the effects on the combined financial statements of the matters referred to in the second, third, fourth, fifth, and sixth paragraphs of this report, and subject to the effects on the combined financial statements of such adjustments, if any, as might have been required had the outcome of the uncertainties referred to in the seventh paragraph been known, the combined financial statements listed in the aforementioned Table of Contents present fairly the financial position of the Town of Westford at June 30, 1986, and the results of its operations and the changes in financial position of the nonexpendable trust funds for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the combined financial statements taken as a whole. The accompanying supplementary information listed in the Table of Contents and the column on the accompanying combined balance sheet and combined statement of revenues and expenditures and changes in fund equity captioned, "Combined Totals (Memorandum Only)," are presented for purposes of additional analysis and is not a required part of the combined financial statements. Such information has been subjected to the auditing procedures applied in the examination of the combined financial statements and, in our opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole.

FEELEY & DRISCOLL, P.C.

*Feeley & Driscoll, PC*

Certified Public Accountants

October 10, 1986







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FEELEY & DRISCOLL, P.C.

AUDITORS' REPORT ON COMPLIANCE WITH LAWS AND REGULATIONS

To the Honorable Board of Selectmen  
Town of Westford  
Westford, Massachusetts

We have examined the combined financial statements of the Town of Westford for the year ended June 30, 1986 and have issued our report thereon, which was qualified in several respects, dated October 10, 1986. Our examination was made in accordance with generally accepted auditing standards and the standards for financial and compliance audits contained in the Standards for Audit for Governmental Organizations, programs, Activities and Functions, issued by the U.S. General Accounting Office and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The management of the Town of Westford is responsible for the Town's compliance with laws and regulations. In connection with our examination referred to above, we selected and tested transactions and records to determine the Town's compliance with laws and regulations, noncompliance with which could have a material effect on the combined financial statements of the Town.

The results of our tests indicated that for the items tested, the Town of Westford complied with those provisions of laws and regulations, noncompliance with which could have a material effect on the combined financial statements. Nothing came to our attention that caused us to believe that for the items not tested the Town of Westford was not in compliance with laws and regulations, noncompliance with which could have a material effect on the Town's combined financial statements.

FEELEY & DRISCOLL, P.C.

*Feeley & Driscoll, P.C.*

Certified Public Accountants

October 10, 1986

Certified Public Accountants

100 North Washington Street, Boston, MA 02114 • (617) 742-7788  
154 Broad Street, Nashua, NH 03063 • (603) 889-0444

TOWN OF WESTFORD  
Westford, Massachusetts  
COMBINED BALANCE SHEET  
June 30, 1986

	Governmental Fund Type		Fiduciary Fund Type	Account Group	Interfund Eliminations	Combined Total (Memorandum Only)
	General	Special Revenue	Trust	General Long-Term Debt		
ASSETS						
Cash	\$1,168,160	\$ 126,112	\$ 553,522			\$1,847,794
Investments	2,200,000					2,200,000
Receivables:						
Property taxes, net of allowance for abatements of \$321,542						
Current year	381,298					381,298
Prior year	115,564					115,564
Excise taxes	319,659					319,659
Accounts - Departmental	262,528					262,528
Due from other funds		157,495	50,000		\$ (207,495)	-0-
Due from other government		149,895				149,895
Other assets	15,164					15,164
Amount to be provided for retirement of long-term debt				\$1,265,950		1,265,950
Total assets	\$4,462,373	\$ 433,502	\$ 603,522	\$1,265,950	\$ (207,495)	\$6,557,852
LIABILITIES AND FUND EQUITY						
Liabilities						
Vouchers and accounts payable	\$ 278,462					\$ 278,462
Due to other funds	207,495				\$ (207,495)	-0-
Deferred revenue	626,717	110,817				737,534
Other liabilities	30,200					30,200
Long-term debt				\$1,265,950		1,265,950
Accrued liabilities	18,264					18,264
Total liabilities	1,161,138	110,817		1,265,950	(207,495)	2,330,410
Fund equity						
Reserved for expenditures	806,072					806,072
Unreserved	2,495,163	322,685	603,522			3,421,370
Total fund equity	3,301,235	322,685	603,522			4,227,442
Total liabilities and fund equity	\$4,462,373	\$ 433,502	\$ 603,522	\$1,265,950	\$ (207,495)	\$6,557,852

See accompanying notes.



BIRTHS  
Recorded by the Town Clerk - 1987

DATE	NAME	PARENTS
Oct 08	Abbey, Cassandra Mae	Stephen L. & Karen S. (Brower)
Sep 21	Ales, Andrea Renee	David P. & Donna M. (Barrie)
May 03	Alphen, John Buckhout	Paul F. & Annette (Chase)
Jul 22	Anderson, Ashley Lynne	Carl A. & Pamela (Kasilowski)
Jun 22	Anderson, Keith Allen	Brian K. & Tracy R. (Didion)
Aug 05	Anselmetti, Michael James	Luciano J. & Gail Ann (Thompson)
Dec 13	Baranauskas, Andrew John	John W. & Deborah H. (Deschamps)
Nov 16	Bartlett, Raechel Elizabeth	Steven D. & Laurel A. (Gagne)
Aug 23	Beck, Christopher Joseph	Robert J. & Barbara (Leavy)
Dec 14	Belanger, Victoria Catherine	Richard P. & Linda Marie (Byron)
Jul 18	Bergin, Alice Margaret	James S. & Barbara W. (Bryan)
Dec 13	Bettencourt, Jessica Leigh	Blair F. & Mary F. (Daley)
Mar 11	Biocchi, Dominick Vincent	John N. & Bonnie L. (Piacentini)
Feb 21	Boldrighini, Patrick Mark	Mark A. & Gladys A. (Nelson)
Apr 27	Boonstra, Kathryn Elizabeth	John R. II & Sharon B. (Ykema)
Mar 31	Borrero, George Christopher 3rd	George C. & Kathleen (Waldron)
Jun 19	Breault, Daniel Joseph	Benjamin J. & Diane M. (Allen)
Aug 16	Breault, Michael Joseph	Paul R. & Lori Ann (Lantagne)
Nov 05	Brigham, Corey Thomas	Thomas B. & Karen J. (Duffy)
Jun 17	Burgoyne, John Vincent Jr.	John V. & Virginia A. (Trebino)
Jul 30	Burke, Kenneth Barry	Kenneth D. & Virginia M. (Barry)
Mar 06	Bye, Hilary Sullivan	Timothy K. & Paula (Canning)
May 13	Caldeira, William Anthony	Richard F. & Mary (Price)
Jan 19	Callahan, Christopher Frederick	Frederick L. & Susan A. (Goding)
Jul 23	Campbell, Beth	David S. & Theresa (Bedard)
Dec 10	Cannellos, John Stephen	Stephan G. & Jeanne (Sullivan)
Dec 10	Cannellos, Peter Nicholas	Stephan G. & Jeanne (Sullivan)
Apr 28	Card, Brian Michael	Norman R. Jr. & Ann P. (Pallies)
Jun 02	Carter, Matthew Scott	James G. III & Sherri J. (Tatelman)
May 17	Cassidy, Lauren Marie	Robert V. Jr. & Susan M. (Amirault)
Jul 13	Cohn, Alexandra Leah	Stephen F. & Anne F. (Sugden)
Sep 13	Connor, Lynn Ashley	Robert F. & Teresa Ann (Haverty)
Jul 20	Connors, Jessica Lee	Kevin L. & Francine M. (Crowley)
Oct 15	Conuel, Brendan Thomas	Thomas R. & Veronica (Hayes)
Apr 04	Cormier, Garret Philip	Paul J. & Kathleen (DeMone)
Dec 13	Cote, Kevin Mathew	David R. & Fay N. (Weber)
Sep 12	Cox, Evan Michael	Michael D. & Deidre (Shea)
Jul 10	Cox, Ian James	Peter C.W. & Patricia A. (Louch)
Jun 11	Cribben, Michael Lawrence	Lawrence M. & Janice M. (Ross)
Nov 17	Crocker, William Robert	Robert W. & Suzanne M. (Goodell)
May 12	Crory, Amy Leigh	John W. & Sharyn E. (Sullivan)
May 28	Crowell, Corey John	Donald R. & Barbara R. (O'Neill)
Apr 01	Cruikshank, Scott Andrew	William W. & Susan (Richards)
Apr 17	Cunha, Justine Lauren	Gerald A. & Mylrae A. (Sihrer)
Jun 06	D'Allewa, Maddalena	Nicholas & Patricia M. (Vessey)
Jun 25	David, Sean Record	James R. Jr. & Patricia (Hood)
Jun 03	DeAntonis, Alyssa Lyn	Anthony J. & Lynne (Marshall)



BIRTHS  
Recorded by the Town Clerk - 1987

DATE	NAME	PARENTS
Jul 18	DeVecchio, Michael Robert	John M. & Patricia L. (Andrea)
Aug 18	DeMello, Mark Madden	Richard A. & Claire (Romano)
Sep 25	DiCenzo, Gina Rose	Paul A. & Jane C. (Cusack)
Sep 25	Dickens, Leah Rose	Michael W. & Kathleen A. (Test)
Jun 10	Dilworth, Sean Matthew	Steven F. & Dorothy A. (Curtis)
May 26	Dixon, Neil Keith	Dwight K. & Regis M. (Benedict)
Mar 11	Doctor, Bobby Gev	Gev (Sorab) & Maria A. (DePietro)
Dec 21	Dorenfeld, Benjamin Watson	Jeffrey H. & Nancy F. (Watson)
Jul 23	Drolette, Alexandra Lee	Joseph F. & Mary E. (Foster)
Jul 27	Eaton, Mark Harrison	Charles C. & Paula (Kilpatrick)
Nov 24	Emery, John Hamilton	Clifton W. 3rd & Vicki Lynn (Hamilton)
Oct 20	Ennis, Nicole Michele	Thomas J. & Michele (Brown)
Jun 09	Faria, Jessica Penney	Thomas G. & Karen L. (Penney)
May 13	Feeley, Robert Patrick	James R. & Patricia L. (Fortier)
Nov 16	Fink, Lindsey Helen	Robert C. & Katherine (Tanquary)
Aug 13	Fletcher, Nicole Katherine	Robert S. & Cheryl A. (Desrochers)
Nov 16	Folger, Stephanie Ashley	Stephen A. & Deborah L. (Baldi)
Oct 21	Ford, Kurtis Chandler	Edward A. & Cathy E. (Marchand)
Oct 14	Francisco, Valerie Anne	Michael A. & Judith M. (Basner)
Sep 30	Frechette, Lauren Marie	John A. & Carol Ann (Simard)
Jun 19	Fulmer, Matthew Ian	Mark C. & Diana A. (Stein)
Dec 29	Gabrielson, Christopher Daniel	George S. & Nancy (Carroll)
Mar 02	Galya, Colleen Chantal	Donald P. & Elizabeth (LeProux)
Nov 11	Gardner, Steven Donald	Steven D. & Karen L. (Franks)
Jan 06	Gaudet, Jon-Ross Matthew	Charles E. & Louise A. (St.Hilaire)
Dec 06	Geagan, Heather Lee	William P. & Anne C. (Kloppenburg)
Nov 06	Geddes, Karli-Ann	David T. & Susan Mary (Hand)
Jul 03	Gendron, Patrick Leighton	Brian G. & Kathleen A. (Donnelly)
Jun 22	Gilfeather, Kevin John	John J. & Kathleen A. (Thomas)
Nov 01	Gleason, Ryan Patrick	John D. & Patricia Ann (Murphy)
Oct 16	Goble, Kathleen Haley	William D. III & Pamela L. (Boughner)
Jul 23	Goguen, Colin Russell	Wayne R. & Cathy Lee (Paduano)
Feb 04	Gomez, Anne Theresa	Enrique & Susan M. (Lio)
Mar 14	Grachan, Alicia Catherine	Allan F. & Melanie C. (Shwartz)
Dec 06	Green, Matthew Douglas	Richard L. & Kim Marie (Bellora)
Apr 18	Greeno, Ashley Vanessa	Kenneth W. Jr. & Suzanne J. (Seifert)
Oct 18	Greenwood, Anna Jane	Timothy G. & Anita Mary (Adams)
Nov 19	Groom, Mallory Jeannine Haberman	Thomas Jr. & Donalene A. (Haberman)
Jun 02	Guilmartin, Laura Elizabeth	Lawrence E. & Bella (Vander Els)
Jul 24	Halvorsen, Laura Anne	Timothy M. & Anne K. (Klinkerfuss)
Apr 18	Hartwell, Andrew Peter	Peter D. & Corinne A. (Mosgo)
Jul 04	Haugen, Rebecca Ann	Stephen M. & Julianne (Palmeri)
Dec 11	Hayden, Elizabeth Anne	William O. & Roberta A. (Lunderville)
Jul 05	Hernandez, Samuel Hall	Robert L. & Kristen M. (Hall)
Oct 08	Hoey, Christopher Thomas	Thomas J. & Carol Anne (Fuller)
Jan 12	Holak, Christopher Michael	John M. & Catherine A. (Massa)
Sep 14	Hsiao, Andrew Allen	Ruei-Hsin & Grace (Huang)
Jun 08	Hughes, Desiree Porooshani	Henry A. Jr. & Ladan (Porooshani)

BIRTHS  
Recorded by the Town Clerk - 1987

DATE	NAME	PARENTS
Dec 30	Hunt, Christopher James	Robert A. & Mary C. (Rosebush)
Feb 08	Johnson, David Sipo	Michael A. & Chisa (Mapona)
Jan 11	Johnson, Kelly Ann	Gary W. & Annette S. (Antonuccio)
Nov 17	Johnson, Nicholas Mark	Steven Mark & Deborah (Fisher)
Mar 20	Joyce, Evan Joseph	Joseph E. III & Pearl A. (Schiller)
Aug 28	Kaylor, Melissa Ann	Lawrence J. & Lynda Ann (Piechocki)
Dec 02	Keele, Ryan William	John W. & Dianne M. (Burke)
Nov 07	Kelleher, Brendan Robert	Terence M. & Hildegard M. (McGee)
Nov 24	Kelley, Aislinn Patricia	Robert A. Jr. & Michelle A. (Gardon)
Apr 15	Kelly, Christopher Patrick	John M. & Sandra L. (Ferullo)
Feb 01	Kern, Ashley Dacyn	David B. & Cynthia E. (Woods)
Jan 31	Kimber, Timothy John	Bruce M. & Lynn A. (Gassett)
Aug 16	Kinney, Jessica Lee	Thomas A. & Donna Lee (Huntington)
Jul 03	Kleepsies, Patrick Mathias	Thomas J. & Laura Jean (Sleight)
May 16	Kneeland, Corey Janes	John J. & Gail M. (Kent)
Jan 28	Koehler, Kiel Martin	Heinz A.M. Jr. & Pamela (Chenette)
Jun 03	LaFave, Amanda Elizabeth	Stephen P. & Melissa A. (Basinas)
Aug 19	Larose, Stephen Michael	Paul R. & Bonnie Anne (Lamy)
Jul 15	Larrington, Katrina Marie	Peter C. & Vickie (Henderson)
Mar 31	Lavallee, Peter Chiasson	Peter G. & Denise M. (Chiasson)
Apr 01	LeBlanc, Jordan Elizabeth	Thomas E. & Claire (Stanford)
Sep 30	LeBleu, Ryan Jameson	Steven D. & Roberta E.J. (Harris)
Oct 10	Lincoln, Kyla Revere	John C. Jr. & Daphne A. (Pratt)
Apr 16	Linnell, Lauren Caitlin	Herbert J. Jr. & Rena (Parise)
Jul 08	Lorigan, Kristine Rose	William A. & Elizabeth R. (Fisher)
Apr 06	Loughlin, Patricia Margaret	Stephen F. & Carla (Goheen)
May 14	Lyman, Brett Edward	Edward H.R. & Mary (Der)
Oct 21	MacDonald, Tristan Keith	Thomas K. & Kathleen (Verfaillie)
Oct 02	MacNeil, Ian Tyler	Chad F. & Deborah Ann (Buccola)
Jul 31	Marini, Johanna Rachel	Stephen L. & Linda Lee (Newman)
Oct 13	Marinilli, Andrea Christine	Anthony S. & Louise M. (Zinka)
Jul 09	Mario, Cortney Elizabeth	Joseph P. & Karen M. (Young)
Aug 18	Matheson, Ashley Leighton	Bruce D. & Cassandra (Jellis)
Jan 20	Maynard, Amy Elizabeth	Michael G. & Tamela L. (Medley)
Aug 21	McCann, Eric Jonathan	Benjamin E. & Linda (Daniels)
Feb 14	McCarthy, Christopher Michael	Andrew J. & Roberta (Haley)
Jan 27	McCusker, Kathryn Laura	Edward D. & Laura C. (Day)
Jul 14	McGrath, Kyle Paul	Gary P. & Amy Jean (Cooper)
Jul 23	McKay, Amanda Cynthia	John L. & Nancy (Ferguson)
Aug 19	McKeown, Stephen James	Mark V. & Susan (Hilton)
Oct 23	McLeod, Robert William	Roderick W. & Charlotte (Gillis)
Apr 01	McNayr, Randy Timothy Jr.	Randy T. & Stacey (Smith)
Jan 05	McNeil, Brian Patrick	Richard P. & Carol A. (Mireault)
Feb 16	McSheehy, Justin Kumar	Richard B. & Pushpam (Kanan)
Jul 08	McSweeney, Neal Thomas Fleming	Eugene J. & Elizabeth (Gormally)
Aug 11	Melino, Andrew Anthony	Richard F. & Deborah Marie (Bonhomme)
Jul 10	Mennella, Shannon Marie	Charles M. & Kathleen E. (Haley)
Jun 27	Mitchell, Kathleen Joan	John R. & Joan M. (McCarthy)



BIRTHS  
Recorded by the Town Clerk - 1987

DATE	NAME	PARENTS
Oct 28	Monoxelos, Jaclynne Anne	James M. & Anne P. (Moore)
Jun 21	Morey, Danielle Marie	Jeffrey R. & Elizabeth A. (Shea)
Oct 21	Mullarkey, Brian Vincent	Vincent J. & Kathleen M. (Ricciuti)
Jun 12	Natusch, Benjamin Ernest	Paul J. & Mary Ellen (Bancroft)
Mar 11	Nguyen, Jocelyn Anh	Lan T. & Tram N. (Van)
Oct 19	Nogard, Laura Emily	Gary D. & Joyce (Koehler)
Jun 10	Nuccio, Zachary Paul	Paul C. & Inga C. (Dickman)
Jun 24	Oldfield, Alexander Douglas	Douglas P. & Christine G. (Wilk)
May 23	O'Neill, Sean Patrick	William B. & Carol M. (Johnson)
Oct 15	Orciuch, Katherine Elizabeth	Edmund P. & Susan K. (Hopkins)
Oct 14	Ouellette, Michelle Rae	Kenneth W. & Lonnie Rae (Grimolizzi)
Mar 04	Pan, Jeffrey	Ming-Yeun & Li-Li (Wang)
Jan 13	Paquette, Jason Alan	Raymond V. & Linda S. (Rogers)
May 15	Parisi, Kristin Victoria	Mark J. & Laura Ann (Wilson)
Apr 04	Parker Roach, Dylan Patrick	Patrick P. Jr. & Joan E. (Parker)
Jul 29	Pereira, Jessica	John & Christine (Martignetti)
Apr 29	Peterson, Ariana Elisabeth	Lowell A. & Deborah L. (Ludwig)
Aug 04	Pettiglio, Lauren Ashley	Michael & Debora Ann (DeLollis)
Jul 01	Pinzon, Eduardo Jr.	Eduardo & Lana-Sue (Gurney)
Jul 07	Polak, Nicholas Michael	Frank M. & Anne M. (Woitowicz)
Oct 02	Porter, Kevin Charles	Bryan H. & Nancy E. (Bowman)
Aug 14	Price, Joanna Elaine	Thomas R. & Luanne J. (Burlee)
May 20	Quirbach, Katherine Mary	George C. Jr. & Leanne M. (Shanahan)
Feb 19	Reny, Katherine Elizabeth	Mark S. & Kathleen M. (Scannell)
Feb 19	Richmond, Amy Jean	Joseph A. & Susan B. (Wood)
Oct 04	Rossi, David Paul	Mark D. & Jean L. (Martel)
Oct 28	Rucinski, Christopher Thomas	Vincent J. & Mary E. (Kisiel)
Oct 18	Ryding, Jennifer Marie	Clifford J. Jr. & Diane M. (Mallon)
Sep 11	Sager, Mason Gregory	David G. & Anna Helen (Doroshko)
Jul 31	Sanderson, Adam Newman	Paul L. & Wendy Ann (Newman)
Apr 02	Schillhammer, Ashley Gray	William R. III & Marybeth (Lincoln)
Jul 13	Sciaky, Edward Schramm	Christopher M. & Wendy E. Schramm
Jan 05	Sczylvian, Brett William	Stephen J. Jr. & Margaret E. (Gower)
Apr 14	Selent, Douglas Arthur	Jeffrey A. & Vivian A. (McCormick)
Aug 22	Shimizu, Alex Duncan	Stanley Y. & Irene (Duncan)
Apr 12	Sholes, Brian Adam	Larry B. & Cheryl A. (Fitts)
Oct 23	Shustin, Hannah Ceciley	Henry S. & Jane (Bandurski)
Jun 10	Simard, Kayla Nicole	Kenneth D. & Kim Marie (White)
May 24	Smith, Briane Grace	David E. & Maureen (O'Keefe)
Feb 18	Sousa, Adam Jeffrey	Edward M. & Catherine M. (McElman)
Nov 09	Spera, Alexander Joseph	Timothy J. & Diane Marie (Zacaroli)
Apr 22	Stark, Jeremy William	Gerald W. & Patricia E. (Embrey)
Mar 18	Stobie, Lindsey Marie	James A. & Nancy L. (Swanton)
Nov 12	Sullivan, Kelly Ann	Robert T. & Donna M. (Matley)
Jul 29	Surette, Sarah Louise	David M. & Judith E. (Holmes)
Nov 20	Sweeney, Shannon Marie	William J. & Leslie Anne (Haley)
Mar 28	Tate, Steven Robert	Edward S. & Ginnie A. (Platt)
Oct 03	Taylor, Thomas James	Richard W. & Sherry (Smith)



BIRTHS  
Recorded by the Town Clerk - 1987

DATE	NAME	PARENTS
Oct 24	Thomas, John Richard	Andrew R. & Jennifer (Ryder)
Apr 28	Tiernan, Aubrey Rose	Gregory W. & Lisa (Layman)
May 21	Todd, Nicole Gail	John W. & Michelle (Dubois)
Mar 03	Turkovich, John Joseph	John J. & Susan M. (Miller)
Nov 27	Vennard, Ryan Douglas	Douglas D. & Debra A. (Miller)
Jan 13	Watt, William Mark	William M. & Deborah G. (Hodges)
Sep 02	Whelan, Michael Thomas	Thomas M. & Jeanne (Giacinto)
Dec 14	Wilson, Stacey Lynn	Stephen J. & Karen (Studer)
Mar 30	Winn, Kristine Noelle	Richard T. & Corinne (Broderick)
Dec 15	Wood, Kevin Andrew	John R. & Linda (Fossati)
May 22	Yelin, Hannah Elizabeth	Mitchell G. & Ann (Nicholson)
Apr 26	Zupkosky, Jennifer Anne	Larry M. & Pamela J. (McCaffrey)

Total Births: 203

Males - 111

Females - 92

# MARRIAGES

Recorded by the Town Clerk - 1987

DATE	NAME	AGE	RESIDENCE	BIRTHPLACE
Sep 13	Arruda, Wayne J.	26	Westford	Fall River
	Hall, Patricia A.	22	Littleton	Cambridge
Feb 07	Babcock, Brian W.	27	Townsend	Groton
	Bankhead, Laurie E.	25	Westford	Michigan
Nov 08	Barrett, William F., Jr.	22	Townsend	Fitchburg
	Barry, Sandra M.	19	Westford	Boston
Jun 27	Bauks, Daniel Z.	45	Beverly	Holden
	Palladino, Linda G.	39	Westford	New Jersey
Sep 12	Beauregard, Stephen C.	27	Litchfield, NH	Worcester
	Welch, Dorothy A.	26	Westford	Lowell
Oct 03	Beauchesne, Donald P.	35	Westford	Holyoke
	Middlekauff, Linn	32	Westford	Illinois
Sep 12	Bennett, Alan R.	30	Westford	Melrose
	McNayr, Cynthia	22	Westford	Lowell
Aug 22	Benoit, Deryl S.	25	Dracut	Lowell
	Fortin, Joanne M.	26	Dracut	Lowell
Feb 28	Bergholm, Stephen C.	22	Bristol, NH	Lowell
	Barnes, Marion C.	29	Westford	Germany
Sep 20	Bernstein, Alan B.	30	Westford	New York
	Brophy, Noreen E.	29	Westford	Stoneham
May 02	Bigda, Stanley J.	40	Westford	Ware
	Smith, Regina F.	36	Westford	Boston
Jun 13	Britten, Martin W.	22	Lowell	Winchester
	Secor, Traci L.	22	Lowell	Salem
Aug 15	Carey, Michael R.	35	Westford	Lowell
	Lord, Andrea E.	27	Salem, NH	Waltham
Sep 05	Cerato, Mark E.	24	Hudson, NH	New Jersey
	Barry, Cheryl A.	24	Hudson, NH	Dorchester
Aug 29	Cerqua, Paul J.	25	Chelmsford	Somerville
	Goddard, Heidi J.	28	Carlisle	Maine
Jul 18	Chambers, William E.	35	Westford	Dorchester
	Guerrera, Paula-Lee	29	Westford	Lawrence
Jun 26	Chandler, David B.	33	Westford	Lynn
	Ross, Judith A.	38	Gloucester	Gloucester
Nov 27	Clough, Peter Bancroft	24	Gardner	Winchester
	Moreno, Kerri Anne	24	Gardner	Everett
Jun 06	Considine, Daniel J.	23	Westford	Lowell
	Donaruma, Karen M.	20	Westford	Lowell
Jan 04	Day, Brian W.	23	Tyngsboro	Concord
	Hoffman, Margaret S.	22	Tyngsboro	Lowell
Sep 06	DiRubbo, John F.K.	23	Groton	Lowell
	Provost, Camille P.	21	Groton	Ayer
Apr 04	Doherty, Jonathan D.	32	Lowell	Illinois
	Hickey, Leslie J.	22	Westford	Cambridge
Nov 08	Doherty, Michael J.	26	Tewksbury	Malden
	LaVie, Patricia J.	26	Westford	Lowell
Jun 26	Dooley, Arthur F.	61	Merrimack, NH	New York
	Gray, Ruth M.	49	Westford	Lowell

# MARRIAGES

Recorded by the Town Clerk - 1987

DATE	NAME	AGE	RESIDENCE	BIRTHPLACE
Jun 13	Engle, James Wentworth	23	Westford	Nashua, NH
	Morton, Rebecca Gail	21	Westford	Lowell
Dec 27	Faulkner, Eric A.	20	Billerica	Winchester
	Barto, Erin M.	18	Westford	Rhode Island
Jul 18	Fox, John A. Jr.	24	Lowell	Boston
	Anderson, Sarah Anne	23	Westford	Lowell
Apr 15	Frederico, Carmen J.	25	Tewksbury	Everett
	Adams, Kimberly A.	22	Lowell	Maryland
Apr 11	Frimpter, Michael H.	52	Acton	New York
	Ulrich, Alice M.	44	Westford	New York
Jul 03	Gaudette, Stanley R.	27	Westford	France
	LaFlamme, Judith M.	27	Westford	Worcester
Feb 14	Geagan, William P. Jr.	40	Beverly	Malden
	Vigars, Anne C.	39	Westford	Malden
Apr 10	Gorton, Gary A.	41	Leominster	New York
	Silk, Donna A.	31	Westford	Lowell
Aug 01	Honore, Bo Erno	27	Illinois	Denmark
	Swanson, Andrea Lynne	27	Illinois	Worcester
Aug 29	Horn, Harry Evans	49	Westford	Georgia
	McGregor, Susan L.	29	Westford	Lowell
Jul 25	Ingalls, Michael S.	22	Westford	Concord
	Snow, Cheryl L.	22	Nashua, NH	Wellesley
Apr 25	Keele, Stephen B.	24	Westford	Boston
	Richards, Kathleen M.	24	Westford	Michigan
Aug 01	Kintz, Thomas Gerard	22	California	California
	Kintz, Anna Marie	23	Westford	Lowell
Jan 10	LaGoy, Levi F.	35	Westford	Concord
	LeCount, Jane M.	22	Westford	Connecticut
May 03	Leach, Dirk J.	31	Harvard	Saugus
	Kondos, Angela D.	23	Westford	Lowell
Feb 14	Lobo, Todd M.	22	Lowell	Ohio
	Donohoe, Donna L.	23	Westford	Lowell
Dec 27	McAndrew, Frederick W.	46	Westford	Lowell
	Auger, Betty L.	41	Westford	Boston
Sep 06	McEvoy, Michael R.	24	Westford	Lowell
	Burke, Cheryl	25	Nashua, NH	Brockton
Apr 25	McMahon, Peter K.	25	Chelmsford	Lowell
	Shephard, Alice L.	20	Chelmsford	Somerville
Sep 26	McManus, Thomas P.	43	Westford	Lynn
	McNulty, Patricia A.	44	Westford	Pennsylvania
May 22	Molleur, Philip	49	Westford	Lowell
	Roth, Jo-Ann	47	Westford	Lowell
Jun 29	Moore, Richard W.	75	Acton	Lowell
	Bromberg, Ruth L.	74	Westford	Lowell
Jun 06	Muchata, James M.	23	Littleton	Somerville
	Harkins, Deborah L.	23	Westford	California
Oct 17	Mudgett, Allen T.	23	Groton	Haverhill
	Otterson, Pamela J.	26	Groton	Carlisle



# MARRIAGES

Recorded by the Town Clerk - 1987

DATE	NAME	AGE	RESIDENCE	BIRTHPLACE
Feb 14	Murray, Albert J.	22	Westford	Marianna Islands
	Black, Sharon R.	26	Groton	Lowell
May 23	Nazarko, Michael E.	31	Connecticut	Connecticut
	Quillin, Patricia A.	33	Connecticut	Connecticut
Aug 07	O'Donnell, Michael	29	Rochdale	Worcester
	Price, Deborah A.	25	Rochdale	Worcester
May 30	Olden, Jonathan C.	24	Littleton	Waltham
	Hall, Valerie	23	Littleton	Connecticut
Aug 07	Otterson, George I. Jr.	58	Westford	Concord
	Kirkpatrick, Kathleen S.	43	Westford	Canada
Apr 18	Pauker, Andrew L.	36	Westford	New York
	Handel, Elaine J.	35	Westford	Brookline
Oct 24	Perciballi, Michael	26	Chelmsford	California
	Goldman, Nancy S.	26	Leominster	Fitchburg
Oct 10	Perugini, Robert J.	26	Westford	Connecticut
	Anthony, Mariellen	25	Westford	Florida
Jan 23	Polak, Frank M.	40	Nashua, NH	New Hampshire
	Connell, Anne M.	34	Westford	Lowell
Oct 03	Prescott, John R.	23	Nashua, NH	Greenfield
	Kelly, Colleen M.	20	Nashua, NH	Maine
Nov 14	Quattrini, Michael J.	24	Tyngsboro	Pennsylvania
	Wojcik, Cheryl L.	24	Westford	Lowell
May 24	Ricard, Paul M.	30	Westford	Lowell
	Lattime, Pamela J.	30	Westford	Newburyport
May 22	Rice, Richard	57	Westford	Westford
	Marcos, Joan G.	46	Westford	Maine
Mar 21	Riemer, Hans J.	34	Westford	New York
	Battaile, Anne I.	31	Westford	Washington, DC
May 23	Riley, Robert S.	21	Westford	Lowell
	Grant, Christina M.	24	Fitchburg	Marlborough
Dec 12	Rojas, Juan	27	Lowell	Columbia, S.A.
	Briggs, Bonnie-Jean	24	Westford	Concord
Aug 08	Romac, Thomas M.	20	Billerica	Greenfield
	Reeves, Linda L.	20	Westford	Lowell
Nov 21	Roumas, John A.	37	Leominster	Marlborough
	Howe, Marguerite	43	Leominster	Waltham
Aug 22	Shea, Walter R.	28	Westford	Lowell
	Boutet, Kathleen M.	26	Westford	Lowell
Apr 18	Smith, William E. Jr.	27	Lowell	Chelsea
	Maloof, Karen	25	Lowell	Lowell
Sep 19	Thibodeau, Lawrence E.	24	Westford	Lowell
	Costello, Denise A.	24	Westford	Boston
Jun 06	Thomas, Charles K.	32	Andover	Lawrence
	Jong, Patricia R.	30	Westford	New York
Oct 03	Troupe, Randall S.	23	Westford	Concord
	Olson, Cynthia L.	22	Westford	Lowell
Sep 12	Walsh, James A.	24	Burlington	Virginia
	Laping, Kristine C.	23	Burlington	Illinois

# MARRIAGES

Recorded by the Town Clerk - 1987

DATE	NAME	AGE	RESIDENCE	BIRTHPLACE
Apr 25	Woitowicz, David A.	29	Westford	Lowell
	Miller, Jane L.	26	Weymouth	Quincy
Oct 24	Wright, William F. Jr	23	Shirley	Somerville
	Ryan, Cheryl A.	20	Shirley	Groton
Jul 11	Young, Lauren W.	24	Westford	New York
	Ferreira, Robin M.	20	Westford	Lowell
Sep 13	Zehngut, Marc I.	28	Westford	New York
	Frampton, Carol L.	27	Westford	Connecticut

Total number of marriages recorded in 1987: 76

DEATHS  
Recorded by the Town Clerk - 1987

DATE	NAME	AGE
May 13	Alphen, John Buckhout - Single	10 days
Jan 23	Amico, Charles Edward - hus Agnes (Jelley)	63
Sep 02	Angove, Leroy E. - wid Alice J. (Jelley)	82
Feb 26	Athorn, George - Wid. Gertrude (Baker)	78
Apr 13	Barrett, Marjorie - Wid. Richard	55
Apr 02	Bell, Alan W. - hus Muriel (Craven)	74
Aug 03	Bellemare, Roland - wid. Doris (Cote)	55
Aug 30	Berroth, Edward Anthony - hus Janet C. (Ross)	57
Apr 12	Boisvert, Lawrence Joseph - hus Rita (Burton)	57
Jun 27	Boisvert, Oria - Wid George	76
Jan 24	Bonfiglio, David - hus Antheope (Demitros)	64
Jan 15	Brady, Frank - Div. Margaret (Foye)	78
Feb 04	Burke, Kenneth - hus Virginia M. (Barry)	30
Nov 10	Caless, Chester Andrew - hus. Mary L. (Scott)	61
Dec 12	Chorney, Joseph T. - hus Evelyn (Holmes)	71
Jan 14	Coolens, Clara - Wid. Leon J.	86
Jan 30	Cross, Geraldine Elizabeth - Single	74
May 31	DeProfio, Rose - wife Henry	67
Dec 01	Dery, Victoria Lucien - Wid. Albert R.	92
Mar 30	Dixon, Ruby L. - Wid. Thomas L. Jr.	65
Nov 04	Doucette, Dorothy - Single	77
Dec 08	Duggan, Grace A. - Single	70
Aug 13	Dumont, Alfred - hus Yvonne (Tousignant)	77
Aug 02	Edwards, Karen Marie - Wid. Joseph	94
Feb 23	Farrell, Donald Francis - hus Jeanne M. (Morin)	64
Apr 16	Fitzpatrick, Muriel - wife James	61
Aug 22	Flynn, Arthur - Wid. Mildred (Paulie)	66
Dec 08	Fronc, Michael J. - hus. Stephana (Niebrzydowski)	76
Mar 12	Gilmore, Agnes - wife Harry S.	89
Aug 03	Graney, Paul - Single	42
Feb 28	Hackett, Philip J. - hus Ellen (Humphreys)	67
May 13	Hamilton, Mahlon P. wid Margaret (Thomas)	82
Feb 09	Hayward, Dorothy Catherine - wife Charles	79
Jan 16	Hendrickson, Ruth Evelyn - Wid. Albin J.	82
Aug 13	Iovino, Charles D. - hus Susan J. (Ramsay)	33
Jul 06	Irbe, Helen - wife Jules	62
Feb 17	Karlson, Stella Josephine - Wid. Johan A.	84
Mar 22	Keefe, Edna - Single	82
Dec 21	Kemp, Hildur C. - Wid. Jesse	94
Sep 08	LaFlamme, Eva E. - wid. Leon	77
Oct 05	Lamie, Arthur Jr. - Wid. Marie (Levasseur)	77
Jul 01	Lamy, Flora - Wid. Raoul	83
Oct 19	Lamy, Marie - Wid. Treffle	76
Aug 08	Langevin, Romeo J. - hus Jeanne (Gelinas)	80
Dec 09	Lautenschlager, Jane Frances - wife Ellwood E.	50
Sep 06	Lawrence, Celeste - Single	20
Apr 30	LeDuke, William Henry - hus Regina (Garber)	43



DEATHS  
Recorded by the Town Clerk - 1987

DATE	NAME	AGE
Apr 11	Leedberg, Chester - hus Pearl (Milot)	61
Aug 17	Lohman, Vera - Wid. Edwin	86
May 30	MacDougall, Edna Catherine - wife Allister F.	95
Jul 25	Marshall, Angeline - Wid. Warren	85
Aug 07	Martin, Nellie - wid. William	72
Oct 27	Mason, Susan E. - Wid. Frank W.	87
May 19	Mattogno, Robert - hus Maura (Hussey)	46
Mar 27	McConnel, Michael G. - hus Deborah (Goneau)	37
Apr 12	McNiff, Henrietta - Single	81
Jun 28	Melvin, Raymond E. - hus Elizabeth M. (Smith)	79
Jul 30	Mulligan, Irene - wid. John	78
May 31	O'Hara, James P. - Single	62
Sep 14	Olson, Roy - hus Sylvia (Griffin)	59
Apr 13	Parent, Albert - Wid. Blanche (Bernier)	78
Jul 02	Pasciuti, Mary Jane - wife Charles	37
Sep 16	Perez, Ira Jerome - hus Jean (DeVincentis)	44
Mar 05	Philbrick, Elizabeth M. - Wid. Fred	98
Jul 17	Pickard, Fred Dennison - Div. Patricia (Blodgett)	41
Jan 14	Pridham, Carolyn W. - Wid. John E.	85
Sep 19	Pulsifer, Veda - wid Alfonso	85
Feb 19	Read, William - wid. Alice (McMurray)	83
Apr 19	Richard, Leonide - Wid. Rudolph	92
Mar 15	Rolls, Muriel Goodwin - Wid. Stanley	82
Dec 14	Rothwell, Lester T. - Wid. Margaret (Logue)	82
May 03	Ryan, James V. - hus Elsie (Davis)	73
Jun 25	Sacchetti, Teresa - wid. Carlo	88
Oct 03	Shaw, Norman Jr. - Hus. Eileen (Counoyer)	62
Jan 17	Skehan, Richard F. - hus Elsie V. (Peterson)	64
Feb 11	Smith, Paul G. - hus Jacqueline (Fournier)	45
Sep 27	Spores, Debra - Div. Stephen	34
Feb 01	Tellier, Anna - Single	87
Jun 05	Tereshko, Jacob Sr. - Wid. Axzenia (Belida)	91
Dec 07	Webber, Edwin J. Jr. - Wid. Barbara (Gray)	68
Jul 03	Young, Mae Edith - Wid. Norman H.	91

Total Deaths: 81      Males - 41      Females - 40

# **A Guide to Town Meeting In Westford**

## **TOWN MEETING IN WESTFORD**

### **Open Town Meeting**

In open Town Meetings, the registered voters discuss and decide the course of government. Annual sessions are held the Saturday after the first Tuesday in May. Subsequent special Meetings are held as may be necessary throughout the year. Registered voters may speak and vote; non-registered citizens are welcome as observers.

Publicized hearings are held by the Finance Committee and other boards to offer voters an opportunity to prepare for Town Meeting discussion.

### **The Warrant**

The warrant for Annual Town Meeting contains two parts; 1) Election Day information and 2) Articles, including the budget, to be considered at the business session. Annual Town Meeting warrants are prepared by the Selectmen and Finance Committee and mailed to the voters with the Finance Committee's recommendations in advance of the meeting. Notice of a Special Town Meeting is given by a copy of the warrant being posted at the Town Hall and at each Post Office in Westford at least 7 days before the Meeting.

Articles are taken up in the order in which they appear in the warrant. However, in special cases an article may be taken up out of order if a majority vote is obtained.

**Quorum**

No quorum is needed for Annual Town Meeting.

A quorum of two per cent of the registered voters is required for the transaction of business at a Special Town Meeting. However, a number less than a quorum may adjourn any such meeting.

**Permission  
To  
Speak**

Any voter wishing to speak may rise, say, "Mr. Moderator," and wait for recognition. Then, standing at a microphone, he should give his name. He may continue as long as he speaks directly to the question under discussion and maintains acceptable conduct.

**Amend-  
ments**

Not more than two amendments to any motion may be pending at any one time. According to Westford by-laws, "a motion and amendments to a motion shall be voted on in inverse order; provided that when two amounts of money have been presented for appropriation by motion and amendment thereto, the largest amount shall be voted upon first. All amendments shall be presented in writing if requested by the Moderator."

**Action  
On The  
Motions**

All articles appearing in the warrant must be acted upon before the Meeting can adjourn. Usually articles are enacted or rejected with or without amendments, after debate.

**Withdraw  
Or  
Dismiss  
A  
Motion**

It is possible that an article's sponsor may move to "withdraw the motion." This motion requires a majority vote and is usually made because new or additional information is obtained after the preparation of the warrant indicating that action upon the motion could be unwise or illegal.

**Lay It  
On The  
Table**

If, after an article has been moved, seconded and debate begun, someone has sufficient reason to postpone the final vote, he may move to "lay it on the table." A simple majority vote places it "on the table; as well as taking it back to the floor for final action.

**Limits  
On  
Debate**

There are no prescribed limits to debate except common sense. The Moderator may at his discretion ask a speaker to terminate his remarks if he is straying from the subject or talking at unnecessary length.

**Previous  
Question**

Debate may also be terminated by two-thirds of those voting. A voter rises, is recognized and says, "Mr. Moderator, I move the previous question." If this motion is seconded and voted by a two-thirds majority, the article under discussion is immediately put to a vote.



**Voting** Most articles are decided by a majority vote unless a larger vote is required by statute or by-law. Voting may be by voice or show of hands and the outcome determined by the Moderator. His decision may be challenged by 7 voters; tellers then make an official count.

Two-thirds votes are required for amendments to zoning by-laws, taking of land by eminent domain and bond issues. These votes are counted by tellers unless they are unanimous.

Secret balloting takes place occasionally, if requested by any twenty voters attending the Meeting. (Westford by-law, Art.1, s.9).

**Reconsideration** An article may be taken up again after it has been accepted or defeated if a majority of the voters assent to a motion for reconsideration. The Town's by-laws permit an article to be reconsidered at an **adjourned** session only if there is an affirmative vote of two-thirds of the assembled voters. In both cases, the motion for reconsideration must be made by a person who voted on the prevailing side of the original vote.

**Who May Address The Meeting** At any Town Meeting held for the transaction of Town business, no person whose name is not on the list of voters is permitted to address the meeting or is admitted to the floor of the Hall unless invited by a two-thirds vote of the meeting assembled.

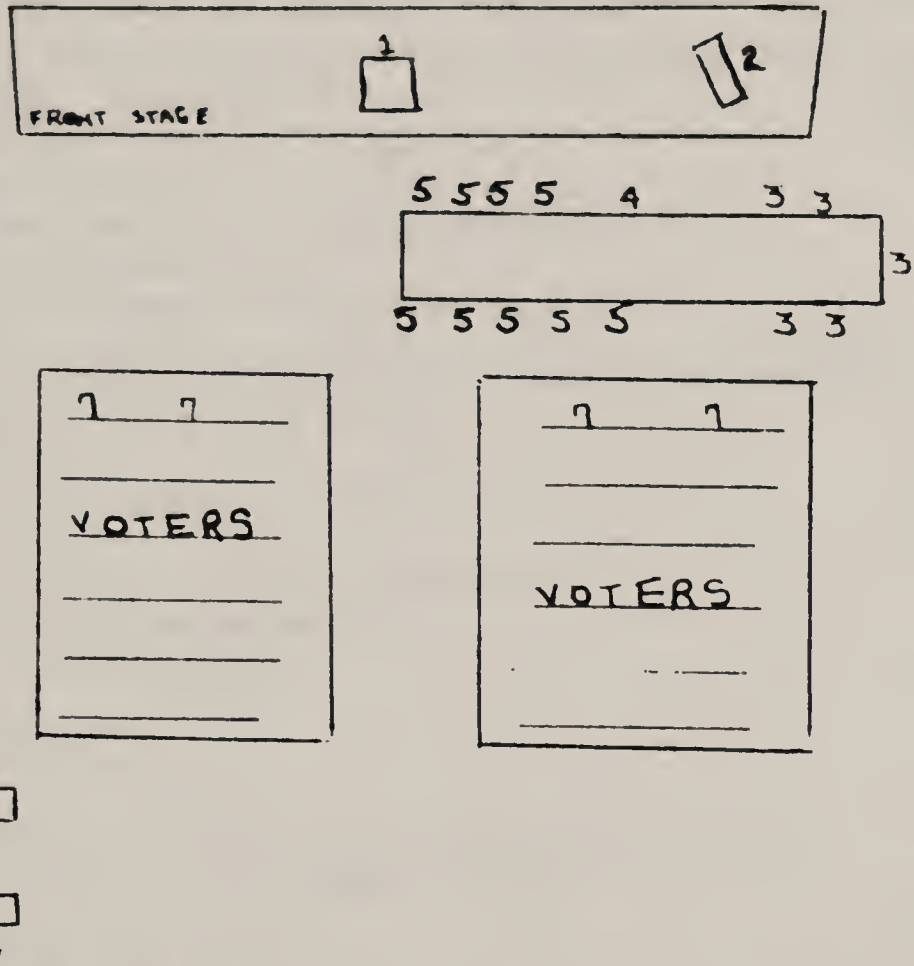
**Resolutions** The Meeting may wish to give direction to a board without binding effect or indicate the desire of the Town in a matter not subject to direct action by the Town Meeting. It may also wish to express thanks or offer other courtesies. Such expressions may be made in the form of resolutions.

**Parliamentary Question** A voter can interrupt the speaker with a "parliamentary question" to obtain information from the Moderator on parliamentary rule, or what procedures are permissible. No vote is taken. The question must be relevant to pending business.

**Point Of Order** A voter knowing the rules can raise a "point of order" indicating he feels something is wrong. He asks this of the Moderator to obtain a decision on a matter of parliamentary rule, e.g. whether an amendment is germane to the motion, or whether a motion is in order. The Moderator may 1) make the decision himself with no debate, or 2) put the question as a motion which may be debatable.

**Adjournment** When all business in the warrant has been completed, the Moderator says, "A motion for adjournment is now in order." followed by the motion, the second and the vote.

# TOWN OFFICIALS AT TOWN MEETING



1. The MODERATOR, elected for a 3 year term, presides at the Meeting. The proceedings are governed by the rules of practice contained in **Robert's Rules of Order** (1951 Ed.) except as modified by law or by the By-laws.
2. The TOWN CLERK, elected for a 3 year term, keeps the official record of all proceedings at the Meeting and notifies those affected by its actions.
3. The SELECTMEN, elected for overlapping 3 year terms, prepare the warrant and have the responsibility of carrying out the decision of the Town Meeting.
4. The TOWN COUNSEL, appointed by the Selectmen, is present to advise on legal matters.
5. The FINANCE COMMITTEE, appointed by the Moderator for overlapping 3 year terms, makes recommendations to the Meeting after consideration of any or all municipal matters.
6. The TELLERS, appointed and paid by the Registrars sign in voters and count votes.
7. Other committees or boards may occupy front tables if they are involved in actively sponsoring a major article or program.

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## QUESTIONNAIRE ON PEDESTRIAN SAFETY AND SIDEWALKS IN WESTFORD

Please fill in and return to Town Hall. Your views are important. Thank you!  
Directions: Fill in letter in space provided. Space is provided for 2 people.

I. Which statement best describes how you feel about Westford streets and pedestrian safety in general? Adult 1 Adult 2

- a) Perfectly happy with the way things are
- b) Some streets are unsafe.
- c) Some streets are unsafe and will get worse.
- d) Many streets are unsafe.
- e) Many streets are unsafe and will get worse.

II. How do you feel about your street and pedestrian safety?

- a) Perfectly happy with the way it is.
- b) My street is unsafe.
- c) My street is unsafe and will get worse.

III. If Westford had more sidewalks/pathways

1. Would you find it safer to walk?

- a) Yes.    b) No.    c) Probably.

2. Would you walk more?

- a) Yes.    b) No.    c) Unsure.

3. Would your children (if any) walk and/or cycle more?

- a) Yes.    b) No.    c) Question doesn't apply.

4. Would you use your car less?

- a) Yes.    b) No.    c) Unsure.

IV. Please rank in order of importance (1 being the most important)

what you think our long term priorities should be for constructing sidewalks.

If you think we do not need sidewalks at all please cross out this question.

Roads along which the highest number of accidents occur.

Roads connecting to our schools.

Roads connecting to shopping areas.

Roads connecting to town center.

Roads connecting to parks, bike trails, conserv. areas.

Major roads such as Boston Rd., Rtes. 225, 110, 40.

Other. (Please explain.)

(Use separate sheet if necessary for this and any other questions/comments.)

V. What areas in town do you perceive as problem areas, where either

sidewalks, cross-walks, road bumps, etc. would be helpful. Please be specific.

VI. What do you consider a reasonable distance for children to walk to school?

Fill in for each category. K and 1st: \_\_\_\_\_; Elementary \_\_\_\_\_; Middle \_\_\_\_\_;

High \_\_\_\_\_; If you live beyond these distances, go to q. VII.

1. If there are children in your home who live within these distances, do they now walk to school?    a) Yes.    b) No.

2. If you answered 'No' to q. 1, would they walk to school if sidewalks were provided?    a) Yes.    b) No.

3. How many children do you have who attend/will attend a Westford school?

VII. Should there be sidewalks where there are bus stops for groups of children?    a) Yes.    b) No.

*continued on other side*

VIII. If an existing road required resurfacing, should the town automatically review the road for the need to add a sidewalk?

a) Yes.    b) No.    \_\_\_\_\_

IX. We should pursue funding for a given sidewalk

a) Only if the town does not pay for any of it.

b) Only if the town can get matching funds for it.

c) However we could manage it, be it from town funds or not.

d) Not at all; we do not need sidewalks.

e) My answer depends on which particular road the town is proposing.    \_\_\_\_\_

X. Should the town place greater demands on builders for the construction of sidewalks or other means for pedestrian safety?

a) Yes.    b) No.    Suggestions: \_\_\_\_\_

*fold here to mail*

XI. When should the town be responsible for snow removal from a sidewalk?

a) Always.

b) Never.

c) When near public buildings.

d) When along main roads such as 110.

e) Other (Explain) \_\_\_\_\_

XII. Should we require town residents to shovel snow from their property if they have a sidewalk?    a) Yes.    b) No.    \_\_\_\_\_

XIII. Surface of a walkway will vary with location, as will its distance from the road (due to space constraints). Please indicate your preference.    a) Dirt trail.    b) Stone dust.

c) Paved, asphalt.    d) Paved, cement. (NOTE: Only paved surfaces are plowable)

Comments \_\_\_\_\_

XIV. If there is anyone in your household with special needs (e.g. blind, requiring wheel chair, etc.), do you have suggestions as to how we can help meet that person's needs in our planning? \_\_\_\_\_

XV.    Optional: What street do you live on?    \_\_\_\_\_

THANK YOU VERY MUCH FOR YOUR TIME AND SUGGESTIONS.

*fold here to mail*

PLEASE RETURN PROMPTLY.

postage  
stamp

Mail to:

PEDESTRIAN SAFETY QUESTIONNAIRE  
WESTFORD SIDEWALK/PATHWAYS STUDY COMMITTEE  
TOWN HALL  
55 MAIN STREET  
WESTFORD, MASSACHUSETTS 01386

*Staple or tape here  
to mail. Thank you.*



TOWN OF WESTFORD  
CITIZEN ACTIVITY APPLICATION FORM

Good Government Starts With You

If you are interested in service on a Town committee, please fill out this form and mail to the Executive Secretary, Board of Selectmen, Town Hall, Westford, MA 01886. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

Date \_\_\_\_\_

Name \_\_\_\_\_ Home Telephone \_\_\_\_\_

Address \_\_\_\_\_

Amount of Time Available \_\_\_\_\_

Interest In What Town Committee \_\_\_\_\_

Present Business Affiliation and Work \_\_\_\_\_

Business Experience \_\_\_\_\_

Education or Special Training \_\_\_\_\_

Date Appointed	Town Office Held	Term Expired
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Remarks \_\_\_\_\_



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